**Spring 2021 Agenda**

**BOD/HOD**

Reports of Officers:

* General Chair (Sarah Nisewarner)
  + This is a LEAP year for completion and there is a special USA HOD Meeting June 30 that we will need representatives to vote on.
* Senior Chair (Vic Riggs)
  + Would the LSC still be interested in having a senior camp and seminar in the fall.
* Age Group Chair (Rick Johnson)
  + Nothing new other than determining Southern Zones.
* Finance Chair (Matt Urse)
  + absent
* Treasurer (Scott Wilson)
  + Two reports to give. Income consisted of Interest and meet surcharges. Detailed reports will be given to Sarah Nisewarner to be posted and sent out. Largest expenses were club assistance fees (grants), attorney fees, official’s committees, website maintenance/fees, awards, southern zones bus rental fee, southern zones and USA Swimming registration and memberships. Current year we have income of interest and registration fees. Expenses on officials committee, website, Southern Zone, USA Swimming Zoom license, USA Swimming registration fees. Currently in the black for this year’s net income.
* Secretary (Samantha Benito)
  + absent

Reports of Committees:

* Athlete Representative (Jaden Welsh)
  + Restarting the LSC Social Media platform to increase communications.
  + Look at bringing back Athlete of the Year awards.
  + Investigate the possibility of having an LSC banquet.
  + Elected representation: Frankie McCutchan senior rep, Caroline Riggs elected Junior Rep, Jordan Claypoole elected sophomore rep
* Coach Representative (Ryan Zundell)
  + Look to increase swimming in the state among our clubs. Reach out to Ryan on marketing your clubs and extend your reach into the community.
* Club Development (Tom Phillips)
  + Nothing new to report. In support of what Ryan Zundell said we can look into ways to connect with other clubs who may be more secluded. Prior to COVID, Vic was looking into doing a clinic on using time splits to improve race analysis. Will investigate doing this at a later time.
* Diversity and Inclusion (Harsha Hatti)
  + Examining the drop off of swimmers and how can we get the underserved community involved more.
* Disability (Heather Priddy)
  + Nothing new to report.
* Marketing (Ryan Zundell)
  + See above
* Meet Sanctions (Sarah Nisewarner)
  + If you are looking to host a meet please let me know I have everything you need. There have been no COVID changes from USA Swimming so all the required COVID language is still required.
* Officials (Scott Claypoole)
  + Need to look at recruiting people for officiating and begin the apprenticeship process again. We have some officials designated within clubs to get new officials registered.
* Records (Stephanie Claypoole)
  + Nothing new since we haven’t had any meets. We will need to investigate records for the whole state and not just the state meet records. Katie Squires is going to check her files and see if she still has some from several years ago.
* Registration/Registrar (Stephanie Claypoole)
  + This has been an extremely busy time as athletes are all trying to get registered for this season. We as an LSC need to be more diligent in getting registrations completed in a timely manner. Athletes must complete the ATP requirements and they really must be completed in order to be participating in team events.
  + At some point in the future USA Swimming is going to be moving to an online process for parents to be registering their athletes.
* Safe Sport (Samantha Benito)
  + Sarah Nisewarner discussed insurance and injury rates and maintaining the
* Safety (Marra Johnson)
  + Nothing new.
* Southern Zones (Rick Johnson)
  + Southern Zones is being held in Tupelo, MS. We are in the process of making travel arrangements.
* SWIMS (Melissa McGlothen)
  + We have had a few meets we’ve been able to upload. All 18 and over athletes MUST take the Athlete Protection Training in order to compete. Flex memberships must be updated prior to the state meet.

Old Business:

* Set date for Long Course States: July 1-4, July 8-11, July 29 - Aug. 1
  + Renee Riggs proposes July 8-11. Seconded by Heather Priddy. 13 Ayes. 0 Nays. Motion passed.
* Short Course State Volunteers
  + A sign up list is going to be sent out and teams and unattached swimmers need to find volunteers to fill those positions.
  + Reviewed the processes on entering the pool and leaving the pool.
  + Stephanie reviewed session lengths.
  + If any coaches have not submitted for lunches please contact Renee Riggs.
  + Senior Recognition forms need to be sent out.
* Short Course State Meet Clothing
  + The LSC will be receiving at least $250 in fees collected from clothing sales.

