

# Florida Gold Coast Special Board of Directors Meeting March 20, 2020 via Video Conferencing

**I. Call to Order-** Jennifer Gibson called meeting to order 3:00pm

**II. Roll Call/Excused Absences**

Chair-	Jennifer Gibson-P
Vice-Chair-	Alf Aguirre-P
Senior. Vice-Chair-	Chris Anderson-P
Age Gr Vice-Chair-	Liz Kershaw-P
Coaches Rep	Gordon Andrews-P
Treasurer/Registration Chair-	Richard Cavanah-P
Secretary-	Lori Bosco-P
Officials Rep	Steven Goldman-P
Finance Vice-Chair	Kathleen Prindle-P
D.E.I Chair	Rosemarie Knoll-P
Op Risk/Safe Sport Chair	Michael Averett-P
Athlete Sr. Rep	Kyle Kasztner-P
Athlete Jr. Rep	Chloe Hernandez-P
Athlete Rep	Benji Carey-Ex
Athlete Rep	Madelene Finks-Ex
At-Large-(1yr)	Bruno Darzi-P
At-Large-(1yr)	Christi Wathen-P
At-Large-(1yr)	David Hammond-Ex
At-Large-(1yr)	Allan Golding-P
Chair Advisor	Jim McCombs-Ex

**(Technical planning committee members:** Vice-Chair –Alf Aguirre, Senior Chair- Chris Anderson, Age Gr Chair-Liz Kershaw, Coaches Rep.-Gordon Andrews, Officials Rep-Steven Goldman, Athlete Reps: Kyle Kasztner, and Chloe Hernandez)

**(Executive Board:** General Chair-Jennifer Gibson, Administrative Vice-Chair-Alf Aguirre, Senior Chair-Chris Anderson, Age Group Vice Chair-Liz Kershaw, Finance Vice Chair-Kathleen Prindle, Coaches Rep-Gordon Andrews and Two Athlete Reps- Kyle Kasztner and Chloe Hernandez)

**III. Purpose of Special Board Meeting (3:05pm)**

**This meeting has been called to allow the opportunity for the FC BOD to come together to regroup and organize after the disruption of the Coronaovirus-COVID-19, that has caused us to alter our SC Season and delay us going into our new LC season.**

**IV. Agenda (Action need to be decided on each item**

**A. Status of JO & Sr. Championship SC Meets**

1. "With the unknown timeline last week vs. the knowledge that we now have this week, we are now looking at salvaging a 6 week-2 months LC season for 2020". INPUT/DISCUSSION.

**Motion: To cancel JO's and Sr. Championship SC Meets for Spring, 2020.** Gordon Andrews. **Second** Dick Cavanah. **Passed.** *No Opposed.*

**B. Covering the Cost for SC Championship Hosts Due to Cancellations**

1. "With both Coral Springs Swim Club and South Florida Aquatic Club having such short warning of forced cancellation, should we, as the FGC Board, to vote to compensate both clubs for items purchased, but that cannot be returned or use?"

- a. Both hosts of the above meets need to submit cost of items that cannot be used at another meet and can handle at a future meeting.

**Motion: Award the Spring 2021 and Spring 2022 JO's (CSSC) and Sr. Championship (SOFL) meets to the 2020 meet host.** Dick Cavanah **Second** Gordon Andrews. **Passed.** *No Opposed.*

**C. The Handling and Rescheduling of LC Meets for April and May 2020**

1. Due to USA Swimming's mandatory no sanctions through April 30, various mandates; closing of communities, schools and pools, we now have meets that are not going to be held in April and May. Do we allow these hosts an opportunity to reschedule and add to later dates?

**Motion: To Allow meet hosts (only those previously on schedule) to communicate with Liz Kershaw and Allan Golding to reschedule their meets without going through the board.** Dick Cavanah **Second** Kathleen Prindle. **Passed.** *No Opposed.*

**D. Timeline of Rescheduling FGC Swimposium**

- "If we wish to use the services of Josh Davis for the Clinic portion, he is only available May 1<sup>st</sup> or I the Fall. With the tight AND shortened LC season that we are already facing, it seems our best option is to move the Swimposium to the Fall"

**Motion: Move FGC Swimposium and HOD to same weekend: Oct 24 and Oct 25, 2020.** Steve Goldman. **Second** Dick Cavanah. **Passed.** *No Opposed.*

