

October 17, 2019

Prime Board Meeting Minutes

Members present: Debbie McCrory, Lina Desai, Steve Benedict, Beth Pye, Chris Sheets, Beth Pye, Alisha Stanley, Ragan Goff

Other attendees: John Tate, Ken Mays, Jen Wetteland

Members absent:

- I. Approve Sept. Minutes
 - a. 1st Sally, 2nd Beth –approved
- II. By-laws
 - a. Addendum for by-laws:
 - i. Only one parent from a family can serve on the Board.
 - ii. In the past, the head coach had a vote on the Board. That has been changed. Cameron had a question about when he wants to present to the Board, what protocol will we follow? There was discussion about a coach being able to present ideas but not vote. The coach needs to either be a full voting member or have no voting rights. Some people mentioned that there could be too many conflicts of interest. The consensus to allow the coaches to present whenever it's needed but not have voting rights.
 1. We will vote on the 1st addendum at the next Board meeting.
- III. Contracts for school systems
 - a. We've received all payments from systems.
- IV. Pool Usage Schedule
 - a. Debbie presented the pool usage schedule. Lana will be the afternoon Masters instructor and adult lessons instructor. Debbie noted open availability for pool space. There is a lot of availability on Saturday and Sunday.
 - b. Sally asked about the interest Prime is getting for our Masters program. There is a great amount of interest especially with the parking situation at UTK. Ragan Goff will update the signs for the bathrooms for Safe Sport.
 - c. New proposal for Jr. group and 6 days/week for the rest of 2019
 - i. Coach Chris prepared the proposal. This proposal offers an additional practice for 12 yrs. + that meet the criteria set by the coaches. This new proposal will run through the end of the year. After the beginning of the year, swimmers will still have the opportunity to continue attending an extra practice. Approximately 12 swimmers currently meet criteria. Chris wants great parental involvement in this decision for each swimmer. There was a suggestion to review practice times. The 11-14 practice times are early and difficult for parents to get their swimmers to practice. The swimmers cannot drive and rely on parents. It was pointed out that some kids meet all criteria except the attendance policy, which the kids can't control. It was mentioned that the 10&u had 6 practices from the beginning of the year with no criteria to meet. Debbie asked the question about what time is too late to finish practice. The consensus

was between 7:30-8:30. There were many suggestions about how families can make the schedule work—carpooling, doing homework before practice at the pool, having meals in the car, etc.

- V. Background checks
 - a. Chris will do background checks—Dawn, Shannon and Bri
- VI. Parking Lot Update
 - a. Chris is waiting on bids. We will get three bids. Foothills, Steve and Beth will also get bids.
 - b. GM was upset that pavement was damaged between the pool and clubhouse. We are looking to get bids and possibly repave lot. Hopefully this could be used as leverage to negotiate leaving the structure up. Ken mentioned that it would be \$500 to put overhead panels up; it would take no equipment.
- VII. Large equipment need for the team
 - a. Pace clock: if we mirror what we currently have \$1015 with 8% back from swimoutlet.com; There is a programmable clock for \$595. We also have another clock in the closet.
 - b. Sports container: for wet bags. \$185-\$300
 - c. Pool blankets and rollers: \$3976 Beth suggested getting all new blankets and storing until we need them since freight is so expensive. Steve asked if there is a website for used pool equipment. There was a question about if blankets can be stored. John mentioned that there is a pool blanket (company out of Atlanta) that is one piece and retains heat better.
 - d. Heater: Was fixed so there isn't currently a need. If it doesn't work again, Ken suggested someone troubleshoot to see if there is a simple fix (ie. Make sure everything is plugged in).
 - e. Pool skimmer and Thermometers
 - i. **** Idea was suggested to have a Prime Aquatics Christmas wish list. There was discussion about not doing it at Christmas because we don't want to interfere with coach bonuses. We can look at doing this at another time of year—maybe spring cleaning donation? Lina will chair this committee.
- VIII. Managing Private lessons
 - a. New process with spreadsheet: Beth said it is very complicated to keep everything accounted for. Beth wants checks and spreadsheets together. Ken suggested that we don't run it through payroll because it is such a small amount that the team is making. John questioned whether the coaches are insured if they are paid directly and not through Prime. Debbie will check about insurance.
- IX. Coaches Input
 - a. LC Schedule: Deadline is Jan. 1 to get schedule out to families.
 - b. Pool Operation Certification: Cameron said that he is learning so much and it will be very beneficial for the team.
 - c. Thanksgiving and Christmas training: Coaches are working on the training schedule and there will be incentives for kids to make practices. There was a suggestion to be very clear with communication regarding the changes of schedule.
- X. Cameron's Personal Leave

- a. 10/28-11/2: Coaches are meeting on Monday to plan the schedule for those days.
- XI. NCSA Hotel Reservations: Options haven't been released yet. Hampton Inn would be a good option because the team would get reward points. Jen suggested that the hotel be within walking distance of the pool. Cameron wants chaperones to attend.
- XII. Age Group Sectionals Reservations: Chris Pelant needs to give a number of swimmers who he thinks will be going so Jen can get a block of rooms.
- XIII. Financials
 - a. \$1000 donation for Goggled Gobbler came today.
 - b. MMS team began year with \$629 from last year.
- XIV. New Board member election

Next Board meeting: Wed. Nov. 13 @5:30 @PCS