**Date:** January 3, 2016

**Time:** 10:00 – 3:30

**Location:** Embassy Suites, Columbia SC

**Attendees:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Team** | **Name** | **Team** |
| Karen Alexander | SC LSC Board Member | Tom Kraft | SC LSC Board Member |
| Catherine Bendziewicz | SC LSC Board Member | Kim Crounse | SC LSC Board Member |
| Jessica Bennett | SC LSC Board Member | Scott McMillan | SC LSC Board Member |
| Tim Conley | SC LSC Board Member | Jon Mengering | SC LSC Board Member |
| Carol Hammond | SC LSC Board Member | Hannah Robins | SC LSC Board Member |
| Christian Jann | SC LSC Board Member | Scott Stephens | SC LSC Board Member |
| Mike Jann | SC LSC Board Member |  |  |

**Update on Board Review, 2017 Swimposium, and 2016 All State [Kim Crounse]**

* Board Review – a small team of LSC members will review the Board of Directors structure and propose changes to improve the effectiveness and efficiency of the LSC operations
* 2017 swimposium – SC has been approved for a Swimposium in 2017. Tentaive topics and speakers were discussed.
* 2016 All State – Mike Jann with the help of Tim Conley have secured the Baxter Hood Center for the event. A caterer is being selected.

**Generating Excitement for IMX & Senior Select Camps:**

* Reduce the frequency to utilize the money to draw a bigger name athlete
* Combine Athlete retreat with select camp
* Encourage learning about the Governance
* Add resources to help the swimmers learn about how to achieve their goals (college swimming, applications, etc.)
* Combining both retreats (Athlete & Select camp) budgets will increase overall budget
* Possible invitees: Professional Guidance Counselor, College Coach (limited topics, group setting), Academic Advisor, How to Study, current college swimmers, club swim, triathlon clubs, masters, other swimming options (NAIA)
* The retreats would occur every other year

**Customer Service:**

**Officials:**

* **When an individual requests to be an official, we respond within 24-48 hours with an follow up (temporary apprentice card)**
* **Advancement or final certification takes approximately 1 week (if paperwork is filled out appropriately)**
* **Transfer requests need to be discussed with Carol prior to processing with prior club. Transfers typically take 3 days**
* **Officials newsletter is a monthly release**
* **Recertification occurs every two years. Need to be done by 12-31. Need non-athlete membership, APT, official’s certification, etc. All renewals for officials who meet all qualifications are processed on 12-31. All officials who no longer qualify get an email telling them that they no longer qualify and telling them what they need to do to get qualified.**
* **Add Meet to officials tracking site within 1-2 weeks; Always prior to the start of the meet**

**Sanctions:**

* **When meet info is submitted, within 24 hours an acknowledgement is sent. If there is something missing, that will be relayed. Once all of the info is there, the process begins.**
* **Sanctioning can take from 1-3 weeks, depending on which meet, if all info is there, etc.**
* **Recons will be processed immediately. (most are required on Monday and replied to as soon as they are received)**
* **Post-Meet Recons are processed immediately as well.**
* **Post Meet Closeouts can take up to 2 months**

**P & P Update:**

**This was a working session. The attendees reviewed the P&P and provided suggested changes for the Legislative Chair to consolidate and apply in support of the P&P update.**

**Meeting was adjourned at 3:30.**