

# MINIMUM STANDARDS ADMINISTRATIVE OFFICIAL (Minimum Age 18)

## Education & Training

*Attend formal ZOOM Administrative Official clinic training. Must take USA Administrative Official online test. **On- the-deck** apprenticeship with at least one (1) mentor (who has a minimum of one (1) year certification as Administrative Official, Administrative Referee, or Referee) for a **minimum of two (2) sessions.***

## Evaluation & Certification

*Certify* after passing USA Administrative Official test and *satisfactory performance* at one meet. *Must be a member of USA Swimming, pass the Criminal Background Check, and complete the online Athlete Protection Training* before officiating as an Administrative Official.

**Sierra Nevada Swimming:** After above training, must have the recommendation of the Trainer before being granted certification.

## Renewal

Based on satisfactory performance.

**Sierra Nevada Swimming:** Attend yearly Administrative Official ZOOM clinic, work a minimum of two meets\* and take the Administrative Official Re-certification test every other year.

Remain in good standing with USA Swimming as a member.

# LSC MINIMUM STANDARDS

## ADMINISTRATIVE REFEREE

(Minimum Requirement: Be an experienced Meet Referee and/or an experienced AO for several years, by working timed final and trial and final meets, before requesting to become an LSC Administrative Referee)

### Education & Training

*Attend formal AO ZOOM clinic training yearly.*

*Must take* USA Administrative Referee test.

*On-the-deck* apprenticeship with at least one (1) mentor (*who has a minimum of one (1) year certification as Administrative Referee, or Referee*) for a **minimum of two meets.**

Be a certified Administrative Official.

### Evaluation & Certification

*Certify* after passing USA Administrative Referee test and *satisfactory performance* at two meets. ***Must be a member of USA Swimming, pass the Criminal Background Check, and complete the online Athlete Protection Training*** before officiating as an Administrative Referee. After above training, must have the recommendation of the Trainer before being granted certification.

### Renewal

Based on satisfactory performance. Attend the yearly Administrative Official ZOOM clinic, attend the yearly S/T clinic (satisfies the yearly renewal of the Deck Referee, Starter and S/T certifications), work a minimum of two meets\* and take the Administrative Referee Re-certification test every other year.

\*meets are defined as being listed as the AO or AR on the Meet Announcement or being an Assistant AO or Assistant AR at the meet.

Remain in good standing with USA Swimming as a member.

Revised on 10/9/2017