

The University of Texas at Austin and



LONGHORN AQUATICS

Jingle Bell Splash

December 9-11, 2016

Held under the sanction of USA Swimming

Important Meet Facts

Meet Date: December 9-11, 2016

Entries Open: For ALL teams - noon, Monday, November 21, 2016

Entries Close: Friday, November 25, 2016 at noon or sooner if sessions become full

Entry Fees: \$10.00 per event. A \$5.00 per swimmer facility surcharge will be charged.

Qualifying times: [USA Swimming's 2017-2020 National Age Group Motivational BB Times.](#)

Deck Entries: No deck entries will be accepted for any of Friday's events. Deck entries for Saturday will be accepted before the scratch deadline on Friday. Deck entries for Sunday will be accepted before the scratch deadline on Saturday. Deck entries will only be accepted for open lanes. No new heats will be created. No deck entries will be accepted the day of an event. All deck entries must have a provable BB time.

Deck Entry Fees: \$20.00 per event

Deck Entry/Scratch Deadlines:

Saturday Deck Entry/Scratch deadline- Friday, December 9, 1 hour after warm-ups

Sunday Deck Entry/Scratch deadline- Saturday, December 10, 1 hour after prelim warm-ups

Positive Check in Deadlines: Positive check-in will be available as athletes enter the pool deck and will close approximately one hour before the event. Friday's 10&U 500 Free will close at 5:30PM. The 1650 Free will close at 6:00 PM. Swimmers that check-in for an event and fail to swim will be fined \$50 payable to the University of Texas.

Parking Info: Please visit <http://longhornaquatics.utexas.edu/meets/> as we get closer to the meet for more information.

Address: 1900 Red River Street, Austin TX 78712

Timer Rule: Teams should come prepared with volunteer timers if called upon.

Warm Up Assignments: If needed, assignments will be posted on the Longhorn Aquatics Upcoming Meets page no later than December 9th, 2016.

Heat Sheets: Heat Sheets will be posted online for free at: <http://longhornaquatics.utexas.edu/meets/> or will be available through Meet Mobile

Meet information & updates can be found at: <http://longhornaquatics.utexas.edu/meets/>

Welcome: Longhorn Aquatics invites you to join us at the Lee and Joe Jamail Texas Swimming Center (Swim Center) to compete in our 2016 Jingle Bell Splash. This meet is open to all USA Swimming registered swimmers and will be conducted in two 25 yard courses, using Daktronics Timing System and Hy-Tek Meet Manager software.

Facility: The Lee and Joe Jamail Texas Swimming Center has an indoor 8 lane 50 meter competition pool. The pool is considered one of the fastest pools in the world due to its depth, gutter system, high filtration rate and lane width. There are two movable, power-operated bulkheads. For the December 2016 meet the competition course *has not* been certified in accordance with 104.2.2C(4).

The Swim Center is located on the University of Texas Campus, 1900 Red River Street, one block west of I-35 on the northwest corner of the intersection of Martin Luther King Boulevard and Red River Street.

Water Depths: The minimum water depth, measured in accordance with Article 103.2.3, is 9 feet at the start end and the turn end is 9 feet measured for a distance of 1.0 meter to 5.0 meters from both end walls.

Course Certification: The competition course has been certified in accordance with 104.2.2C(4). The copy of such certification is on file with USA Swimming.

Age Restrictions: Athletes 5 years of age and younger are not permitted to swim in this meet

Liability: In granting this sanction it is understood and agreed that USA Swimming, Inc., South Texas Swimming, Inc. (STSI), The University of Texas, the Lee and Joe Jamail Swimming Center, Longhorn Aquatics, and all meet staff and officials shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. Damage to the facility, when proved, will cause the offending swimmer, if unattached, or the offending swimmer's club, if attached, to be held accountable for repairs.

TSC Rules: As guests of The University of Texas, all must adhere to the Texas Swim Center (TSC) rules. Coaches must supervise their swimmers. Chewing gum and glass containers are not permitted in the building. Locks may not be left on lockers overnight. Wet swimmers cannot leave pool deck. Children must be supervised at all times. Spectators and athletes may not bring food or drink into the Texas Swim Center from outside sources. Teams are permitted to bring two (2) coolers on to the deck.