**V. New Business:**

**A. The Financial Impact of the Coronavirus on the Club Teams"**

Kathleen Prindle-(see attached document)

***Motion: The FGC LSC Board of Directors shall approve Reserve expenditure of up to \$85,000-to provide opportunity for our 59 clubs to apply for a one-time relief grant to allow for continued operations in the globally disrupted revenue period during March 16-April 30, 220. Kathleen Prindle. Second Bruno Darzi. Passed. No Opposed.***

1. Grant committee: Dick Cavannah-FGC treasurer, Kathleen Prindle, Liz Kershaw coach owned team with non-profit on side, Bruno Darzi, Steve Goldman, Chloe Hernandez, (athlete), Kathy Fish, Kyle Kasztner (athlete)
2. Grant committee will put out criteria in order to get information out to teams in

**B. Zone Teams selection of for both Pool & OW (Liz & Cathy)**

1. To potentially postpone Southern Zone Open Water Championship until 2021. The pool Zone meet information will be posted shortly on web.

**C. List of Resources from USA Swimming on Federal and State Aid for Swim Coaches, Swim Clubs. (See attached document)**

**VI. FGC B.O.D 2020 Meeting Schedule**

**A. Meeting Dates**

1. April-Jennifer will email when next meeting
2. May
3. Aug
4. Sept/Oct Oct 24/25(Reschedule Swimposium/HOD combined?)
5. Nov HOD (Open to Proposal to change date/format?)

**VII. Adjournment -4:48pm**

***Motion: To adjourn.*** Allan Golding. **Second.** Steven Goldman. **Passed.** No Opposed.



## COVID-19 Relief Proposal: FGC Coronavirus Relief Grant (#SupportOurClubs)

For Review/Discussion

Prepared By: Kathleen Prindle, Finance Vice Chair  
Presented To: Florida Gold Coast Board of Directors  
March 20, 2020

**Rationale:** The 2020 Coronavirus (COVID-19) outbreak has sparked an unprecedented worldwide pandemic. Local, State, and National government agencies urged a nationwide halt to normal business operations and group gatherings. In the sport of swimming, this includes cancellation of swim events worldwide. In Florida, every locality is experiencing suspension of team training and practices, and widespread (possibly complete) pool facility closures and beach closures have occurred throughout Broward, Miami-Dade, and Palm Beach Counties. This caused significant disruption to club business operations within our Florida Gold Coast LSC.

The immediate financial impact on our US economy, especially small businesses, is dramatic. Within the wider world of sports, swimming itself is essentially a small business...and, every single US swim organization (whether large or small, successful or failing) is also essentially a small business. The FGC teams provide coaching expertise and development of specific skills, in a specific medium (water). Without access to this medium, clubs cannot conduct business properly. **There is an immediate need to help our clubs get through this abrupt and unforeseen cessation of training fee revenue.** These unprecedented circumstances will force clubs to adapt over time - some will grow and thrive, and some may not. This may take months and years to determine and is not the concern of the FGC. However, to lose even one club to COVID-19 this month, next month, would be a tragic loss for the LSC. The impact on coaches is immediate as employers and business owners are forced to make difficult staffing and facility decisions. We can help clubs react to the loss of income by providing relief NOW.

**Proposal (Motion needed):** The FGC LSC Board of Directors shall approve Reserve expenditure of up to \$85,000 – to provide opportunity for our 59 clubs to apply for a one-time relief grant to allow for continued operations in the globally disrupted revenue period during March 16-April 30, 2020.

**Goal:** To support the FGC youth aquatic sports industry by granting a one-time opportunity for clubs to apply for disaster relief funds. This immediate, short-term relief is intended to help KEEP CLUB DOORS OPEN so club leaders and coaches have time to react and adapt to the changed landscape of youth sports during the COVID-19 pandemic. (This is NOT intended as long-term support, business loan, or in any way indicative of future support)

### General Proposal Principals:

- Any monies granted are for Club Operation expenses ONLY (to include fixed debts such as pool rent, gym fees, payroll, accounts payable and other bills that can't be paid because of the disaster's impact etc., not for Head Coach personal use). Funds will be distributed to Head Coaches (like Annual Travel Reimbursement) and checks written to Clubs.
- We hope to distribute these funds in the form of "disaster relief grant" (versus loan/reimbursement/gift etc.)
- Recipients must exhibit disruption of operational revenue and/or coach compensation to apply
- The LSC benefits from this grant! Recipients will be required to reciprocate or "give back" to the FGC LSC in several ways (including the achievement of Safe Sport Recognition, donation of time/facilities/resources toward coach education, and active participation in LSC events such as SwimPosium)
- There will be a specific Application process approved by the Board of Directors, which will require applicants to qualify by demonstrating need. Objective evaluation by a Committee will be made to ensure fairness and accuracy!
- Application window will be short. Applications will be accepted through April 10<sup>th</sup>, and grant money distributed before May 1, for May operational costs to be met. If clubs really need this, they will jump on the opportunity.

