

STSI Board of Directors Conference Call Meeting
Tuesday, August 11, 2015
9:00 p.m.

Call to Order

The meeting was called to order at 9:04 PM.

Board Members Present:

Mark Parshall, Jessica Evans, Janet Risser, Don Walker, Trey Prinz, Didi Byerly, Kaila Byerly, Doug Donofrio, Kay Gerken, Annette Duvall, and Ellery Parish.

Board Members Absent:

Robert Coleman, Rachel Woodard, Blaine Stapleton

Others Present:

Kathy Hartman, Jackie Hasson, Mindy Donofrio, and Frank Swigon, ex-officio member.

Verify Quorum

A quorum was verified.

Report of Committee Chairs, Coordinators, and Others

Registration and Membership Mindy Donofrio

For 2015 to date, 8008 athletes, 173 Seasonal, 51 Others, 320 Coaches, and 174 Officials have been registered for a grand total of 8700 registrations. Total registration numbers are slightly higher than the same time last year. All membership categories have shown an increase, with the number of registered officials reaching an all-time high.

Mindy Donofrio explained where we were on the registration process and the transition of the office. Most forms for 2016 are ready but waiting to post until process has been finalized. She is ready to accept registration for the 2016 season starting on September 1, 2015.

Reports of Officers

Officials Chair Trey Prinz

Election of a new officials chair will need to be conducted this year. Process was via email giving all registered officials a chance to vote.

Coaches Representative Don Walker

Don should be sending out ballots for coach of the year within the next week or so. The cut off for big and small teams will be around 150 swimmers.

Treasurer Didi Byerly

Didi stated that she is looking into changing the PO box location to a post office closer to the new Executive Secretary. She also said that we have changed the phone system saving money and have eliminated the 800 number.

Business

Audit Annette Duvall

Annette found 10 firms to do audit in October. All firms suggested that an audit should be conducted around the end of the year. An audit shows numbers and reviews internal controls. All agreed that an audit should take place in October since the membership requested one. It was agreed upon that the books would be audited as of December 2014 so that we will have a year end.

Open board/committee positions Mark Parshall

Mark stated that Robert Coleman the Safety Chair has moved and has resigned from the Board. Mark will appoint a new Safety Chair that will serve for the next 2 months. Mark asked for anyone having suggestions for filling this position to email him in the next couple of days. It was also noted that several committee positions are open which include Club Development Coordinator and All Star Committee TSA.

National Convention Mark Parshall

Mark stated that Doug Donofrio would not be attending the national convention and it was determined that Trey Prinz would attend in his place.

Executive Secretary Annette Duvall

Before discussing compensation for the executive secretary, Doug Donofrio and Mindy Donofrio excused themselves from the call. The Personnel Committee members made a recommendation on the Executive Secretary's starting salary, which the board discussed, voted on, and approved, and Jessica Evans agreed to prepare an employment contract and send it to Mark.

Adjournment

Being no additional business, it was moved and seconded to adjourn. The motion passed and the meeting adjourned at approximately 10:00 PM.

Next BOD Meeting

Tuesday, September 8, 2015 at 9:00 PM.

Official chair voting process – email vote

An email vote was taken after the meeting to approve the process for electing an officials chair.

EMAIL STATED:

Board Members - According to our bylaws:

The Officials Chair shall be elected in odd-numbered years by a plurality (or relative majority) vote of the currently registered officials of South Texas Swimming as of the nomination date. The vote will be completed electronically through a process determined by the Officials Committee, approved by the South Texas Board of Directors, and administered by a person(s) not currently registered as a South Texas Official and appointed by the Coordinator of the Elections Committee. The vote must be completed at least three days prior to the annual House of Delegates meeting so that the result can be announced at the meeting

The Official's Committee via Trey Prinz has agreed to following:

The Elections Coordinator will send out the following email (developed by the Official's Committee) as soon as the updated officials list is received:

South Texas Officials,

As you may know, the Officials Chair term runs for a period of 2 years and the time has come to nominate and elect an Officials Chair for the next term beginning on October 11, 2015. In order to do this, we will first take nominations for the position of Officials' Chair. The incoming Chair will be elected via email ballot from the nominees.

This email serves as notification that the nomination period is now open and runs through Tuesday, September 1, 2015.

All currently registered, non-trainee South Texas Officials are eligible to both nominate and vote for the South Texas Swimming Officials Chair. To be clear, eligible officials must be certified in at least one non-trainee position: Meet Referee, Deck Referee, Starter, Stroke and Turn Judge, Administrative Official, Open Water Judge, or Open Water Referee.

As noted in the STSI Bylaws, keep in mind the following requirements when nominating an individual for the office of Officials Chair:

The Officials Chair shall chair the Officials Committee, which is responsible for recruiting,

training, certifying, and supervising officials for South Texas Swimming. The Officials Chair shall be a current member of South Texas Swimming, certified as a Meet Referee for a minimum of two years, and certified as an official within South Texas Swimming for a minimum of five years.

If you would like to nominate someone, please reply directly to this email.

Thank you,

All nominees will be presented on an email ballot. The ballots will be sent out by the 10th of September with the deadline of October 5th. The ballots will be returned to a non-official for tallying purposes. Janet Risser has agreed to be the non-official administrator of the voting process.

Annette DuVall moved that the BOD agree to the above procedure for the election of the Officials Chair for STS.

An amendment that an athlete, Ellery Parish, will also assist in counting the votes was added. The motion was seconded and passed.