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|  | **Waterloo Swimming****Get your Sprint on 100s**Sunday, October 8th, 2017 |  |

**Date:** Sunday, October 8, 2017. Warm-Up 7:30am; Meet begins 9:00am

**Entry**

**Deadline:** Entries open Monday, September 18th, 2017 at noon (12:00 CST)

Entries must be received by Friday, September 29, 2017 at noon (12:00pm) CST

**Sanction #: STA-17-80**

 **Held under the sanction of USA Swimming**

**Venue:** Waterloo Swim Center

 12332 Ranch Road 620 N, Building C

Behind Bush’s Chicken and Public Storage

 Austin, TX 78750

 512-401-3404

 (Note: Parking is limited at the swim center…see details in Facility)

**Facility:** Eight (8) lane 25 yard racing course with up to thirteen (13) lane warm-up/down available.

 A copy of Pool certification and measurement is on file with USA Swimming

Infinity starting system and Dolphin timing system will be used

Meet Management is latest HY-TEK version Meet Manager

Seating for participants will be on deck.

Seating for spectators will be in viewing room or through open windows (pending weather conditions). If weather permits tents and chairs will be permitted in certain parking spaces for participants and spectators.

No gum and red drinks are permitted on site.

Dressing and locker rooms available on site.

No tobacco, alcohol or firearms are permitted on site.

\*\*\* Parking is limited. Please carpool with others. If Waterloo’s lot is full, you will be directed to park at Shenandoah Baptist Church field on Jackson Drive and walk across the field to the swim center. The neighborhood street is Jackson Drive. Please DO NOT park at Bush’s Chicken or in the Church parking lot \*\*\*

**Water Depth:** The minimum water depth, measured in accordance with Article 103.2.3, is 6 feet, 6 inches at the start end and the turn end is 6 feet, 6 inches measured for a distance of 1.0 meter to 5.0 meters from both end walls.

**Course**

**Certification:** The competition course has been certified in accordance with 104.2.2C(4). The copy of such certification is on file with USA Swimming.

**Sanction:** Held under the sanction of USA Swimming. This meet has been sanctioned by South Texas Swimming and current USA Swimming rules and any relevant sections of the South Texas Policies & Procedures Manual will apply. All swimmers must be registered as athletes for 2017 or 2018 with USA Swimming by the meet start date. Athletes who register with USA Swimming after the meet entry deadline may deck enter the meet only if they can present their 2017 or 2018 USA Swimming registration card or proof of membership using the USA Swimming Deck Pass app (or a coach may present the club’s official, watermarked roster from the USA Swimming club portal). South Texas Swimming does not allow on-deck USA Swimming registrations. Conduct of the sanctioned event shall conform in every respect to all technical and administrative rules of USA Swimming.

**Liability:** In granting this sanction it is understood and agreed that USA Swimming, Inc., South Texas Swimming, Inc. (STSI), Waterloo Swimming, Waterloo Swim Center, and all meet officials shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. Damage to the facility, when proved, will cause the offending swimmer, if unattached, or the offending swimmer's club, if attached, to be held accountable for repairs.

**USA Swimming**

**Registration:** All swimmers, coaches, and officials participating in this competition must be currently (2017 or 2018) registered with USA Swimming. No swimmer will be permitted to compete unless the swimmer is a member as provided in Article 302. All should also be prepared to present their USA Swimming ID Card as proof of their registration to the Meet Director or designee at any time.

Swimmers who 1) late enter when possible; 2) need to be late-entered because of clerical errors by the entering team or the Meet Host; or 3) are not entered in this meet and choose to enter time trials, if offered, will be required to present their USA Swimming ID card or proof of membership using the USA Swimming Deck Pass app (or a coach may present the club’s official, watermarked roster from the USA Swimming club portal). Current national and LSC regulations do not allow for exceptions to these policies.

**Meet Format:** This is an open meet for all USA Swimming Registered swimmers.

 This will be a timed finals meet.

 Individual events will be swum **Mixed gender.**

 All events will be swum slowest to fastest reserving the right to run flyover starts, except backstroke.

 The Meet Referee reserves the right to include breaks between events depending on timeline.

**Time**

**Times:** No Time Trials

**Qualifying**

**Times:** This is an Unclassified time standard meet. We prefer NOT to have NT. Please do your best to estimate a time for each event.