- This is a one-time only grant designed to support operations to provide immediate disaster relief. No further grants will be issued, regardless if the COVID-19 pandemic continues beyond May 1.

**#SupportOurClubs EXECUTION:** The goal of this is to be quick, and fair, and impactful. In order to accomplish this we must balance what is expedient and not layer too much complexity. Here are some of the considerations:

**Financial Considerations:** We looked at this several ways and determined that the fairest way for grants is through clubs (as is FGC Travel Reimbursement). Other routes were considered such as fund disbursement based on number of registered coaches or registered athletes. Lots of conversation about distribution per coach, or per team. In the interest of expediency, we propose disbursement per (qualified) team via the Head Coach. We welcome discussion.

**Breakdown (Options for execution):** We suggest a cap of up to \$1500/club. \*\*Working through details of fixed grant per applicant versus thresholds to be determined by Committee. Should we make it fast and do a fixed amount? Or should we take a bit longer, so a club may qualify based on their individual "need"? We welcome discussion.

**Next Steps:**

- Appoint Grant Committee (suggest up to 5 people: may include Treasurer, LSC President or appointee + 3)
  - i) Determine criteria, questions, follow-up requirements, create online application form
  - ii) Consult with non-profit lawyer & accountant to ensure compliance
- Gain Board approval for criteria/ established by specific selection of application questions
- Public Release of FGC Coronavirus Relief Grant and Application – March 31. Window closes April 10
- Committee meets to review applications and award grant funds
- Treasurer releases Funds before May 1

**Process Steps:** TBD by Committee

**Breakdown (Options for execution):** TBD by Committee

Looking forward to your feedback, debate, and dialogue.  
Respectfully Submitted,  
Kathleen Prindle



### Federal Resources

- a. H.R.6201 - Families First Coronavirus Response Act (passed the House and on the way to the Senate) <https://www.congress.gov/bill/116th-congress/house-bill/6201>
- b. Small Business Administration (SBA) <https://www.sba.gov/funding-programs/disaster-assistance>
- c. US Small Business Administration (SBA)-Guidance for Businesses and Employers to Plan and Respond to COVID-19 <https://www.sba.gov/page/guidance-businesses-employers-plan-respond-coronavirus-disease-2019-covid-19>
- d. SBA to Provide Disaster Assistance Loans for Small Businesses Impacted by Coronavirus (COVID-19) <https://www.sba.gov/about-sba/sba-newsroom/press-releases-media-advisories/sba-provide-disaster-assistance-loans-small-businesses-impacted-coronavirus-covid-19>
- e. IRS COVID-19 Tax Relief <https://www.irs.gov/coronavirus>
- f. Small Business COVID-19 Planning/Guidance <https://smallbusiness.com/planning/disaster/covid-19-guidance-for-businesses-and-employers-from-the-center-for-disease-control-prevention-2020/>
- g. US Chambers of Commerce – Combating the Coronavirus Resources and Guidelines for Small Businesses <https://www.uschamber.com/coronavirus>
- h. Center for Disease Control and Prevention (CDC) Coronavirus (COVID-19) <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- i. CDC Interim Guidance for Businesses and Employers <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

### Coronavirus (COVID-19) State Resources

- Alabama <http://www.alabamapublichealth.gov/infectiousdiseases/2019-coronavirus.html>  
Florida <http://www.floridahealth.gov/diseases-and-conditions/COVID-19/covid19-toolkit.html>  
Georgia <https://dph.georgia.gov/>  
Kentucky <https://chfs.ky.gov/agencies/dph/pages/covid19.aspx>  
Louisiana <http://ldh.la.gov/Coronavirus/>  
Mississippi <https://msdh.ms.gov/msdhsite/ static/14,0,420.html>  
North Carolina <https://www.ncdhhs.gov/divisions/public-health/coronavirus-disease-2019-covid-19-response-north-carolina>  
South Carolina <https://www.scdhec.gov/infectious-diseases/viruses/coronavirus-disease-2019-covid-19>  
Tennessee <https://www.tn.gov/health/cedep/ncov.html>  
Texas <https://www.dshs.texas.gov/coronavirus/>  
West Virginia <https://dhhr.wv.gov/COVID-19/Pages/default.aspx>

