**Kentucky Swimming Open Water Sanction Checklist**

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|  | **DEADLINE -** 45 Days before event |
|  | Application for Sanction |
|  | Application for Open Water Meet  |
|  | Meet Announcement |
|  | Water Quality Certification (website references are acceptable with URL) |
|  | Independent Safety Monitor |
|  |  |
|  | **LSC SANCTION APPLICATION** |
|  | Name of Event |
|  | Host Club |
|  | Dates |
|  | Meet Director |
|  | Meet Referee |
|  | Administrative Official |
|  | Names of officials (certifications must be checked) |
|  |  |
|  | **APPLICATION FOR OPEN WATER MEET** |
|  | Independent Safety Monitor (need signature) |
|  | LSC Approval (need signature) |
|  | Meet Personnel as listed in LSC Sanction Application |
|  | Water Quality Description & Procedure to Monitor Water Quality |
|  | Pre-Race Meeting Description |
|  | Race Day Conditions: expected air and water temp., type of body of water and depth, safety staff,  |
|  | Medical Personnel, first responders on site & name of nearest medical facility |
|  | How many and types of watercraft for safety personnel |
|  | How many and types of watercraft for officials |
|  | Procedure for athlete accountability: numbering, chips, caps, start/finish etc. |
|  | Communication method and procedure |
|  | Safety Plan for missing athlete |
|  | Safety Plan for extreme weather |
|  |  |
|  | **MEET ANNOUNCEMENT** |
|  | Name of Event |
|  | Sanction # |
|  | Location |
|  | Date/s |
|  | Host Club |
|  | Meet Director |
|  | Meet Referee |
|  | Entry Chair |
|  | Safety Monitor and Safety Officer |
|  | Timing System |
|  | Age Groups |
|  | Distance for each age group |
|  | Relays: age groups, description and rules |
|  | Course layout and description |
|  | Safety and Weather Conditions: procedure in the event of meet cancelation/delay |
|  | Schedule: check-in, mandatory safety pre-race briefing, start |
|  | Check-in Procedure |
|  | Warmup Procedure |
|  | Start/Finish description |
|  | Time Limits |
|  | Eligibility |
|  | Scoring and Awards |
|  | Entry Procedures, Deadlines and Fees |
|  | USAS Mandatory Rules (eligibility, coach supervision, audio/video, drones, deck changing, MAAPP) |
|  | Parking and Hotel Information |
|  | Information regarding disability swimmers and outreach members |
|  | Information regarding programs, spectator fees, and results  |
|  | Entry Summary and Waiver  |