PROPOSAL TO SECTION 7 – Travel Reimbursement

7.7 **Vehicle Usage**

A. Reimbursement for the use of a personal vehicle shall follow the Standard Mileage Rate guidelines provided by the Internal Revenue Service.

B. In instances where the expected round trip mileage is in excess of a limit established by the SES Treasurer or Finance Chair, those driving to an approved function on behalf of SES shall rent a car. Reimbursement for the car rental, associated fees and gas shall be reimbursed by SES.

a. The class of car rented shall be economically prudent and demonstrate fiduciary care to SES.

Rationale: In many instances, it is less expensive to rent a car than it is to reimburse for mileage. It should not be the intent of the reimbursement policies to allow an agent of SES to reap a financial largess while traveling on SES business. Rather, reasonable travel accommodations should be utilized that will save SES money. As an example, a 1000 mile round trip at .58 per mile would cost the LSC $580. However, a full week’s rental of a standard size car would be $242 (this includes estimated taxes and fees). An intermediate SUV would cost $321.