### USA Swimming Website - Coronavirus Information

<https://www.usaswimming.org/utility/landing-pages/coronavirus>

## Coronavirus Information & Resources for Small Businesses --Southern Zone

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### State Business Resources

#### **Alabama**

Alabama Small Business Grants

<https://www.usgrants.org/alabama/small-business-grants>

Alabama Chamber of Commerce COVID-19 Tools and Resources

<https://alabamachambers.org/news/business-resources-for-coronavirus-response/>

#### **Florida**

Florida Small Business Development: <http://floridasbdc.org/small-business-preparedness-recovery-resources-for-the-coronavirus/>

Florida SBA: <https://www.sba.gov/about-sba/sba-newsroom/press-releases-media-advisories/sba-provide-disaster-assistance-loans-small-businesses-impacted-coronavirus-covid-19>

Regional Assistance: <https://www.sba.gov/offices/regional/iv>

#### **Georgia**

Atlanta Business Chronicle Article: <https://www.bizjournals.com/atlanta/news/2020/03/16/coronavirus-restaurants-sales-government-aid.html>

Georgia SBA: <https://www.sba.gov/offices/district/ga/atlanta>

UGA Small Business Dev: <https://www.georgiasbdc.org/?s=covid-19>

Regional Assistance: <https://www.sba.gov/offices/regional/iv>

#### **Kentucky**

Kentucky Small Business Admin: <https://www.sba.gov/local-resources/kentucky>

Kentucky COVID-19: <https://chfs.ky.gov/agencies/dph/pages/covid19.aspx>

Regional Assistance: <https://www.sba.gov/offices/regional/iv>

#### **Louisiana**

Small Business Development Center

<https://www.lsbdc.org/>

Louisiana Small Business Grants

<https://www.usgrants.org/louisiana/small-business-grants>

Louisiana Small Business ReBirth Fund

<http://www.labizrebirth.org/>

#### **Mississippi**

Mississippi Small Business Association

<http://www.mssbdc.org/>

COVID-19 Business Response Tool Kit

[http://mssbdc.org/resources/business\\_resilience\\_information](http://mssbdc.org/resources/business_resilience_information)

Mississippi Government Grants

<https://www.usgrants.org/mississippi>

## Coronavirus Information & Resources for Small Businesses --Southern Zone

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### **North Carolina**

N.C. Small Business Admin: <https://www.sba.gov/offices/district/nc/charlotte>

SBA Assistance: <https://content.govdelivery.com/accounts/USSBA/bulletins/280ddf5>

Regional Assistance: <https://www.sba.gov/offices/regional/iv>

### **South Carolina**

S.C. Small Business Admin: <https://www.sba.gov/offices/district/sc/columbia>

S.C. FEMA: <https://scemd.org/>

Regional Assistance: <https://www.sba.gov/offices/regional/iv>

### **Tennessee**

Tennessee SBA: <https://www.sba.gov/offices/district/tn/nashville>

Tennessee SBA Local Assistance: <https://www.sba.gov/tools/local-assistance/map/state/TN/>

Regional Assistance: <https://www.sba.gov/offices/regional/iv>

Department of Economic and Community Development – Business resources

<https://www.tn.gov/ecd/small-business/bero-home.html>

Small Business in Tennessee (Financing, Contracting, Step by Step Guide)

<https://www.usa.gov/state-business/tennessee>

Tennessee Small Business Development Centers (Free Consultations)

<https://www.tsbdc.org/>

### **Texas**

Texas Small Business Association

<http://www.texassmallbusinessassociation.org/>

Texas Chamber of Commerce

<http://www.lone-star.net/mall/main-areas/chamber/chambers.htm>

Texas Small Business Grant

<https://www.usgrants.org/texas/small-business-grants>

### **West Virginia**

West Virginia SBA: <https://www.sba.gov/offices/district/wv/clarksburg>

## General Business Resources

- a. How to Start a Business in Every State <https://howtostartanllc.com/start-a-business>
- b. SCORE-a nonprofit organization dedicated to helping small businesses get off the ground, grow and achieve their goals <https://www.score.org/>