**Southeastern Swimming, Inc**

**National Travel Reimbursement Form**

Meet: Meet Dates: Page \_\_\_\_\_ of \_\_\_\_\_\_

Location: Club Name: Head Coach:

Club Address: City: State: Zip:

Person Submitting Form (Coach or Club Representative only) Title:

Phone: Email:

*I have filled out the form below and to the best of my knowledge the swimmers listed meet all Southeastern Swimming eligibility requirements for reimbursement.*

*Signature: Date Submitted:*

Coaches Attending: Head Coach: Asst. Coach:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Swimmer's Name & USAS Number** | **Enter information about the National cut achieved for eligibility >>>>>>>>>>>>>>>** | **Relay Only X** | **College Swmr X** | **Amount due to Club** |
| **Event** | **Time** | **Meet where achieved** | **Meet Date** |
| Example Swimmer 123490EXAZSWIM | LC 50 Free | 23.15 | LC Southeasterns | 7/21/2012 |   |   |   |
|   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |
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|   |   |   |   |   |   |   |   |

Send completed form to: Chris Coraggio, Treasurer, 1 Saddlebrook Lane, Johnson City, TN 37615 Coach Reimbursement:

Reimbursements **DUE BY**: September 15 for meets from May 1 - Aug 31; May 15 for meets from Sept 1-April 30 TOTAL:

**Southeastern Swimming**

**Athlete**

**Reimbursement Eligibility and Rules**

**Eligibility Requirements for Club/Team Reimbursements:**

1. Swimmers must be a member of USA Swimming in good standing.
2. Swimmers must be registered with, and an active member of Southeastern Swimming (SES) and must have must have been a member of the present SES club for at least one year.
3. College and post grad swimmers that were not members of the SES as age group swimmers will be eligible for reimbursement after registering and competing for the issuing SES club for four consecutive years.
4. Swimmers must have achieved the current Summer Junior National/Summer National/ US Open1 time standard within the allotted time period, and before the start of competition to eligible for team reimbursement.

**Rules:**

1. Reimbursements are earned by the club and paid to the club. No monies will be issued to swimmers.
2. One form must be filled out for each championship.
3. Each club is limited to a maximum of $1,500 per year per swimmer (excluding reimbursement for World Championships and Olympic Trial Competition), including reimbursement for National Open Water competitions.
4. Meet Reimbursement will based on the length of the meet and the level of competition that an athlete has qualified for prior to attending the meet:

 Meet Length National cut earned Junior National cut earned

 4 days or less $500 $250

 5 days or more $750 $375

Clubs will be reimbursed $350 for a coach that attends the meet. An additional $250 will be reimbursed for an assistant coach who attends the meet if the Club has over six swimmers that are eligible for reimbursement and are competing in individual events in the meet.

1. Competitions held within a 50-mile drive from the Club’s city will not be reimbursed. The presumption for reimbursements is the meet requires the swimmer to stay overnight at the location of the competition.
2. The club who has relay only swimmers will be reimbursed for short course/long course nationals or summer nationals/US Open. This will be a single $500 reimbursement for a male relay, and a single $500 reimbursement for a female relay. The relay must use relay only swimmers to be eligible.
3. SES will reimburse swimmers who attend the following meets: Summer National/US Open1, Spring Nationals, Short Course Nationals held in December (both Senior & Junior), and Summer Juniors. The travel reimbursements committee must approve all other competitions for them to be eligible for reimbursement. If you wish for a competition to be approved for reimbursement, you must submit a written request to the travel reimbursement committee 30 days prior to the start of the competition of the particular meet. Coaches MUST receive reimbursement approval before attending the competition, otherwise no reimbursement will be allowed.

1Currently, the summer senior national swim meet is called US Open. No matter what name is given to the end of the summer meet, the time standard used to determine eligibility is based on this meet.

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