



**FLORIDA SWIMMING**  
**BOARD OF DIRECTORS MEETING**  
**USA Triathlon Center, Clermont, Florida**  
**February 5, 2005**  
**Minutes**

Vice Chairman Chuck Burgess called the meeting to order at 12:00 noon. Those in attendance were as follows: Helen Kelly, Gay Wright, Chuck Burgess, Stuart Michelson, Steve Lochte, Mac Kennedy, Helen Ryan, Fred Lewis, Jack Goltz, Cashel Mack, Mike Yearwood, Sherwood Watts, Alphonzo Forbes, Tish Kemball, Julie Carusone and Chris Carusone attending as a guest.

The motion was made & seconded to approve the minutes of the October 2004 meeting, motion carried.

**REPORT OF OFFICERS:**

**General Chairman:** Bill Vargo - Not in attendance – No Report.

**Admin. Vice Chairman:** Chuck Burgess - No Report.

**Senior Vice Chairman:** Mac Kennedy – Thanked everyone for their support and says he feels like “he’s back”. He stated Sr. Champs and Sectional info was ready to go. He feels the need to address the reimbursement for Senior Swimmers. Helen Kelly agreed to look at reimbursement with Mac next week.

He mentioned that YTO had hosted a combination Sr. Circuit/Age Group meet and that perhaps that was the way to go in the future. One area to be looked at in Sr. Circuit is the 15 yr old age group.

**Age Group Vice-Chair:** Sherwood Watts - Updated the Board on JO’s, stating that Randy Johnson had helped in the changes. The 1000 Free moved to Thursday, the 500 Free moved to Saturday and several other changes had been made. It was again mentioned that last chance entries are to be emailed, not faxed by the coach of the swimmer being entered.

All All-Star coaches would be the same. Registration forms would be sent to clubs. All-Star selection procedure is on-line already.

Zones were the next topic of discussion, an outline of proposed expenses was provided. The Zone Meet will again fall on the first week of school for many of our athletes making it extremely difficult to send our best team. A discussion followed on having the date moved up; Helen Kelly explained that the Southern Zone, at the USAS National Convention, sets the date. Sending our disabled athletes was mentioned, we remain focused on moving forward in that area. The question of participating in the Open Water portion of the meet on Sunday was discussed. Stuart Michelson proposed the Board support the Coaches preference, Helen Ryan seconded, motion was passed.

Sherwood inquired about the 10 and under banner and the Spirit Award; the Board informed Mike Yearwood these were the Host Teams responsibilities.

**Treasurer:** Stuart Michelson – Distributed the financial report as of December 31, 2004. He indicated adjustments would need to be made for age group budget based on Sherwood’s report. He pointed out Mutual Funds were up about 10%.

**OTHER REPORTS:**

**Executive Director:** Helen Kelly – Announced the Florida Swimming incorporation was renewed. Reported on USA Swimming Meeting held in Colorado Springs in January. SWIMS program being improved; ID#’s will be made available to member clubs to gain access to program in the near future. She will be sending out times 2 weeks before championships for coaches to check. Helen Ryan asked how high school meet times would be input.

Helen Kelly explained the coach has to submit high school times, but the time would only count if the meet had been observed. With regard to fingerprinting, 80 people had completed it. We are awaiting further direction on what to do with info since info varies by area.

**Officials:** Jack Goltz – Announced there were 240 registered officials as of 12/31, the number is now 200. He asked that any team that needs to cover the cost do so as soon as possible.

Jack mentioned areas needing improvements to avoid complaints and help the meets to be better;

1. Hard copy of entries to be organized and readily accessible to the referee at the meet.
2. Meet Management listed on the meet letter should have been contacted wherein they agree to be responsible.
3. The sanctioned meet letter must be enforced.
4. There needs to be an emphasis placed on having adequate meet marshal coverage. The person in charge needs to concentrate on those responsibilities.

Fred Lewis asked where is it written if a meet letter isn’t abided by that the host team could lose their sanction and insurance. Helen Kelly responded with explaining the importance of strictly going by the meet letter. If someone were injured results could be catastrophic.

**Registration:** Helen Kelly – Reported current numbers, see attached. She followed with a comment on Season 1 which is September 1 thru December 31, only 7 athletes from 2 teams, is there a need? Attendees responded with an overwhelming NO.

**Safety:** Tish Kimball – distributed a handout of safety update, included info on training, certification and accident summary for 2004. Info is listed on the website. Tish encouraged coaches to be concerned with keeping facilities safe.

**Adapted Swimming:** Apryle Nickson - not present, Helen Kelly reported that a very poor response was received by contacting schools to locate prospective swimmers. Plans are to send out a second letter.

**Technical Planning:** Steve Lochte – reported on meeting held prior to board meeting. A concept letter will be drafted by Larry Shofe (once he is contacted since he was not in attendance) proposing a club championship also extending long course season. This would be family friendly with consideration for school and business calendars. The concept letter will explain and provide communication between technical planning and members. Look for more details to follow. The club championship would be a bid meet.

Steve also reported on the discussion of the 4 hour meet rule concluding it will be monitored.

Fred Lewis asked why sectionals are in March? Feels like they need to be in January. He mentioned he had been told special permission was needed to move it prior to February 1<sup>st</sup>. Steve explained with the new concept the idea is to have athletes competing every 16 weeks.

Meets having been added to the 2005 calendar are; Trinity will host a one day meet March 5<sup>th</sup>, a Time Trials Meet on Sr. Champs weekend and CUDA Meet September 9 -11.

**Coaches:** Scott Caron – not present. It was reported that he is attempting to arrange a speaker for coaches training August 21-27, tentatively in Sarasota.

**Athletes:** Julie Carusone – Julie reports that Cassie Batchelder is no longer Junior Rep. Julie suggested that she stay on as Senior Rep for another year to help the new Junior Rep. Stuart

Michelson moved that Julie Carusone remain as Senior Rep for another year, motion seconded and passed.

### **OLD BUSINESS:**

Helen Kelly said we need to come up with a compensation policy and procedure for the person hired to handle the entries for the 4 Championship Meets. Position will be posted online. Helen announced the bids for the championship meets are due March 31<sup>st</sup>.

### **NEW BUSINESS:**

Age Group Chairman to have a meeting in April.

Chuck announced a job description and contract are being worked on for Executive Director and Assistant at Florida Swimming Office. This will be submitted at the next Board Meeting.

Helen Kelly mentioned the "club accounts" which has been in place for clubs since 1979, should it be continued? Fred Lewis proposed to leave it as is, it was seconded, motion passed.

Mike Yearwood requested a posting on the website requesting help from teams for timers at JO's; he explained it would be a closed deck.

Mac Kennedy announced Swim Florida will again be hosting an Open Water Swim Meet June 2-4, 2005. Events include 5K, 10K and 25K.

Mac Kennedy further announced he feels we need to do more for the Senior National Team.

Fred Lewis proposed a change to the 4 hour rule with regards to fines. After a discussion, Chuck directed Fred to submit his proposal in writing to the Board.

Fred asked Jack Goltz if there could be a "catch all" phrase to be added to meet letters to cover the different things that come up. Jack said he would work on it.

### **OTHER**

Mike Yearwood mentioned the City of Clearwater wants them to assign seating for teams at JO's. After much laughter he was wished "good luck".

Next Board of Directors Meeting will be May 15<sup>th</sup>, 2005 during the Patriot Meet, details will be sent out.

Stuart Michelson moved that the meeting be adjourned, Helen Ryan seconded, and the meeting was adjourned at 2:20pm.

Respectfully submitted,

Gay Wright, Secretary