**STSI Board of Directors Conference Call Meeting**

**Tuesday, January 13, 2015**

**9:00 p.m.**

**Call to Order**

The meeting was called to order at 9:02 PM.

**Board Members Present:**

Mark Parshall, Jessica Evans, Janet Risser, Rachel Woodard, Kaila Byerly, Doug Donofrio, Don Walker, Blaine Stapleton, Ellery Parish, Trey Prinz, Didi Byerly, Annette Duvall, Robert Coleman and Kay Gerken. Frank Swigon (ex-officio)

.

**Others Present:**

Ron Zolno, Tim Byerly, and Angella Woodard.

**Verify Quorum**

A quorum was verified.

**Reports of Officers**

**Treasurer Didi Byerly**

Two reports were sent out today to BOD Members. Didi requested that a special meeting be called to discuss the 2015 Budget. The reports include the detailed profit and loss statement and the reconciliation statement for December. Didi asked all board members to review the documents and to notify her of any errors.

**Coaches Representative – Don Walker**

Approximately 600 swimmers attended B Champs swimming in excess of 2000 individual events. The Saturday morning session was delayed due to weather. Each session ran about four hours. Don received lots of good comments in regards to B Champs.

**Report of Committee Chairs, Coordinators, and Others**

**Board of Review Chair Ron Zolno**

As of January 1, 2015 the STSI Board of Review no longer exist in its original format. USA Swimming has moved to a Zone Board of Review and a STSI Administrative Board of Review. We need to clarify in our Policies and Procedures how Board of Review paperwork is submitted. Jessica Evans stated when she submitted the STSI Bylaws to USA Swimming for approval USA Swimming supplied new verbiage about the new Board of Review procedures and she will supply same to Ron. Jessica and Ron will work together to update the STSI Policies and Procedures.

Mark Parshall received an email, which he forwarded to the BOD, about the new Zone Sanction Appeal Process. If STSI denies a sanction then the meet host can petition the Zone Sanction Appeal Board to have the denial overturned.

**Registration and Membership Angella Woodard**

For 2015 to date, 6951 athletes, 39 Others, 270 Coaches, and 146 Officials have been registered for a grand total of 7386 registrations. These registration numbers are consistent with both the January 2013 and January 2014 registration numbers.

**Old Business**

**Approval of the December 9, 2014 BOD Meeting Minutes**

Minutes were approved by email vote and posted to the STSI website.

**Website Update, Electronic Payments**

Jessica Evans reported that the Merchant Account has been approved. Work still needs to be done to update the website and establish process procedures.

**New Business**

**Ratify Email Vote Approvals**

December 17, 2014

From Mark Parshall to STSI BOD Members

All,

Janet, Angella, Kay, Frank, and I discussed the Western Sectional requests. We concluded that we will issue a sanction for the meet, as long as South Texas swimmers are not eligible to swim, and the $25 sanction fee is paid.

The concerns with allowing ST swimmers to participate were as follows -

* May take swimmers away from our own Sectionals
* May disrupt any possible meets that same weekend
* Time-standards differences between our sectionals and Westerns affecting the meet.
* Our officials feeling pressured to work the meet, if we're involved.

We will waive the Splash fee as per our by-laws, and allow Western Sectionals to determine warm-ups, and other protocol according to their championship regulations and section by-laws.

Please let me know asap if you have concerns with this. If there are none, I would like to inform the meet host asap.

Mark Parshall
General Chair South Texas Swimming

Head Coach-AquaTex Swim Team
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It was moved and seconded to proceed on the sanction request as outlined in Mark’s email. The motion passed via email vote.

**HOD Minutes Jessica Evans**

The 2014 HOD Meeting Minutes were sent out for review by the STSI BOD members prior to posting on the STSI website. There was one item dealing with Coaches Reimbursement for National Meets needing clarification. Didi contacted Tim O’Brien, who introduced the revision, which was passed at the HOD Meeting, to correct this issue. The original motion as recorded in the minutes read:

Tim O’Brien made a motion and it was seconded to change the reimbursement ratios for coaches going to Junior National and Nationals. This would be per meet.

