


Team Unify Website Walkthrough

Viewing the Site

- Our new team URL is <http://www.circlecselectswimteam.com>
- On this site you can
 - Find information about Team Levels and how to move up
 - See all upcoming meets & events and register for them online
 - Receive emails from Team Administrators (this will replace the current Google Group)
 - View Team Photos from our meets, events and practices (this is only available when logged in as a parent or swimmer)
 - Find information about our Team, National Organizations, and other valuable swimming resources
- All current swimmers will receive an email (sent to the address listed on the USA Registration Form) with instructions to set a password to log in to the site. ****Please disregard any information about billing or payments as we will continue to use our current system for that****

Your password to access Circle C Select Swim Team On-Line Inbox x

'Trevor VanOsselaer' via TeamUnify <notifications+stccsst@teamunify.com>
to me



Circle C Select Swim Team

Your password to access Circle C Select Swim Team On-Line

Dear **Circle C Select Swim Team** Team Member,

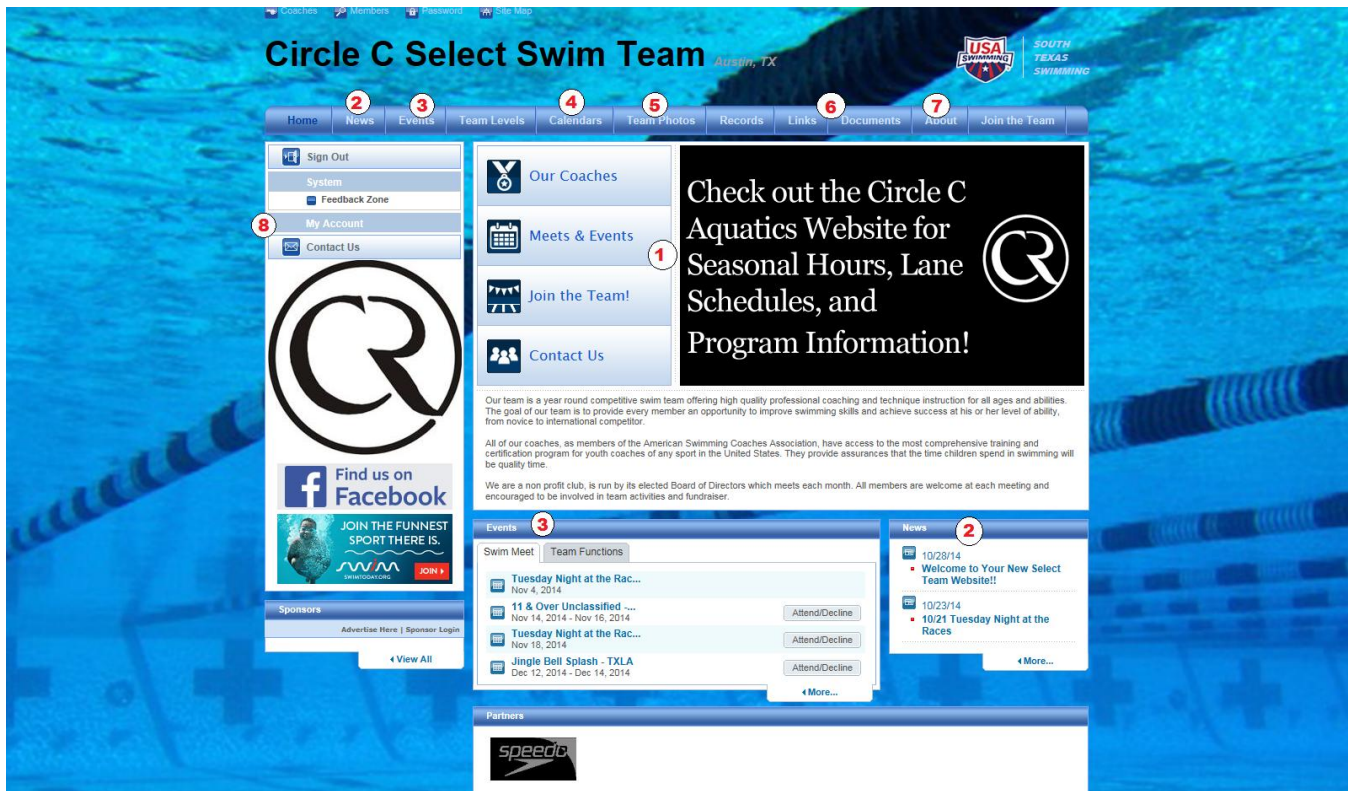
You are receiving this email from your team's administrator and are being granted access to your own personal member account with in the team website located at: <http://www.teamunify.com/stccsst/>

