



SIERRA NEVADA SWIMMING, INC.

Equipment Rental

RENTAL OF SNS TIMING/STARTING EQUIPMENT FOR NON SNS-SANCTIONED EVENTS

Contact:

T.J. Kay

Sierra Nevada Equipment

Equipment located at:

7101 Galilee Road

Roseville, CA 95678

(916) 747-0263

Sns_equipment@yahoo.com

Sierra Nevada Swimming maintains timing/starting equipment for use by its member clubs at SNS sanctioned swim meets. This timing equipment can also be rented by non-SNS clubs (if not needed for an SNS-sanctioned meet) using a different fee structure.

SNS has on hand the following timing/starting equipment:

- Two Colorado Swim 6 timing consoles
- Two Colorado Swim 5 timing consoles
- Four Daktronics HS-200 start units
- Four 10-lane, semi-automatic starting units with necessary accessory equipment
- Four single line scoreboards
- 30 stop watches for back-up timing
- Two '3 Button' semi-automatic finishing units
- Twenty Colorado Time System touch pads

DQ Slips and Other Meet-related Forms

Printer paper, relay cards, and other official's forms are included with each rental at no extra charge. A packet of DQ slips is included with the equipment at a cost of \$15.00. The \$15.00 fee will be deducted from the team's rental deposit if any DQ slips are used. There is no charge if the packet of DQ slips is returned unopened and not used.

Requesting Equipment

Teams wishing to rent Sierra Nevada equipment must completely fill out the attached 'Rental Equipment Request' form. Each club requesting rental of the equipment is responsible for providing their own SNS-approved Colorado operators. SNS doesn't include an operator with the rental of the equipment.

In addition, our insurance carrier requires that use of the equipment by non-SNS teams must purchase a rider to our policy and supply a Certificate of Insurance.

Rental Charges for NON SNS-sanctioned meets are as follows:

<u>Item</u>	<u>Rental Cost</u>	<u>Deposit</u>
Timing/Starting Unit	\$220	\$150
Each Scoreboard	\$110	\$100
Each Starting-only Unit	\$110	\$100
Each Finishing-only Unit	\$55	\$100
Each Far End Finish-only Unit	\$110	\$100

Please send one copy of the 'Rental Equipment Request form' and Certificate of Insurance (if required) to T.J. Kay, along with a check made payable to 'Sierra Nevada Swimming' for the rental and deposit fees.

No equipment will be reserved for any team and any date until the required forms and rental/deposit fees have been received. Submit your request early during summer months because there are many weekends with multiple meets utilizing SNS equipment. We will do everything possible to accommodate your equipment request, but it is possible that a SNS sanctioned meet could override and bump your rental.

Picking Up the Equipment

Contact T.J. Kay two weeks prior to your meet to schedule your equipment pickup. Equipment pickup is generally scheduled on Mondays or Tuesdays of the week of the meet. The equipment return date will be scheduled during the checkout. Equipment returns are generally scheduled for the Monday or Tuesday following the meet. The equipment is stored at Pleasant Grove Self Storage, 7101 Galilee Road, Roseville, CA 95678.

The equipment for meets not utilizing touch pads will fit into a small pickup truck or minivan. However, the scoreboard is 8' long and extends beyond the tailgate. The equipment for meets utilizing touch pads requires a long-bed truck or trailer because the touch pads are transported in two separate wooden storage boxes with wheels that measure about 4'X6½' long. You are required to provide your own ropes or tie-down straps to secure the equipment. Equipment committee personnel will not release equipment to any team if in their opinion the vehicle is not sufficient to transport the equipment in a safe and secure manner.

SNS equipment will only be transferred directly from one team to another team without going back to the storage locker at the approval and discretion of the equipment chairman.

A '**Rental Equipment List**' is included with the equipment showing an itemized list of the equipment rented. One copy of this form will be given to the club and the other copy will be kept by the equipment committee personnel. This inventory list will be used to determine if all of the equipment was returned. If the inventory list doesn't match the equipment received, please contact T.J. Kay to report missing items, otherwise you will be charged for any missing items.

If equipment is not returned, or returned damaged, then the cost to repair/replace the equipment will be taken from the deposit fees. If the amount of damage exceeds the amount of the deposit fees, then the club will be billed for the excess amount.