New Business:

* Discussion of proposed DEI Legislation at the National Level (Lamar DeCasseres Guest Speaker)
* USA Swimming HOD and new legislation Review - Tom Phillips
  + The USOPC passed legislation stating that all NGB’s must have a majority of 33.3% in order to remain the NGB of the sport. The number of athletes brought to the HOD at the USA level is now 3.
* Policy Manual & By-Laws Review
  + By-Laws proposed addition of DEI to the BOD
    - Vic Riggs motions, Eric Anger seconds, no discussion, motion carries.
  + Sanctioning policies for teams outside the LSC
    - Add language to waive LSC Travel Fee motioned by Sarah Nisewarner. Seconded by Ryan Zundell. Discussion. Renee Riggs states that other LSCs still charge the fee. Scott Wilson from a treasurer’s standpoint would still like to see the fee stand to use the income for Southern Zones. Vic Riggs is concerned because large meets could be held at Mylan Park (open meets) and our swimmers could attend and then they not feed back into our Travel Fee. Tom Phillips said in the past other LSCs have ‘cut us some slack’ and while we don’t want to burn any bridges we don’t want to hurt the LSC’s pocket book. Outside teams could possibly request a variance on the fee. Some LSC’s have a sanctioning fee for processing outside LSC sanctioning requests. Sarah Nisewarner and Ryan Zundell withdraw the motions.
    - COVID meet entry fee review policy 4.a.v
    - Previous proposal was to - To allow... West Virginia LSC teams hosting a USA meet to increase individual event fees to $10 and relay events to $15 (if relays are permitted) when required to limit the number of individuals entered in the meet as a result of COVID-19 restrictions. This policy is to be re-evaluated at each HOD meeting every six months until dissolution.
    - Florida for example charges a heat sheet download fee. Georgia is charging up to $15 on the high end. North Carolina at the large TAC Facility they charge $20 per event. Swim MAC charges $10 per event.
    - Tom Phillips is concerned that we are still in an economically depressed area and that people may not be able to participate.
    - Renee Riggs motions to approve the above proposal. Seconded by Ryan Zundell. Tom Phillips proposes an amendment to apply to only Mylan Park. Bridgette Sheils seconds. No discussion. All ayes. Motion passes.
  + Policy 8 on Awards Program Review
    - Who has the bag tags?
  + Conflict of Interest Form
    - This needs to be signed by all members on the Board of Directors upon election.
  + Policy 4.b.v on long course state meet events
    - Currently...There will not be any 200 stroke, 400 IM, 800 Free, or 1500 Free for the 11-12 age group. (Sept. 28, 2014)
    - Renee Riggs believes we should allow the 11-12 to compete in these events.
    - Renee Riggs motions to allow the 11-12 age group to compete in the distance events. Eric Anger seconds. All ayes. Motion passes.
  + By-Laws on BOD club limitation number proposed change from 3 to 4
    - Tom Phillips motions to change the number of BOD positions held by a single team from 3 to 4. Sarah Nisewarner seconds. No discussion. All ayes. Motion passes.
  + By-Laws on working groups legislation
    - Already discussed.
  + By-laws required change to 3 athlete representatives to the BOD
    - Discussed and explained. This does not require a vote as it is a requirement to maintain the 20% participation from athletes.
  + By-laws review on budget planning
    - BOD will review and pass the budget in July upon review.
* LEAP Process Review (Sarah Nisewarner)
* USA Swimming Special HOD meeting June 30 representation for vote
* Southern Zones 2021
  + Set fees: No motion fees remain the same.
  + COVID Quarantines
* Southern Zones 2022 Senior Champs
* Olympic Year Discussion on Athlete Retention/Expansion and Marketing
* Member recognition: Coach, Athlete, Volunteer
* Elections (based on election years in by-laws)
  + General Chair
  + Admin Vice Chair (Sanctions) - Eric Anger self-nominated. Motioned by Stephanie Claypoole, seconded by Heather Priddy. All ayes.
  + Secretary - Vacant
  + Athlete Representative (Nominated from Athlete Committee)
  + Senior Vice Chair: Sarah Nisewarner nominates Vic Riggs. Seconded by Tom Phillips. All ayes.
  + Finance Vice Chair: Vacant
  + Officials Chair (elected by Officials Committee): Scott Claypoole elected.
  + Safe Sport: Vacant
  + Administrative Board of Review: 3 non-athletes and 2 athletes
    - Jodi Fisher (non-athlete), Daniel Priddy (athlete), John Schmidt (non-athlete), Heather Priddy (non-athlete), vacant
  + Set dates for fall meets
    - Club Mountaineer: Sept. 25-26
    - YMCA of Kanawha Valley: Oct. 16-17
    - Club Mountaineer: Oct. 23-24
    - Club Mountaineer: Dec. 9-12
    - Club Mountaineer: Jan. 15-16
    - Parkersburg: Jan. 29-30
    - Short Course State Meet: March 10-13
  + Set date for fall bi-annual meetings (must be October)
    - Tentatively October 3
  + Set date for quarterly BOD meeting (July)
  + Tentatively July 18