

FLORIDA SWIMMING
MEET REFEREE CERTIFICATION APPLICATION

Name of applicant _____
 Address _____ e-mail _____
 City _____ zip _____ Evening Phone _____
 Daytime Phone _____ Club _____
 Date _____ Instructor _____ Cert. # _____
 Date Completed: Referee Test _____ Administrative Test _____
 Clerk of Course Test _____ Timing Judge Test _____

APPRENTICE RECORD OF ON DECK TIME

Date	Meet Name	Meet Referee		Referee Instructor		Hours
		Signature	Cert #	Signature	Cert #	

APPRENTICE PROCEDURE

1. On the day of the meet - Report to the Meet Referee.
 - (a) Present your Officials Certification Application form.
 - (b) You will be assigned to an Instructor for that session.
 - (c) As an apprentice you are limited in your authority as advised
 - (d) Instructor & Referee are to sign your form upon finish of session.

When all requirements are completed, send this form to your Area Representative.

CERTIFICATION REQUIREMENTS FOR MEET REFEREE

1. Attend a clinic conducted by your Area Officials Rep.
2. Complete the online tests for Referee, Administrative Referee, Timing Judge, and Clerk of Course.
3. Apprentice for a minimum of 25 hours; 3 different meets; 3 different Meet Referees; with at least one meet having novice or 'NT' swimmers. At least one full session with automatic timing operator and one full session with scoring/computer operator. Have your Instructor and Meet Referee sign to verify the hours worked in all categories required, correctly documented on this form.
4. Apprentice Referees may not apprentice at LSC Championship meets.
5. Upon attainment of the above, Meet Referee's based on their judgment, are to complete and sign the recommendation given below.
6. When requirements above are met, and form completed, send it to the Area Officials Rep. for final approval.
7. Upon approval by Area Rep , a certification card will be issued, and both the Florida Swimming office and Officials Chairman notified.

MEET REFEREE REVIEW

	<i>Fair</i>	<i>Good</i>	<i>Excellent</i>
1. Attentive--to everything occurring in/around the pool			
2. Alert--in observing swimmers/timers readiness to compete			
3. Knowledge--of rules and procedures			
4. Knowledge--of DQ terminology and procedures			
5. Demeanor--with coaches/swimmers/volunteers			
6. Observation--of all swimmers/officials during meet			
7. Professional--appearance			
8. Management--of the officials "team"			
9. Control--of the pool and during decision making			
10. Paperwork--properly notes event/meet start times, no shows, DQ's, technical delays, across the boards, etc.			

Signed _____ Cert.# _____ Date _____