

# Florida Gold Coast Swimming - Approved Meet Procedures

## APPROVED MEETS

- A. There are no requirements for USA Swimming athlete membership for meet participation.
- B. Meet must be conducted under USA Swimming technical rules, including time resolution.
- C. All times achieved may be recognized by USA Swimming; times of USA Swimming members are eligible for inclusion in the SWIMS database.

**Process** - In order for a meet to be “Approved” the following process must be followed:

1. Select the appropriate application.

Form D – Request for approval of a non-USA Swimming or non-YMCA meet - **Due 14 Days prior to meet. USA Swimming Times Committee Approval Required.**

FGC YMCA Approval Form – Request for approval of a YMCA meet, AAU State Series Meet) – **Due 5 Days prior to the meet. LSC Approval.**

2. Complete the form and forward it to the Florida Gold Coast Swimming National Times Verification Officer, Allan Golding ([fgcmeetsanction@gmail.com](mailto:fgcmeetsanction@gmail.com))

## POST MEET PROCEDURES

The Meet Director shall perform the following steps with the Meet Manager Database:

- A. Make a copy of the database in Meet Manager by selecting FILE/SAVE AS - Append the words "USA-S APP" to the end of the meet name and save the file.
- B. Purge all diving results. Select FILE/PURGE/REMOVE EVENT RESULTS AND SEEDING. Select the diving events and select RESET.
- C. In the Meet Setup Page - Append the words "USA-S APP" to the end of the meet title.
- D. On the SETUP/REPORTS PREFERENCES/REPORT HEADERS. Add the approval number in the sanction number field. Select the second check box (Include Sanction # with Header 1).
- E. Send a complete backup file within three (3) days of the conclusion of the meet to Allan Golding ([fgcmeetsanction@gmail.com](mailto:fgcmeetsanction@gmail.com)).

Failure to follow the above procedures may result in the times not being included in the SWIMS database

# MEET APPROVAL REQUEST TO USA SWIMMING

## Form D

Reference USA Swimming Rules and Regulations 202.6 – **Requirements for Approval**

Approvals may be issued to **member clubs for open competition** conducted in accordance with USA Swimming technical rules if that competition has been specifically approved by the USA Swimming Staff Leader or his/her designee.

Request for Approval: \_\_\_\_\_ Club of the \_\_\_\_\_ LSC

Hereby requests approval of the following meet: \_\_\_\_\_

Date \_\_\_\_\_ Facility \_\_\_\_\_

Person initiating request \_\_\_\_\_ Position \_\_\_\_\_

Email address \_\_\_\_\_

### Requirements

- The meet must be approved by the host LSC before submission to USA Swimming.
- Approval meet status shall not be a means to avoid participants having USA Swimming membership.

**Reasons for hosting the meet as approved rather than sanctioned are as follows:**

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**Approved by LSC:** \_\_\_\_\_

**Approved by USA Swimming**

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Times Committee Designee

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Date

*In granting this approval it is understood and agreed that USA Swimming shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.*

**Florida Gold Coast Swimming  
Request for Approval  
YMCA MEETS**

Reference USA Swimming Rules and Regulations 202.6 - **Requirements for Approval**

Request for Approval: \_\_\_\_\_ (Club or organization)

hereby requests approval of the following meet: \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_ Facility \_\_\_\_\_

Person initiating request \_\_\_\_\_ Position \_\_\_\_\_

Email address \_\_\_\_\_

Meet Referee Name: \_\_\_\_\_

Meet Referee Email: \_\_\_\_\_

**Requirements**

No competition shall be approved unless a sufficient number of USA Swimming officials, certified by the LSC at a minimum of Stroke and Turn level, are present to observe and certify that the conduct of competition and all times achieved in such competition were in conformance with all applicable USA Swimming technical rules.

The organization requesting approval shall permit USA Swimming officials to be on the deck at both ends of the course where they can properly view strokes and turns.

Post Meet: Forward a complete meet backup to [fgcmeetsanction@gmail.com](mailto:fgcmeetsanction@gmail.com). Ensure that the approval number below is included in the meet backup.

**Approved by LSC:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Approval Number:** \_\_\_\_\_