**Mississippi Swimming, Inc.**

**House of Delegates Meeting**

**November 17, 2012**

The meeting was called to order at 1:14pm in Flowood, Mississippi at Lakeland Presbyterian Church.

Present were Pam Passarelli, William Lane, Wade Heggie, David Orr, Allison Conn, Mathew Mixon, Kru Fairey, Doug Welch, Barbara Aguirre, Lucas Smith, Kevin Cox, Candace Loper, Brian Ware, Misty Little, Patrick Lane, Rachel Dees, Shelbi Allen, Jackson Kojima, Karen Myers, Ann Marie Pate, Warren Holladay, Eddie Ware, and Michael Pickich.

Kevin Cox opened the meeting with a prayer.

Minutes from the April 14, 2012 meeting were reviewed. Doug Welch allowed time for review and ask if there were any corrections, none were announced. A motion for the minutes to be approved as is from Candice Loper and seconded by Warren Holladay. The motion was carried.

Kevin Cox presented the budget and balance sheets; time was given for everyone to review the handouts. Kevin Cox noted we were under budget and in April we will be approving the budget for the next year. The Finance committee will meet in February. Kevin asks for any considerations to be submitted to him via email before April. Doug Welch noted that the zone budgeting final surplus of $1900.00 will be a little less due to outstanding expenditures. The surplus will then be divided by the number of swimmers that went and a refund will be distributed to the swimmer.

Doug Welch reviewed rules and regulations and brought to the attention on page 9, R-25 that required LSC bylaws we need to appoint a chairperson for ‘Safe Sport’. The Chair will sit under the administrative Vice Chair responsibilities he/she should not be a person from the Board of Directors. Also, on page 10 section 607.3 a committee for Safe Sport will need to be formed. In April the House of Delegates will consider nominations for these positions.

Mathew Mixon reviewed technical planning. Adapt the BB qualifying time is in every event; relays will be based on the events adopted. In order to receive a score the team needs to have a qualifying time. For a team to enter the senior relay with two swimmers that have a 15/16 year old qualifying times. On Meet information, the coaches must enter a time standard for the relay. It must be entered at or better than the time standard. A motion by Patrick Lane to accept technical planning’s recommendations and seconded by Karen Mayers. The motion was carried.

Zones update by David Orr he mentioned that they were under budget and rented vans instead of busses and that worked out well for shuffling swimmers. Patrick Lane then spoke on the athlete’s perspective and mentioned that the Texas facility was nice. Matthew mentioned establishing a cross functional committee to help with the next zone. Douglas Welch advised the Board of Directors discussed to establish a zone committee made up of two coaches, two athletes, two Board of Directors members, and one non-athlete. The two coaches will be Brian Ware and David Orr. The two athletes will be Rachel Dees and Kory Persons. The two executive boards will be Mathew Mixon (Chair of zone committee) and Barbara Aguirre. The one non-athlete will be Kevin Cox. In April they will have recommendations about managing zones.

No representative was present for the all-star committee.

David Orr updated us on the swimming car tag. He presented flyers; we need a minimum of 300 sold before the first tag is printed. There is no dead line to get the 300. Mississippi swimming gets $24.00 per car tag sold. He would like to have flyers out at each meet to promote the tag.

Doug Welch brought up the free parent training brochure for everyone to promote to the parents.

Committee reports:

Awards – Karen Mayers presented Doug Welch with a package on the behalf of Mississippi swimming.

Board of Review – Ann Marie Pate reminded everyone to please file on time.

Records – Kru Fairey went over the new records. Updated records will be sent via email to coaches, Board of Directors, and the web site will be updated.

Sanctions - will report under old business.

Technical Planning – nothing to report.

Athletes - Patrick Lance reviewed that each team is to select one person to come to House of Delegates meeting and it is the team responsibility to replace them. Seven athletes need to be present for a full meeting to have the proper ratio. A 20% representation for each Board of Directors or House of Delegates meeting is required so legislation can be passed. A qualification for an athlete to represent the team is; must be in the sport for two years and 13 years or older. A motion from Warren Holladay to accept to the selection guidelines of team representatives and seconded by David Orr. The motion is carried.

Registration - Candace Loper and Doug Welch brought up club employee screening documents. If you are a coach or assistant coach make sure you register and do a back ground check before functioning in a coaching role. Coaches training needs to take place within a year of initial responsibilities. Warren Holladay and Wade Heggie were asked if they could provide a standard for certification of coach’s safety; they will work with the new safety chair on this.

Lucas Smith had no report.

Barbara Aguirre had no report

Elections for officers:

Doug Welch presented a list of recommendations of nominations. The floor was opened up for additional nominations. No nominations were brought up. A motion to cease nominations by Karen Mayers and seconded by Ann Marie Pate. The motion was carried. A motion to accept the entire single candidate positions by acclamation by Karen Mayers and seconded by Patrick Lane. Ballots were passed out and counted by Ann Marie Pate for the technical planning representative. Warren Holladay received the majority vote, motion by Eddie Ware to destroy the ballots and seconded by Candice Loper.

Discussion to elect five members for the board of review committee and three are alternates.

Rachel Dees for Senior Athlete representative

Terry Lane - DAC

Pam Passarelli - BEST

Sherra Shearer - SUNS

Allison Con - SWAT

Alisa Kojima – Makos - alternate

Kru Fairey – YHF - alternate

Cory Persons – Jr. Representative - alternate

Motion from Lucas Smith to cease nominations and Barbara Aguirre seconded, the motion carried to cease nominations for the review committee.

The above list passed with unanimous vote. This is a two year term starting January 1, 2013.

Old business

Doug Welch reviewed the policy and procedures changes and updates with Barbara Aguirre. Content has not changed and just some clean up on the current policies was needed. Motion by Karen Mayers to adopt the housekeeping changes to the policy and procedures and to upload the changes, seconded by Patrick Lane. The motion was carried.

Sanction recommendations were presented by Eddie Ware. He handed out the recommendations to everyone present. Sanction fees will increase the closer to the meet for any meet purposed after a House of Delegates meeting. This was developed to encourage the swim club representative to turn in sanctions at either House of Delegates meetings. Wording, on the recommendations from Sanction Chair hand out, to be changed to “Additional meets scheduled within 30 days after the HOD meeting the fees will change to:”. Late entries needs to be added to the meet invitation. Motion from Barbara Aguirre to accept the recommendations starting January 2013 with correction of the wording above, it was seconded by Karen Mayers. The motion was carried.

New business

Terry Lane has agreed to help with social media (face book and twitter) for one way traffic of information, with a limited number of people having access to changing information. Discussion continued about coaches and staff not being face book friends with swimmers.

2013 House of Delegates meeting dates

A motion from David Orr for the meeting to occur on April 13, 2013 and seconded by Lucas Smith. No further discussion was needed. The motion was carried.

The conflict of interest statement was passed out for newly elected officers to sign.

A motion by Kevin Cox to adjourn the House of Delegates meeting and it was seconded by Patrick Lane. The motion was carried and the meeting adjourned at 2:38pm.