Swimmer Photographs and Videos: There may be one or more photographers and / or videographers on deck at this meet. In the event such personnel are present, parents or guardians of swimmers under the age of 18 who do not wish to have photos or videos of their athletes made, are required to contact the Meet Director prior to the beginning of warm-ups. Photographers and videographers are strongly encouraged to stay out of the area immediately behind the starting blocks, but if present are specifically prohibited from making shots during the start phase of any race.

Cell phone restrictions: The presence or use of cell phones, smart phones or any other devices capable of producing audio recordings, photographic or video images in locker rooms, restrooms or changing areas is strictly and specifically prohibited at all times. There are no exceptions to this policy. Violators are subject to disqualification from the meet, disbarment from the facility and arrest.

Sanction: Held under the sanction of USA Swimming. This meet has been sanctioned by South Texas Swimming and current USA Swimming rules and any relevant sections of the South Texas Policies & Procedures Manual will apply. All swimmers must be registered as athletes for 2016 or 2017 with USA Swimming by the meet start date. Athletes who register with USA Swimming after the meet entry deadline may deck enter the meet only if they can present their 2016 or 2017 USA Swimming registration card or proof of membership using the USA Swimming Deck Pass app (or a coach may present the club's official, watermarked roster from the USA Swimming club portal). South Texas Swimming does not allow on-deck USA Swimming registrations. Conduct of the sanctioned event shall conform in every respect to all technical and administrative rules of USA Swimming.

USA Swimming Registration: All swimmers, coaches, and officials participating in this competition must be currently (2016 or 2017) registered with USA Swimming. All should also be prepared to present their USA Swimming ID Card as proof of their Registration to the Meet Director or designee at any time. Swimmers who 1) late enter when possible; 2) need to be late-entered because of clerical errors by the entering team or the Meet Host; or 3) are not entered in this meet and choose to deck enter, if offered, will be required to present their USA Swimming ID card or proof of membership using the USA Swimming Deck Pass app or a coach may present the club's official, watermarked roster from the USA Swimming club portal). Current national and LSC regulations do not allow for exceptions to these policies. South Texas Swimming does not allow on-deck USA Swimming registrations.

Schedule: All events Friday are timed finals. Events on Saturday and Sunday will be prelims in the morning, and finals at night. Warm-ups may be split if a large number of swimmers enter the meet. The diving well will be available throughout the meet for continuous warm-up and cool-down.

Friday	Timed Finals	Warm Up:	5:00 PM	Start:	6:00 PM
Saturday	Prelims	Warm Up:	8:00 AM	Start:	9:00 AM
	Finals	Warm Up:	5:00 PM	Start:	6:00 PM
Sunday	Prelims	Warm Up:	8:00 AM	Start:	9:00 AM
	Finals	Warm Up:	4:00 PM	Start:	5:00 PM

** If needed, assignments will be posted on the Longhorn Aquatics Upcoming Meets page no later than December 9th, 2016. The South Texas Swimming Safety Guidelines and Warm-up Procedures will be in effect at this meet.

Coaches Meeting: If the meet director and meet referee find it necessary to have a coaches meeting an announcement will be made stating the time and meeting place during warm-ups.

Qualifying Times: There are "BB" time standards for all events. Only yard times in the SWIMS database can be used as proof of time. Long course and converted times cannot be used as qualifying times. The SCY qualifying times are from [USA Swimming's 2017-2020 National Age Group Motivational Times](#). The age groups are based on 10&U, 11-12, 13-14, 15 & over. Times must have been swum since December 9, 2015. Athletes who do not finish an event within the SCY qualifying times noted will be required to prove their entry time. The entry time must be in the USA Swimming database.

Meet Format: Both prelim and final events will swim in two short course yard pools. During prelims, even heats will swim in the Flag End and odd heats will swim in the Non-Flag End. Prelim events will be seeded by time and gender only. Age groups will be combined. All events will swim fastest to slowest.

During finals, girls will swim at the Flag End and boys will swim at the Non-Flag End. In finals, events will swim slowest to fastest for 10 & under heats, 11/12 heats, 13/14 heats, 15 & over heats. If the meet is undersized we reserve the right to run finals in one pool.

The 13 & Over 1650 Free and 12 & Under 500 Free on Friday are positive check in (circle in) and timed final events. No deck entries will be accepted for any event Friday night. The 10 & Under 500 Free positive check in will close at 5:30 PM. The 1650 Free positive check in will at close 6:00 PM. The heats will swim fastest to slowest, girls will swim at the Flag End and boys will swim at the Non-Flag End. All Friday PM swimmers must provide their own timers and lap counters. If we run out of boy's/girl's heats, the remaining gender will swim at both ends -- even heats at the flag

end and odd heats at the non-flag end. The meet director and meet referee reserve the right to separate or combine entries as they see fit.

