

# Emory Community Swimming Summer Swim Lessons

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## Summer 2015- Policies and Procedures

### Registration Process

- The online registration process will go live on March 1, 2015. All registrations will be taken through the [www.emorycommunityswimming.com](http://www.emorycommunityswimming.com)
- All registrations are first-come, first-served
- The registration program is live – you will be able to see which classes are filled and how many spots remain. Once you sign up and pay for a class, you are in that class. You can't secure a spot in a class without payment. If you choose to send in a check, you are placed on the waitlist until the check is received. If there is still space available in the class when your payment arrives, you will be added to the class.
- All classes have minimum enrollment numbers needed to run the class. If you register for a class and the minimum is not met, we may cancel the class and will contact you to explore options.
- If you would like your child placed in a class with a friend, please coordinate your registration and register at the same time for the same class. For other special requests, please email us and we will do what we can to accommodate, but we can never guarantee special requests.
- We may change the classes offered during the registration process based on demand. If the only class you can attend is filled, please sign up for the waitlist and email us ([jpetrof@emory.edu](mailto:jpetrof@emory.edu)). We will explore adding a class, if it is possible.
- NO REFUNDS or exchanges after registration

### General Class Policies

- If you miss a class for personal reasons (such as vacation or illness), no make-up lessons are allowed.
- Swim diapers should be used if your child is not potty-trained. Swim diapers must be used at all times for all children enrolled in Seahorses whether potty-trained or not.

- Only members of the facility have access to the pool before/after lessons or workout areas during swim lessons.
- Complaints and/or questions can be addressed to John Petroff, the program coordinator on site after class time.
- Special circumstances that can't be resolved with the program coordinator on site can be addressed to [jpetrof@emory.edu](mailto:jpetrof@emory.edu) or call (404.727.5302).

### **Class/Safety Policies**

- A lifeguard will be on duty during each class time.
- A Program Coordinator will be at each class session, monitoring the classes and answering enrollment/class questions, and helping with instruction when needed.

### **Outdoor SAAC Pool and Inclement Weather Policies**

- Weekday swim lessons at the SAAC are only open to SAAC pool members. If you sign up for SAAC lessons and are not a member, you will not be granted access to the facility and the no refund policy applies since you have secured a spot in the lesson. Outdoor weekend lessons are open to all (members and non-members). Indoor swim lessons are also open to all.
- The SAAC does not consider 14 Pass Holders Members of the facility. You can't participate in weekday outdoor lessons if you have a 14 visit pass. Only summer members are permitted. Others must register for the indoor program.
- The Weather Hotline Number is [\(404\) 712-2154](tel:4047122154)
- If the pool is closed by the lifeguards or the SAAC, classes will be cancelled.
- Classes will take place if it is raining, but the pool has not been closed due to thunder and lightning.
- On days with inclement weather, we will record a weather update approximately 30 minutes before classes start. There are times when we are forced to cancel classes within 30 minutes of the start. We do our best to give you notice of cancellation, but it is hard to predict the weather and conditions can change quickly. Please refer to the ECSC lessons line for weather updates [\(404\) 712-2154](tel:4047122154).
- Fridays will be reserved for rain-out lessons only. Our goal is to make up every class missed for weather, but we can't guarantee all classes will be made up if

there are multiple cancellations due to bad weather. If you can't attend the Friday makeup session, we are not able to provide alternative makeup options

### **Parking**

- Parking is free of charge in the Peavine parking deck across from the Woodruff PE Center during all group lesson times. Parking is free of charge in the SAAC Parking deck for all afternoon/ evening classes (the parking deck opens at 3:45pm) and weekend classes.

### **Facility Information**

- All indoor swimming classes will be taught at the Woodruff PE Center pool on the Emory University Campus. Directions to the pool can be found at <http://www.emoryathletics.com/information/Directions>
- All outdoor swimming classes will be taught at the SAAC outdoor swimming pool off Clairmont Road at Emory University. Directions to outdoor the pool can be found at [http://www.emory.edu/HOUSING/CLAIRMONT/saac\\_directions.html](http://www.emory.edu/HOUSING/CLAIRMONT/saac_directions.html).