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**Meet Name**

**Hosted by**

**Club Name**

Held under the sanction of USA Swimming & Kentucky Swimming

**Sanction#: Must Post – obtain from KYLSC office**

**Meet Date**

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| --- | --- | --- | --- | --- |
| **LOCATION:** | **List your specifications**  Emergency calls the day(s) of the meet:  **XXX-XXX-XXXX** | | | |
| **FACILITY:** | **Facility Description**  The starting end has a depth of **xx** feet.  The water depth at the turn end of the pool is **xx** feet. The facility is equipped with **xx**.   Seating for up to **xxx** swimmers on deck and spectator balcony seating for up to **xxx**.  ***List any other distinguishing features.*** The competition course **has** (or) **has not** been certified in accordance with 104.2.2C(4).  Use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.  Except where venue facilities require otherwise, changing into or out of swimsuits other than in locker rooms or other designated areas is not appropriate and is prohibited. | | | |
| **MEET DIRECTOR:** | **XXXXXXXXX**, (XXX) XXX-XXXX  Email:  Please direct all questions to the Meet Director. | | | |
| **MEET Referee:** | **XXXXXXXX** Email: | | | |
| **SAFETY DIRECTOR:** | **XXXXXXXXX**, (XXX) XXX-XXXX | | | |
| **ELIGIBILITY:** | This meet is open to any swimmer registered in **xxxx** with USA Swimming.  This meet will be run according to current USA Swimming rules and regulations. Swimmer’s age on the first day of the meet determines age group for the entire competition. | | | |
| **ON-SITE REGISTRATION** | | **List your specifications** | | |
| **ENTRY LIMITS:** | **List your specifications** | | | |
| **SWIMMERS WITHOUT A COACH** | Any swimmer entered in the meet, unaccompanied by a USA Swimming member coach, must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer’s legal guardian to ensure compliance with this requirement. | | | |
| **WARM-UP:** | **USA Swimming and KY Swimming safety procedures will be enforced throughout the meet.   Warm-ups are subject to the following procedures:**  **List your specifications**  The referee may remove anyone from the warm-up for failure to comply with the warm-up rules.  **Swimmers without a coach must report to the Meet Director before entering the pool for warm-up in order to obtain a lane assignment**.    Swimmers without a coach who are 12&Under will swim with and be supervised by the host club during warm-up.  **Note:**  Swimmers violating safety procedures will be removed from the warm-up for the remainder of the warm-up session.  Subsequent violations may cause the swimmer to be disqualified from the remainder of the meet. Any swimmer observed swimming under or through the Bulkhead by an Official or Safety Monitor at the Meet will be disqualified from that swimmer’s next Individual Event or from the remainder of the Meet, as determined by the Meet Referee. This policy will be strictly enforced. | | | |
| **SCRATCH RULE** | **List your specifications** | | | |
| **START TIMES:** | **Session** | | **Warm Up** | **Meet Starts** |
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| **DECK ENTRIES:** | Subject to space availability, and at the discretion of the Meet Director, deck entries will be accepted on the day of the meet at the cost of **xx** per event. Swimmers not previously entered in the meet must provide proof of current USA Swimming registration. **List your specifications** | | | |
| **HOW TO ENTER:** | **List your specifications** | | | |
| **ENTRY FEES**: | **List your specifications** | | | |
| **SEND TO:** | Mail entries to:    **List your specifications** | | | |
| **ENTRY DEADLINE**: | **List your specifications** | | | |
| **START PROCEDURE:** | **List your specifications** | | | |
| **AWARDS:** | **List your specifications** | | | |

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| **ADMISSION:** | | **List your specifications** | |
| **RESULTS:** | | **List your specifications** | |
| **SAFETY:** | | Current USA Swimming Safety Rules will be in effect and will be strictly enforced. | |
| **DECK ACCESS:** | | By USA Swimming ruling, deck access is limited to swimmers, coaches, officials & meet workers.  Officials and coaches must wear their USA Swimming ID cards to be allowed on deck. | |
| **HOSPITALITY:** | | There will be food and drinks available at all sessions for officials and coaches | |
| **TIMERS:** | | **Volunteer Timers** may be needed for this meet.  Volunteers will receive a refund on their admission and a meal ticket for the concession area. | |
| **SPECTATORS:** | | **List your specifications** | |
| **PARKING:** | | **List your specifications** | |
| **WEB SITE:** | | For meet info, please visit the **List your specifications** | |
| **MANUALLY SUBMITTED ENTRIES** | | **List your specifications** | |
| **HOTELS:** |  | | |
| **DIRECTIONS:** |  | |  |
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| **SESSION #1** |
| **Saturday Morning –**  **( List your specifications )** |

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| --- | --- | --- | --- | --- |
| **Women's** |  | **Event Description** |  | **Men's** |
| **1** |  | **Senior 200 Back** |  | **2** |
| **3** |  | **13-14 200 Back** |  | **4** |
| **5** |  | **Senior 100 Breast** |  | **6** |
| **7** |  | **13-14 100 Breast** |  | **8** |
| **9** |  | **Senior 200 Fly** |  | **10** |
| **11** |  | **13-14 200 Fly** |  | **12** |
| **13** |  | **Senior 100 Free** |  | **14** |
| **15** |  | **13-14 100 Free** |  | **16** |
| **17** |  | **Senior 200 IM** |  | **18** |
| **19** |  | **13-14 200 IM** |  | **20** |

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| **SESSION #2** |
| **Saturday Late Afternoon –**  **( List your specifications )** |