**Age up Date:** The age of the swimmer will be his/her age on October 8, 2017.

**Entry**

**Restrictions:** There is a maximum of 6 entries per swimmer

**Entry**

**Procedures:** All USA Swimming teams must submit entries using Hy-Tek Team Manager or its equivalent to the Entries Chair, Mike Varozza (mike@waterlooswimming.com). Email is the preferred method of delivery; if you need to submit entries in another format, please contact the Entries Chair to make other arrangements. Please rename the entry file to clearly identify the meet name and your club code. Include a Meet Entry Report of your entries, listing the swimmer, USA Swimming ID, and entries by swimmer name. Please rename the Meet Entry Report using your club code and the report name (such as WLOO\_EntriesByAthlete.pdf)

When submitting files to the Entries Chair, please include the name, email address, and phone number of the person submitting the entries. If you do not receive email confirmation, your entries were not received.

Entries will be accepted in the order they are received. The Meet Director reserves the right to cap the number of swimmers entered in order to stay within the four-hour rule.

**Entry Fees:** $10.00 per individual event (includes the STSI splash fee of $1.25 per splash)

 $5.00 per swimmer surcharge

 $30.00 per relay entry

Please include a Meet Entry Fee report with your payment. Entry fees must be received by Wednesday, October 4, 2017 or your entries will be removed from the meet. Refunds will not be given for any reason.

Make checks payable to*:* Waterloo Swimming

Send checks to: Waterloo Swimming

 9121 Evening Primrose Path

 Austin TX 78750

**Late Entries:** $15.00 per event

 Late Entries are accepted up to Wednesday, October 4, 2017 only for open lanes – no new heats will be created.

 Swimmers not previously entered in the meet must present their 2017 or 2018 USA Swimming ID card to deck enter or proof of membership using their USA Swimming Deck Pass app (or a coach can present their club official, watermark roster from the USA Swimming club portal) to late enter.

**Meet Staff: Entries Chair**: Mike Varozza 512-401-3404 mike@waterlooswimming.com

**Meet Director**: Mike Varozza 512-401-3404 mike@waterlooswimming.com

**Meet Referee**: Marc Digby mdigby@aeaustin.com

**Admin:**Monica Thomason monica.thomason@gmail.com

**Cell Phone**

**Restrictions:** Use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms. There are no exceptions to this policy. Violators are subject to disqualification from the meet, disbarment from the facility, and arrest.

**Unaccompanied**

**Swimmers:** Any swimmer entered in the meet must be certified by a USA Swimming member-coach as being proficient in performing a racing start or must start each race from within the water. When unaccompanied by a member-coach, it is the responsibility of the swimmer or the swimmer’s legal guardian to ensure compliance with this requirement.

**Swimmer**

**Photographs**

**and Videos:** There may be one or more photographers and/or videographers on deck at this meet. In the event such personnel are present, parents or guardians of swimmers under the age of 18 who do not wish to have photos or videos of their athletes made are required to contact the Meet Director prior to the beginning of warm-ups. Photographers and videographers are strongly encouraged to stay out of the area immediately behind the starting blocks, but if present are specifically prohibited from making shots during the start phase of any race.

**Deck**

**Changing:** Deck changes are prohibited.

**Drones:** Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present. Exceptions may be granted with prior written approval by the Vice President of Program Operations.

**Special**

**Needs:** A disability is defined as a PERMANENT physical or mental impairment that substantially limits one or more major life activities.

Please notify Waterloo Swimming at 512-401-3404 by the entry deadline of this event with the name and age of any member on your team who needs assistance to enter the building. The facility staff will make reasonable accommodations for swimmers coaches, or spectators who wish to enter and use our facility. In any meet sanctioned or approved by South Texas Swimming, Inc., which may include one or more swimmers with visual, hearing, mental, or physical disabilities; the judging of such competitors shall be in strict accordance with the current USA Swimming Rules and Regulations, i.e., Article 105. Coaches and/or athletes must notify the Meet Referee before the event begins if they are to be considered to be judged under Article 105.

**Officials:** All currently certified and in-training USA Swimming officials are cordially invited to participate. All deck officials must be registered with USA Swimming for 2017 or 2018 and have a current Background Check and Athlete Protection Course acknowledged by USA Swimming. Deck officials are required by rule to prominently display both their USA Swimming ID Card and LSC credentials while on deck as an official. Please email the Meet Referee prior to the meet with your availability and current certifications. Please report to the Meet Referee at least one hour prior to the scheduled start time of any session to receive your assignments. The wearing of name tags is strongly encouraged.

**Timers:** All teams will need to provide volunteer backup timers for this meet.

**Awards:** No awards will be provided.

Daily

Schedule: Warm-ups will be conducted in accordance with the current STSI Safety Guidelines and Warm-up Procedures attached to this meet announcement.

