

Southeastern Swimming LSC Officials Committee Representative- Job Description

Qualification to Serve. In order to be eligible to serve on the LSC Officials Committee for Southeastern Swimming, the official must:

- be member of USAS in good standing
- reside in or be attached to a team located within Southeastern Swimming
- ***maintain certification to remain on the committee***
- be credentialed as a Prelim/Final Meet Referee (MR-EX) for at least one year while in Southeastern Swimming

Responsibilities/Expectations. Members of the Officials Committee are representatives for each of the teams in their geographic area and are responsible for communicating with each of the officials associated with those teams. The individual responsibilities/expectations include but are not limited to:

- Utilize the Official Tracking System (OTS) regularly to check the credentialing status of each official in their geographical area to help prevent lapses (testing, registration, background check, athlete protection, etc.).
- Update the credential status of each official in their geographic location as they gain experience and advance ***by verifying that their OTS record conforms to the SES Minimum Standards document. Committee member status must be updated by another committee member.***
- ***Reinstates officials who have allowed their certification to lapse in accordance with the requirements used for reinstating National Certification available on the USAS Officials web page.***
- Serve as a mentor to all officials and communicate with other Officials Committee members when officials apprentice at meets in their area.
- Provide extra assistance and input for Deck Referees seeking advancement to Meet Referee. The Officials Committee collectively provides the credentials for MR-Q (timed finals meet) and MR-EX (prelim/finals meet).
- Electronically enter meet details into OTS as required once a sanction/observation is granted.
- Assist their area teams identify potential officials for their hosted meets when requested.
- Make themselves available for stroke & turn, starter, and referee clinics within their geographic area and in support of other geographic areas. Additionally, clinics will be offered at LSC Championship meets since these offer the best chance to talk to a large number of officials from across the entire LSC. The goal of these clinics is to provide uniformity in officiating across the entire LSC.
- Respond promptly to questions (calls or emails) from officials in their area.
- Periodically review the Southeastern LSC Officials' Minimum Standards to ensure compliance with both the National Officials Committee and the National Rules & Regulations Committee. These minimum standards shall be published on the SE web site.
- The SE Officials Committee shall meet twice a year minimum, typically at the LSC Championship meets. The meeting shall conform to the requirements of the SES By-Laws for meetings. A Quorum shall consist of four members. The Chairperson votes only in the event of a tie. Visitors are welcome with Voice but no vote. Additional meetings can be called by the Chair or if two or more members request a meeting, provided two-week a minimum notice is provided and communicated to all committee members. The minimum notice time can be shortened as long as 2/3 of the members can attend at the proposed time.

Term. 3 years

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