1-8 athletes—1 coach

8-16 athletes—2 coaches

16+ athletes—3 coaches

**Motion passed**

The corrected wording should be:

Coaches may receive financial assistance for up to two meets per season. If a single team has up to eight athletes competing at the meet, one coach will be covered from that team. If a single team has between 9 and 16 athletes competing at the meet, up to two coaches will be covered from that team. If a team has 17 or more athletes competing at the meet, up to three coaches will be covered from that team.

**National Reimbursements Didi Byerly**

Didi recommended that a separate meeting be held to discuss the 2015 budget as a whole, which would cover the items needing to be addressed in regards to National Reimbursements. Several possible dates were discussed. It was decided that the Special Budget Meeting would be held via call in at 8:00 PM, January 21, 2015.

**Agenda Items for Discussion**

**Future Agenda Items Mark Parshall**

Mark requested that in the future, agenda items be submitted at least a couple of days in advance so that a proper agenda could be distributed in a more timely manner. It is difficult for everyone to find time to review items sent on the day of the meeting prior to the start of the meeting.

**Conflicting Meets on Bid Meet Weekends Jessica Evans**

In an effort to clarify our current sanctioning process for meets with conflicting time standards being held on the same weekend as a championship bid meet, Jessica moved “If a meet with conflicting time standards is hosted on the same weekend as a championship bid meet, the conflicting time standards meet must be sanctioned as a “proof of time” meet.” This action would help ensure that swimmers are attending championship meets rather than a meet for which they do not have the qualifying time standard. The motion was seconded and approved. Jessica will get with Lorna to add this requirement into the Sanctioning Policies and Procedures.

 **LEAP LEVEL I and II Frank Swigon**

Frank and Doug Donofrio met to review where STSI stands on the completion of the requirements for LEAP Level I and LEAP Level II. They plan to go through the requirements and make assignments by category to complete deficient items.

**USAS Committee Chairs Meeting Frank Swigon**

Frank attended this meeting in Colorado Springs. He presented several items of interest.

USA Swimming continues the process to implement online registration through third party vendors. They anticipate having a process in place by the end of 2015.

As a benefit to clubs and LSC’s, Risk Management may be contacted for information on the following new insurance products:

USA Swimming has entered into agreements with selected vendors for auto and van rentals, with insurance included.

USA Swimming has developed an ACA exchange for health insurance. Participants are eligible for subsidies per the ACA based on income.

USA Swimming had developed a method for obtaining and managing workers compensation insurance.

The Safe Sports Committee is developing a website to assist LSC’s and clubs in hiring. The name of the site will be “Swim Staff Select”.

The “120-day rule” is under review by the Rules and Regulations Committee. Frank indicated the rules is under review because it may not be appropriate for all types of swimmers. Specifically, he indicated that USA Swimming was reviewing how it affects military families.

The USA Swimming Rules and Regulations Committee is developing a methodology for transgender athletes.

USA Swimming Rules and Regulations Committee is reviewing the scope of the Sanction Appeal Board.

USA Swimming is developing new logos for championship meets with stars to indicate the level of the competition. One Star – Sectionals, Two Star – Futures Meet, Three Stars – Junior Nationals, Four Stars – Pro Series (formerly Grand Prix), Five Star – Senior Nationals.

**Awards for Championship Meets Don Walker**

Don inquired as to the cost of awards for Championship Meets. Didi Byerly, working in conjunction with Leah Woodard, will identify the unit costs of the awards. Leah will prepare invoices and send them to the meet hosts after the meet has concluded and excess inventory is returned.

At B Champs, a questions was raised about banners. Some teams do not really want them, some teams have no place to display them, and some teams feel they are really important. Tim Byerly will consult with the Banner Supplier (One Day Signs and Banners) to see what design alternatives may be available so that the meet host would have the option of only purchasing banners for teams who really wanted them.

**Employee Holiday Bonus Approval Mark Parshall**

The Executive Secretary was dismissed from the remainder of the meeting due to personal involvement in the topic.

**Adjournment**

Being no additional business, it was moved and seconded to adjourn. The motion passed and the meeting adjourned at 10:17 PM

**Next BOD Meeting**

Tuesday, February 9, 2015 at 9:00 PM.