The following are your credentials to access your account:

- E-mail: coordinator@ccswim.net
- Click on the following link (or copy/paste it into a browser) to set your initial password:
<https://www.teamunify.com/NewPassword.jsp?team=stccsst&id=2115682&token=9d6dd0c554f308cfc367f728066b2e2727b62ad9>

This secure account is very important as your personal information as well as all current and historical billing information will reside here for your review. Our team will be exclusively using this system to invoice you your dues or any other expense that arise in being part of our team via EMAIL. It is very important that you maintain an active email address for purposes of the billing and team communication needs we are working on delivering.

Navigating the Site



- 1 Home Page** – Here you can see upcoming events, recent news postings, quick links, and a scrolling box with practice updates and other information. You will log in by clicking Sign In under the Home button on the top left.
- 2 News** – Click here for News Articles about our Team, including meet summaries and other information about our swimmers!
- 3 Events** – Click here to see all upcoming Meets and Events in chronological order. You will register your swimmers for Meets through this tab in the future (guided walkthrough will be provided for this).
- 4 Calendars** – Click this button for a calendar view of upcoming Meets & Events. If you hover over the Calendars button, you can click on “Practices and Billing”. This gives practice times for all teams as well as when tuition will be charged and what meet fees are charged each month.
- 5 Team Photos** – Here you can view slideshows of all our team photos at various events and meets. See if you can find your swimmer! And don’t worry, this tab is only accessed when you’re logged into your account (no random people looking at your kid’s pictures!)
- 6 Links/Documents** – Interested in reading more about USA Swimming or just the sport in general? Check out the Links tab to find helpful resources for parents and swimmers. Our Documents section contains our Registration Forms for your reference as well as helpful walkthroughs like this one to help you manage your swimmers information and account.

- 7 About** – Here you can read our Mission Statement, information about the Coaches, and find our Contact Information.
- 8 My Account** – This is the tab you will use to view Meet Results (once they've been updated), change your account and contact information, and view helpful tutorials for using the site!

Circle C Select Swim Team *Austin, TX*

USA SWIMMING SOUTH TEXAS SWIMMING

Home News Events Team Levels Calendars Team Photos Records Links Documents About Join the Team

Sign Out

System

My Account

- My Tutorials
- My Account
- My Meet Results
- My Sponsor Center
- My Invoice/Payment
- More Information

Contact Us

Billing Account Configuration

Account Info \$ Payment Setup \$ Membership Dues Schedule

ACCOUNT Email and Text Messaging Setup (click for instructions)

Type	Value	Carrier	Verified
Login Email	coordinator@ccswim.net		<input checked="" type="checkbox"/>

Add Email
Add SMS
Edit Selected
Verify

*Account Status: *Active
*Admin Type: Not an Admin
*Member Search: Yes-I want to participate

Billing Information Guardians Insurance/Emergency Contact

Person who is responsible to pay the bill:

*Mail To First Name: Amanda *Billing Address: 5919 La Crosse Avenue
*Mail To Last Name: Hartman *City: Austin
*State: TX
M.I.: *Zip Code: 78739
*Home Phone: 5122886057
Work/Mobile Phone:

Save Account Changes

Find us on Facebook