05/19/2021

Chris W, Chris S, Randy, Ragan, Jim C, Kellie, John M

Officially transition new board members – Randy

* We have welcomed new members. They are on board as of now.

Approval of April Meeting Minutes. Motion- Chris S, Chris W

Treasurer’s Report - Chris Sheets

1. Moderate to good position. PPP loan helps. Not having NFC helps.
2. Summer months with little revenue streams, yet no loss of payroll
3. Spoke to Lawson bookkeeping- willing to use quick book as it matches up with team unify.
4. Money Market account—move $45k from the money market account into the operating account. Possibly close all together.
5. Structure loan is much lower and we are using portion of PPP loan to add additional payments once forgiven. Discussed possibility of getting Prime loan to cover remaining amount now that team has more credit history/payment history to present.
6. Use Pinnacle account for savings instead of money market?
7. Paying GMCC for leaving structure up. $10k x’s 2. (May/Sept)
8. Pay GMCC $3500 to use pool during summer.
9. September—principal payment of structure and insurance.
10. Coaches retaining bonus is due soon.
11. -----Ragan we received $164.00 from blaze fundraiser.
12. Jenna’s hours going back up? Due to email communications, team unify account work. Other duties completed to fill in gaps of coverage?

Bookkeeper update - Chris Sheets

1. Lawson- uses quick books

Motion: Chris S and second John M—all agrees.

\*\*\*\*\*\* accounting service provided by Lawson etc…\*\*\*\*\* put on team website?

1. Whitlock- CPA. –doesn’t use quickbooks, wants to use proprietary application that does not line up with teamunify—respectfully decline.- all agree.

Structure Panel Takedown Update- Randy/Chris Sheets

1. Several board members cleaned panels prior to take down.
2. More helpers than ever at takedown. Happy to see parents of younger swimmers get on board
3. 4 panels left and take over to storage.
4. Whitlow—appreciated the gifts- consider some extra $/gift in future if feasible.
5. Deck heaters are in pool house—need to go to Anderson

Review/Approval of proposed Standing Committees – Sally/Randy

Tabled—Sally not available today—however- Randy and Kellie will work with Sally on this

Chris S- could we move the meetings to GMCC in the future? This would allow others to listen in and provide more room.

MISC—Randy and Chris will keep communication with Whitlow. Keep that open.

Thanks you!

-Huge thank you to Chris Sheets for getting the books back on track, spending countless hours on payroll and working above and beyond for Prime. Thank you.

-Huge thank you to Chris W for giving us lots of perspective from a coach’s standpoint and his thoughtful insights from the swimming world in general.

-Sally-not present- but we appreciate her stepping up suddenly as our temporary president. We appreciate she will remain on as a non-voting past president to provide us any insight she can.

Retiring members and John left meeting. John with overlapping meeting. Lina unavailable.

Randy Jim Ragan Kellie

* 1. Ragan presents that Prime has never implemented a coach’s code of conduct. Ragan will tweak a USA swimming specific template and have all coaches sign.—all agree
	2. Parents and swimmers sign code of conduct upon joining and these were refreshed during Covid–return plan.
	3. In the future, parents will be allowed to observe all practices. If Covid concerns are raised again- we may limit the number, but there will always be parents allowed to observe in some way.—all agree.

Adjourned

Next board meeting: July 8: 5:30pm

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