 Warm-Ups: 7:30am

 One Way Starts/Pace Lane: 8:00am

 Officials Meeting: 8:00am

 Coach’s Meeting: 8:45am (if needed)

Clear Competition Pool: 8:50am

 Meet Start Time: 9:00am

**Order of Events**

**Distances are in Short Course Yards (SCY)**

Sunday, October 8, 2017 / 9:00am

|  |  |  |
| --- | --- | --- |
| Event # | Stoke and Distance | Gender |
| 1 | 200 Free Relay | Women |
| 2 | 200 Free Relay | Men |
| 3 | 100 Butterfly | Mixed |
| 4 | 100 Backstroke | Mixed |
| 5 | 100 Breaststroke | Mixed |
| 6 | 100 Freestyle | Mixed |
| 7 | 200 Medley Relay | Women |
| 8 | 200 Medley Relay | Men |

The Meet Referee may at his/her discretion add breaks between events depending on the timeline.



**SOUTH TEXAS SWIMMING, Inc.**

**Safety Guidelines and Warm-up Procedures**

A. WARM-UP PROCEDURES

I. Assigned Warm-up Procedures

a. Warm-up lanes and times will be assigned to competing teams based on number of entrants.

b. All warm-up activities will be coordinated by the coach(es) supervising that lane.

c. Dive sprints shall occur from only the designated end of the pool, swimmers must exit on the opposite end of the pool, and may be done only under the direct supervision of the coach.

II. Open Warm-up Procedures

**LANE USE**

|  |  |  |  |
| --- | --- | --- | --- |
| **POOL** | **PUSH/PACE** | **DIVES/SPRINTS** | **GENERAL WARMUP** |
| 8 Lanes | 1 and 8 | 2 and 7 | 3 through 6 |
| 6 Lanes | 1 and 6 | 2 and 5 | 3 and 4 |

a. The first half of the assigned warm-up time shall be general warm-up for all lanes.

b. Push/Pace lanes will push off one or two lengths from starting end.

c. Sprint lanes are for diving from blocks or for backstroke starts in specified lanes at designated times and from the designated end. Swimmers must exit the pool on the opposite end.

d. There will be no diving in the general warm-up lanes—circle swimming only.

e. No kickboards, pull buoys, or hand paddles may be used.

III. Safety Guidelines

a. Coaches are responsible for the following:

1. Instructing swimmers regarding safety guidelines and warm-up procedures as they apply to conduct at meets and practices.

2. Actively supervising their swimmers throughout the warm-up sessions, at meets, and all practices.

3. Maintaining as much contact with their swimmers AS POSSIBLE, both verbal and visual, throughout the warm-up period.

b. The host team will be responsible for the following:

1. A minimum of four marshals who report to and receive instructions from the Meet Referee and/or Director shall be on deck during the entire warm-up session(s).

2. Marshals will have the authority to remove from the deck for the remainder of a warm-up session, any swimmer or coach found to be in violation of these procedures.

3. The host team shall provide signs for each lane at both ends of the pool, indicating their designated use during warm-ups.

4. Warm-up times and lane assignments will be published in the meet information and posted at several locations around the pool area and the following statement will appear in the meet information: “South Texas Swimming Safety Guidelines and Warm-up Procedures will be in effect at this meet.”

5. An announcer will be on duty for the entire warm-up session to announce lane and/or time changes and to assist with the conduct of the warm-up.

6. Hazards in locker rooms, on deck, or in areas used by coaches, swimmers, or officials will be either removed or clearly marked.

B. MISCELLANEOUS NOTES

I. Backstrokers will ensure that they are not starting at the same time as a swimmer on the blocks. Swimmers shall not step up on the blocks if there is a backstroker waiting to start.

II. Swimmers shall not jump or dive into the pool to stop another swimmer on a recalled start.

III. Swimmers are required to exit the pool on completion of their warm-up to allow other swimmers adequate warm-up time. The pool is not for visiting or playing during the warm-up session.

IV. Warm-up procedures will be enforced for any breaks scheduled during the competition.

V. No hand paddles, fins, or kickboards may be used at any time during general, specific, or between warm-ups unless approved by the Meet Referee.

***NOTE: Host Clubs, with the consent of the Meet Referee, may modify the time schedule or recommended lane assignments depending on pool configuration, number of swimmers, or other considerations; so long as safety considerations are not compromised. Any such changes will be announced and/or prominently posted in the pool area.***

**STSI Safety Guidelines and Warm-up Procedures last Revised 10/9/2016**