

Just a few notes for everyone as we enter our "busy season" with Area, LSC, and Zone Championship meets.

First, as you may or may not be aware, USA Swimming voted last fall at convention to require, as of September 1, 2013, that a fourth official is required at all USA Swimming meets (USA Swimming rule 102.10.3). The requirements have now been passed down to the LSC's, and we need to work to institute them. Below is the link to the information on the USA Swimming website as an FYI.

http://www.usaswimming.org/_Rainbow/Documents/b35fdf26-a98e-4d1c-aa91-c70094a9a7dc/Administrative%20Official%202-1-2013.pdf

The Administrative Official will be the individual who works directly with the Meet Referee and supervises/directs the following positions on the "dry" side of the meet:

-Entry/Registration personnel

-Clerk of Course

-Timing System Operator

-Scoring Personnel, including the Timing Judge and Meet Management software operator

1) Requirements for current Meet Referees to achieve Administrative Referee certification:

-Attendance at an Administrative Official Clinic

-Completion of Timing Judge exam with a minimum score of 80%

2) Requirements for all other current officials to achieve Administrative Official certification:

-Attendance at an Administrative Official Clinic

-Completion of Administrative, Clerk, Timer, and Timing Judge exams with a minimum score of 80% for each

-Completion of a minimum of 2 sessions as a Timing System Operator (Colorado, Daktronics) and minimum of 2 sessions as a Meet Management (Hy-Tek, Touchpad) operator (with at least 1 session including preparation of Finals heat sheets following a Prelim session)

3) Requirements for other non-athlete members with significant Timing System or Meet Management experience to achieve Administrative Official certification **(potential candidates should be referred to Matt or Bob for confirmation)**:

-Attendance at an Administrative Official Clinic

-Completion of Administrative, Clerk, Timer, and Timing Judge exams with a minimum score of 80% for each

-if expertise is in Timing System operation, completion of a minimum of 1 session as a Timing System Operator (i.e. Colorado, Daktronics) and minimum of 2 sessions as a Meet Management (i.e. Hy-Tek, Touchpad) operator (with at least 1 session including preparation of Finals heat sheets following a Prelim session); for those with expertise as Meet Management operators, completion of a minimum of 2 sessions as a Timing System Operator (i.e. Colorado, Daktronics) and minimum of 1 session as a Meet Management (i.e. Hy-Tek, Touchpad) operator (with at least 1 session including preparation of Finals heat sheets following a Prelim session)

All others without enough experience to be "grandfathered" will need to complete all the requirements in section 2. Also, if the individual is not currently a non-athlete member of USA Swimming, they will need to complete that registration along with a Level II background check and Athlete Protection Training.

We are in the process of finishing the clinic information for these roles. Current thinking is to offer the first clinics at the three Championship meets, and roll them out to the Areas as we get people certified as instructors, similar to how we have done recertification in the past. However, it is also possible that we will look to have a couple clinics prior to the meets. I will keep you posted on that! This initiative is very important to all LSC's because during routine audits of meet results, USA Swimming is finding a number of timing issues that should not be occurring. Thanks to our representatives on the USA Swimming Official's Committee, Bob Griffiths and Melissa Hellervik-Bing, for all of their help putting this together!

If you have any questions, please do not hesitate to contact me.

Thanks again to everyone for the hard work you put in for our swimmers!

Sincerely,

Matt Wilson
Officials Chair