

SOUTHERN ZONE
BOARD OF REVIEW
INSTRUCTIONS FOR FILING A PETITION

1. A ZBOR Petition should be submitted to the ZBOR Chair at the following address:

Donna Williamson
1760 Russet Hill Circle
Hoover, AL 35244

A copy may be email to dwilliamsonses@gmail.com; however, the petition will not be submitted for review until receipt of the filing fee.

2. Written statement:

- a. Sets forth a description of the action, inaction or conduct that is believed to have to have been improper or incorrect.
- b. The name of the person or group believed to have acted improperly.
- c. The circumstances believed to require answers, explanation or clarification.

3. Petition shall be accompanied by the filing fee of \$100, made payable to USA Swimming.

4. Petition shall be filed within 90 days of the occurrence of the incident.