Swimmers that check-in for an event and fail to swim will be fined \$50 payable to The University of Texas. These swimmers, and their team, will be barred from competition at the Swim Center until the fines are paid.

In finals, events will be separated by gender and age, and seeded by time.

The number of heats qualifying for finals in **50 and 100 yard events** is as follows:

10 & Under	3 heats
11-12	3 heats
13-14	3 heats
15 & Over	3 heats

In **200 yard events**, the number of heats qualifying for finals is as follows:

10 & Under	3 heat (200 Free and 200 IM only)
11-12	3 heats
13-14	3 heats
15 & Over	3 heats

In **400 and 500 yard events**, the number of heats qualifying for finals is as follows:

13-14	3 heats
15 & Over	3 heats

We reserve the right to cap the number of swimmers in prelims to stay within the four hour rule. Swimmers will be entered in the order entries are received. The Meet Director and Meet Referee reserve the right to modify the operations of the meet, depending upon the number of entries.

Finals -- The top 24 qualifiers in each preliminary event will be posted and announced after the final heat. All swimmers, including the top qualifiers, have 30 minutes to decide whether they will swim in finals. If they don't want to swim in finals, they must scratch, or declare intent to scratch, at clerk of course within 30 minutes following the announcement. Swimmers who declare an intent to scratch will have 15 minutes after the completion of their last individual event of the session to confirm the scratch. Parents are not allowed on deck for this purpose.

As top qualifiers scratch, other swimmers become eligible for finals. So if a swimmer does NOT want to swim in finals, they should scratch their name on the list at clerk of course **no matter how far down the list their name appears**. The athletes swimming in finals will be posted as soon as possible after the 30 minute scratch period. Any swimmer seeded in finals who does not swim will be subject to a penalty of \$50 payable to The University of Texas at Austin (does not apply to alternates or swimmers with illness/injury and excused in advance by the Meet Referee). Swimmers will be barred from competition at the Swim Center until fines are paid.

Swimmers who qualify as alternates for final events and wish to compete should no shows occur must be within an area previously designated by the Meet Referee and be immediately available. "Immediately" is defined as being properly attired, in the designated area, and ready to swim when called.

Time Trials: No time trials will be offered.

Deck Entry/Scratch Rule: No deck entries will be accepted for any of Friday's events. Deck entries for Saturday will be accepted before the scratch deadline on Friday. Deck entries for Sunday will be accepted before the scratch deadline on Saturday. Deck entries will only be accepted for open lanes. No new heats will be created. No deck entries will be accepted the day of an event. All deck entries must have a provable BB time.

Deadlines: Saturday Deck Entry/Scratch deadline- Friday, December 9, 1 hour after warm-ups
 Sunday Deck Entry/Scratch deadline- Saturday, December 10, 1 hour after prelim warm-ups

The deck entry fee is \$20.00 per event. **Swimmers not previously entered in the meet must present their 2016 or 2017 USA Swimming registration card or proof of membership using the USA Swimming Deck Pass app** at Clerk of Course to be able to deck enter. A coach may also present the club's official, watermarked roster from the USA Swimming club portal.

Racing Start Proficiency: (Unaccompanied Swimmers) Any swimmer entered in the meet must be certified by a USA swimming member-coach as being proficient in performing a racing start or must start each race from within the water. When unaccompanied by a member-coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

Entry Dates: Entries for ALL teams will open at NOON on Monday, November 21st. Entries will not be accepted before these times. **You should not make nonrefundable travel arrangements before you know your entries are accepted – entries will be processed in the order received.** Entries will close the earlier of:

- a) Friday, November 25th, 2016 at noon or
- b) When a session reaches an estimated 4 hours in length. Individual sessions may close before the entire meet closes. If we have to close a session early, this will be posted on our website (<http://www.utexas.edu/longhornaquatics/meets/upcoming-meets/>). Friday evening, we will cap the meet at 3 hours.

Entries: Swimmers may enter a maximum of 3 individual events per day, and 7 maximum events for the meet. The age of the swimmer will be his/her age on December 9, 2016. Enter all events with previous best times achieved in short course yards.