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| **Women's** |  | **Event Description** |  | **Men's** |
| **25** |  | **9-10 100 Fly** |  | **26** |
| **27** |  | **11-12 100 Fly** |  | **28** |
| **29** |  | **9-10 50 Back** |  | **30** |
| **31** |  | **11-12 50 Back** |  | **32** |
| **33** |  | **9-10 100 Free** |  | **34** |
| **35** |  | **11-12 100 Free** |  | **36** |
| **37** |  | **9-10 50 Breast** |  | **38** |
| **39** |  | **11-12 50 Breast** |  | **40** |
| **41** |  | **9-10 200 IM** |  | **42** |
| **43** |  | **11-12 200 IM** |  | **44** |
| **SESSION #3** | | | | |
| **Sunday Morning –**  **(List your specifications)** | | | | |

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| --- | --- | --- | --- | --- |
| **Women's** |  | **Event Description** |  | **Men's** |
| **45** |  | **Senior 200 Free** |  | **46** |
| **47** |  | **13-14 200 Free** |  | **48** |
| **49** |  | **Senior 100 Fly** |  | **50** |
| **51** |  | **13-14 100 Fly** |  | **52** |
| **53** |  | **Senior 50 Free** |  | **54** |
| **55** |  | **13-14 50 Free** |  | **56** |
| **57** |  | **Senior 100 Back** |  | **58** |
| **59** |  | **13-14 100 Back** |  | **60** |
| **61** |  | **Senior 200 Breast** |  | **62** |
| **63** |  | **13-14 200 Breast** |  | **64** |

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| **SESSION #4** |
| **Sunday Mid-Morning –**  **( List your specifications )** |

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| **Women's** |  | **Event Description** |  | **Men's** |
| **21** | Deck seeded | **9-12 500 Free** | Deck seeded | **22** |
| **23** | Deck seeded | **13 & Over 1000 Free** | Deck seeded | **24** |

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| **SESSION #5** |
| **Sunday Afternoon –**  **(List your specifications)** |

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| **Women's** |  | **Event Description** |  | **Men's** |
| **65** |  | **9-10 200 Free** |  | **66** |
| **67** |  | **11-12 200 Free** |  | **68** |
| **69** |  | **9-10 50 Fly** |  | **70** |
| **71** |  | **11-12 50 Fly** |  | **72** |
| **73** |  | **9-10 100 Back** |  | **74** |
| **75** |  | **11-12 100 Back** |  | **76** |
| **77** |  | **9-10 50 Free** |  | **78** |
| **79** |  | **11-12 50 Free** |  | **80** |
| **81** |  | **9-10 100 Breast** |  | **82** |
| **83** |  | **11-12 100 Breast** |  | **84** |

**ENTRY / WAIVER FORM**

**THIS PAGE MUST BE COMPLETED AND RETURNED BY THE STATED DEADLINE FOR THE TEAM’S ENTRY TO BE ACCEPTED.**

WAIVER: I / we hereby, for myself / ourselves, my / our heirs, administrators, assignees, and swimmers waive and release from any and all liabilities and claims against USA Swimming, Inc., Kentucky Swimming, Inc., the **Club and Facility** and staff, and the KYLSC Club for injuries and / or expenses incurred by me / us at the meet and / or while traveling to and from the meet.

**I VERIFY THAT EVERY SWIMMER LISTED ON THE ENCLOSED ENTRY FORM IS A CURRENT REGISTERED ATHLETE MEMBER OF USA SWIMMING AND THAT EVERY COACH REPRESENTING OUR TEAM AT THIS MEET WILL BE A CURRENT COACH MEMBER OF USA SWIMMING.**

**SIGNATURE**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **TITLE**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Coach’s email (required)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Entry chair’s email (required)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TEAM**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **CLUB** **CODE**\_\_\_\_\_\_\_\_\_\_ **PHONE**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TEAM ADDRESS**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CITY**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **STATE**\_\_\_\_\_\_\_ **ZIP** **CODE**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ENTRY SUMMARY**

\_\_\_\_\_\_\_ Individual Entries x $4.25 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_ Relay Entries x $8.25 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_ Swimmers Entered $2.50 KY LSC $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_ Swimmers Entered $2.00 Facility fee $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **TOTAL** = $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please make checks payable to: **Club Name** and mail with this completed form to:

**Club Address**

No entrant will permitted to compete unless the entrant is a member as provided in Article 302

Held under the sanction of USA Swimming

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| **TEAM MANAGER Lite** |
| **TEAM MANAGER Lite** is software designed for a **meet host to distribute to teams** entering the meet so that those teams can send their meet entries to the meet host electronically by disk or over the Internet. **TM Lite** is provided **FREE** to a meet host using **MEET MANAGER** to distribute to the teams entering the meet.  The meet host can create TM Lite product CDs to distribute to the participating teams or purchase additional TM Lite CDs from our Sales Office.  The participating teams can also download and install TM Lite right from our web site - [Click Here](http://www.hy-tekltd.com/downloads.html) to download TM Lite.  **TEAM MANAGER Lite** is basically **TEAM MANAGER** with the following features enabled:   |  |  | | --- | --- | | \* | Standard Set-Up and Options Features | | \* | Enter Teams, Athletes, Relays, Meets and Browsers | | \* | Specifying Meet Entry Custom Times by Event or by Name | | \* | Import of Meet Events from a MEET MANAGER Database | | \* | Export of Meet Entries to send to the meet host by diskette or over the Internet | | \* | Meet Entry Report | |
| **Please note that TM Lite is supported only by email.** |
| [**Click Here**](http://www.hy-tekltd.com/Updates/TM_Lite.pdf) to view the **TM Lite Instructions** in Acrobat format. |