Using the Equipment

The equipment should be stored in an air-conditioned environment prior to set-up. The Colorado timing console is a computer and needs to be stored out of direct sunlight and somewhere it doesn't get above 80 degrees. An instruction manual is included with each Colorado timing unit. Please return this document with the unit.

Velcro strips are provided with the equipment rental in order that cables will not be damaged. These strips should be used to connect all cables above the starting blocks. **DO NOT USE ANY TAPE OR TIE-STRIPS TO SECURE ANY CABLES.** The tape has sticky resins and it's likely the cables will get damaged when the tape/tie strips are cut off. The Swim Club **will forfeit its deposit** for cleaning if cables are returned with tape or sticky tape resins. **The Club will forfeit its deposit and could be charged up to \$500.00** for repairs, or purchase of new cables if cables are returned cut and/or damaged.

Returning the Equipment

Please dry off the equipment as best as possible before repacking once the meet is over. Make sure all electronics and stop watches are turned off. Repack the equipment as close as possible to how it came to you. Use the 'Rental Equipment List' form as a guide, or the laminated cards attached to the container boxes. This will make it easier for us to inventory the equipment at the storage locker as all equipment must be inventoried upon return to the locker. Expect to remain at the locker for about 30 minutes while the equipment is inventoried.

The scoreboard should be 'Totally Blanked' before transporting it back to the locker. In addition, the Reset Signal (Yellow Dot) should not be in the reset position before transporting. Instructions on blanking the scoreboard and not resetting the Yellow Dot are included in the instruction manual.

The equipment return date will be arranged and scheduled during the checkout. The equipment must be returned by the Tuesday following the meet to allow us to properly checkout the equipment before the following weekend rental, unless otherwise agreed upon by equipment committee personnel.

Returning the Deposit

Deposit refund checks are generally mailed back to the Swim Club within four weeks of the end of the meet on the condition that all equipment is returned undamaged. An 'Equipment Rental Use Record' form will be included noting any charges incurred due to problems with the returned equipment.



SIERRA NEVADA SWIMMING, INC.

Equipment Rental Request Form

(NON-SNS Sanctioned Meet)

Team: _____ Meet Dates: _____

Mail to: T.J. Kay (916)-747-0263
Sierra Nevada Equipment
5350 Whitehaven Way
Antelope, CA 95843

Email: Sns_equipment@yahoo.com

Contact Person:

Name: _____ Meet Director: _____

Address: _____ Head Colorado Operator: _____

City, State, Zip: _____

Phone Number: _____

Email: _____ (Required)

ITEMS REQUESTED (Please check all items being requested):

<i>Item</i>	<i>QTY</i>	<i>Rental Cost</i>	<i>Deposit</i>
One Complete Timing Unit		\$220.00	\$150.00
One-Line Scoreboard		\$110.00	\$100.00
Starting-only Unit		\$110.00	\$100.00
Three Button Finish-only Unit		\$55.00	\$100.00
Far End Finish-Only Unit		\$110.00	\$100.00
TOTAL:			

Special Request/Other Items: _____

Rental Charges: \$ _____ Deposit: \$ _____ Total Enclosed: \$ _____

Make Check payable to: **SIERRA NEVADA SWIMMING**

Rental Equipment Agreement Contract

This is a legal contract. Please read, understand the requirements and sign (x).

This document is for all conditional responsibilities that the renters are to adhere to; that all equipment will be returned in the same condition as when received. Any damage due to negligence will be the responsibility of the renters.

Please operate all equipment on a separate dedicated electrical ground (30 amps) line which must be connected to a shock -proof electrical multi-voltage transformer. The machine will give incorrect times if the electrical lines are overloaded or not protected for shock, or **worse** will cause extreme internal damage, in which case the cost of repair will be the renter's responsibility.

If there are any problems, please contact the Equipment Chairman.

All loss/damages (other than normal wear and tear, determined by the Equipment Chairman) will be the responsibility of the renters. Cost/replacement must be paid immediately (within 30 days from notification), or future rentals will be jeopardized.

_____ **X** _____
Print full name *Signature of contact person* *Date*