All teams with three or more swimmers entered in the meet must submit their entries using the latest version of Hy-Tek Team Manager or Team Unify software.

Email entries to Bridgette Laitala at bridgette.rhoades@austin.utexas.edu. When you email the entries, also attach a report of the entries by swimmer. Entries/emails with only a zip file (i.e. without the entry report) will not be accepted. If you don't receive an email confirmation, your entries were not received.

Teams with fewer than three swimmers may send an email including the team, team abbreviation, LSC, the swimmers full name (as registered with USA Swimming), USA ID, event numbers, event description, and entry times for each swimmer.

Entry fees must be postmarked by Monday, November 28th. Please include the meet entry fees report with your check. Please do NOT send a copy of the entries you emailed earlier.

No paper, phone or fax entries will be accepted. Entries received without accurate USA Swimming registration numbers will **NOT** be accepted or processed.

Entry Fees: \$10.00 per individual event. A \$5.00 per swimmer facility surcharge will be charged. This includes the South Texas Swimming splash fee of \$1.25 per splash. Please send only one check per team location please. Refunds will not be given for any reason.

Make checks payable to: The University of Texas at Austin
 Mail to: Longhorn Aquatics
 2016 Jingle Bell Splash
 The University of Texas at Austin
 1900 Red River Street, D4050
 Austin, TX 78712-0364

Awards: No awards will be given out at this meet.

Meet Referee:	Trey Prinz	(512) 633-4851	t.prinz.a@gmail.com
Admin:	Brian Albright	(512) 658-6799	whac@sbcglobal.net
Head Coach:	Mike Laitala	(512) 471-4733	mike.laitala@austin.utexas.edu
Meet Director & Entry Chair:	Bridgette Laitala	(512) 471-4733	bridgette.rhoades@austin.utexas.edu

Special Needs: A disability is defined as a PERMANENT physical or mental impairment that substantially limits one or more major life activities. Please notify the Texas Swimming Center at 512-471-7703 in advance of this event with the name and age of any member on your team who needs assistance to enter the building. The Texas Swimming Center Staff will make reasonable accommodations for swimmers coaches, or spectators who wish to enter and use our facility. In any meet sanctioned or approved by South Texas Swimming, Inc., which may include one or more swimmers with visual, hearing, mental, or physical disabilities; the judging of such competitors shall be in strict accordance with the current USA Swimming Rules and Regulations, i. e., Article 105. Coaches and / or athletes must notify the Meet Referee before the event begins if they are to be considered to be judged under Article 105.

Officials: All currently certified and in training USA Swimming officials are cordially invited to participate. All deck officials must be registered with USA Swimming and their respective LSCs for 2016 or 2017 and have a current Background Check acknowledged by USA Swimming. Please email the Meet Referee, Trey Prinz at t.prinz.a@gmail.com with your certification level and availability so he can plan accordingly. For the preliminary sessions, the uniform will be white polo shirts over khaki pants, skirts or shorts. For the Friday afternoon timed final session and all finals sessions, the uniform will be white polo shirts over khaki pants, or skirts (NO shorts). Please report to the Meet Referee at least 45 minutes prior to the scheduled start time of the session for the officials' briefing and to receive your assignments. The wearing of name tags is strongly encouraged.

Deck Access: Only currently registered coaches and officials will be allowed access beyond the front desk of the Texas Swimming Center. Coaches and officials will be required to show their current USA Swimming registration card at the front desk in order to be on deck. Volunteers will be given a pass to access the deck and help for that specific purpose.

Please be aware that swimmers will not be allowed on the deck until one of their team coaches has checked in and is on deck. Any non-registered individuals not respecting these rules will be removed from that area or from the facility at the discretion of the Meet Director, Longhorn Aquatics Program Director or Texas Swimming Center staff.

Concealed Carry 30.06: (Campus Carry) Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun. For more information visit <http://campuscarry.utexas.edu/>

Parking: The University of Texas requires a UT permit for parking along Trinity and San Jacinto. Please go to our website, <http://longhornaquatics.utexas.edu/meets/> as we get closer to the meet for more information on parking.

Results: No paper results will be posted. Results can be found on Meet Mobile or on the [Longhorn Aquatics Live Results link](#).

Deck Changing: Deck changes are prohibited.

