Florida Swimming

2017 Championship Meet

Officials’ Reimbursement Request Form

Name: Click here to enter text.

Email: Click here to enter text.

Street: Click here to enter text.

City/State/Zip: Click here to enter text.

Telephone: Click here to enter text.

Event Name: Click here to enter text.

Date(s): Click here to enter text.

Position: Click here to enter text.

Transportation:

Airfare: $Click here to enter text.

Rental Car: $Click here to enter text.

Other Transportation (bus, taxi, Uber, etc): $Click here to enter text.

Mileage: Click here to enter text. X $0.535 = $Click here to enter text.

Reimbursed at the IRS prevailing standard mileage from home to the Pool (when *not* using air transportation to and from meet site) and trips to/from pool and hotel.

Effective January 1, 2017, this rate is $0.535 per mile.

Lodging: $Click here to enter text.

Meals & Entertainment per diem: $Click here to enter text.

Officials shall be compensated based upon the prevailing Meals & Incidental (M&EI) per diem rate allowed under IRS rules for the location and date of the meet for all meals and incidental expenses not provided by the host team, broken down to amounts for breakfast, lunch, dinner and incidental expenses.

A W-9 is not required for this reimbursement.

Incidental expenses (supplies, copies, etc.): $Click here to enter text.

# TOTAL: $Click here to enter text.

Signature Date

Please print, sign and route as noted below - deadline is December 31, 2018.

Send original form and receipts to:

Helen Kelly, Executive Director – Florida Swimming 214 E. Washington St., Suite B, Minneola, Florida 34715

Send copy to:

[Roger Deary - dearyr@comcast.net](mailto:SEPlapp@comcast.net)