Jingle Bell Splash: Order of Events

All events will be swam in SCY

Timed Finals, Friday, December 9, 2016

All Ages

Girls Event #	Event	Boys Event #
1	12 & U 500 Free *!	2
3	13 & O 1650 Free*!	4

! Positive check-in required.

*Swimmers must provide their own counter and timer.

Saturday, December 10, 2016

Girls Event #	Event	Boys Event #
5	11 & O 200 Fly	6
7	12 & U 50 Breast	8
9	100 Back	10
11	200 Free	12
13	11 & O 200 Breast	14
15	50 Free	16
17	13 & O 400 IM*!	18

! Positive check-in required for prelims.

*Swimmers must provide their own timer for prelims.

Sunday, December 11, 2016

Girls Event #	Event	Boys Event #
19	200 IM	20
21	100 Fly	22
23	12&U 50 Back	24
25	11&O 200 Back	26
27	100 Free	28
29	12&U 50 Fly	30
31	100 Breast	32
33	13& O 500 Free*!	34

! Positive check-in required for prelims.

* Swimmers must provide own counter & timer for prelims.

SOUTH TEXAS SWIMMING, Inc.

Safety Guidelines and Warm-up Procedures

A. WARM-UP PROCEDURES

- I. Assigned Warm-up Procedures
 - a. Warm-up lanes and times will be assigned to competing teams based on number of entrants.
 - b. All warm-up activities will be coordinated by the coach(es) supervising that lane.
 - c. Dive sprints may be done only under the direct supervision of the coach.
- II. Open Warm-up Procedures

LANE USE

POOL	PUSH/PACE	DIVES/SPRINTS	GENERAL WARMUP
8 Lanes	1 and 8	2 and 7	3 through 6
6 Lanes	1 and 6	2 and 5	3 and 4

- a. The first half of the assigned warm-up time shall be general warm-up for all lanes.
 - b. Push/Pace lanes will push off one or two lengths from starting end.
 - c. Sprint lanes are for diving from blocks or for backstroke starts in specified lanes at designated times—one way only.
 - d. Dive sprints may only be done under the direct supervision of the coach.
 - e. There will be no diving in the general warm-up lanes—circle swimming only.
 - f. No kickboards, pull buoys, or hand paddles may be used.
- III. Safety Guidelines
 - a. Coaches are responsible for the following:
 1. Instructing swimmers regarding safety guidelines and warm-up procedures as they apply to conduct at meets and practices.
 2. Actively supervising their swimmers throughout the warm-up sessions, at meets, and all practices.
 3. Maintaining as much contact with their swimmers AS POSSIBLE, both verbal and visual, throughout the warm-up period.
 - b. The host team will be responsible for the following:
 1. A minimum of four marshals who report to and receive instructions from the Meet Referee and/or Director shall be on deck during the entire warm-up session(s). Marshals will have the authority to remove from the deck for the remainder of a warm-up session, any swimmer or coach found to be in violation of these procedures.
 2. The host team shall provide signs for each lane at both ends of the pool, indicating their designated use during warm-ups.
 3. Warm-up times and lane assignments will be published in the meet information and posted at several locations around the pool area and the following statement will appear in the meet information: "South Texas Swimming Safety Guidelines and Warm-up Procedures will be in effect at this meet."
 4. An announcer will be on duty for the entire warm-up session to announce lane and/or time changes and to assist with the conduct of the warm-up.
 5. Hazards in locker rooms, on deck, or in areas used by coaches, swimmers, or officials will be either removed or clearly marked.

B. MISCELLANEOUS NOTES

- I. Coaches will ensure that backstrokers are not starting at the same time as a swimmer on the blocks. Swimmers shall not step up on the blocks if there is a backstroker waiting to start.
- II. Swimmers shall not jump or dive into the pool to stop another swimmer on a recalled start.
- III. Swimmers are required to exit the pool on completion of their warm-up to allow other swimmers adequate warm-up time. The pool is not for visiting or playing during the warm-up session.
- IV. Warm-up procedures will be enforced for any breaks scheduled during the competition.
- V. No hand paddles, fins, or kickboards may be used at any time during general, specific, or between warm-ups unless approved by the Meet Referee.

NOTE: Host Clubs, with the consent of the Meet Referee, may modify the time schedule or recommended lane assignments depending on pool configuration, number of swimmers, or other considerations; so long as safety considerations are not compromised. Any such changes will be announced and/or prominently posted in the pool area.