



SAFETY ACTION PLAN EXAMPLES

FACILITY EMERGENCY

Assessment

Is it life threatening? If so, clear the building

Call 911
(if appropriate)

Direct patrons to safety

Notify Head Coach

If necessary notify janitor or call district office

Fill out appropriate reports

Turn in reports to head coach

Staff Briefing

WEATHER EMERGENCY

Coach is alerted

3 whistles – Clear the pool/building

Direct patrons to northeast door unless unusable, then direct them up stairs and out south door.

Notify head coach

If necessary notify janitor or call district office

Maintain crowd control and monitor situation on radio

Fill out appropriate reports

Turn in reports to HEAD COACH

Staff Briefing

FIRE & CHEMICAL EMERGENCY

Alarm sounds and Lifeguard is alerted

Assess the scene

3 whistles – Clear the pool/building

Chemical

Direct patrons to appropriate landing, south landing is preferred

Fire

Evacuate to landing based on weather conditions (wind direction)

Confirmation of alarm

Alarm confirmed

Evacuate building

If necessary notify janitor or call district office

Notify Head coach

False alarm

Resume activity

Fill out appropriate reports

Turn in reports to Head coach

Staff Briefing

EMERGENCY INCIDENT

Assess the scene

Safe

Deal with
problem/concern

Listen to patron

Offer a solution

Not Safe

Call 911

Notify head coach

If necessary notify janitor or call district
office

Fill out appropriate reports

Turn in reports to Head coach

Staff Briefing

DROWNING EMERGENCY

3 Whistles – Clear the pool

Assess the scene

Secure additional assistance

Lifeguard enters the
water

Bystanders – Call 911

Distressed
Swimmer

Drowning
Swimmer

If necessary notify
janitor or call district
office

Assist to
safety

Appropriate
rescue & tow

Meet ambulance

First Aid

CPR & First
Aid

Provide any additional
assistance as directed
by the coach

EMS – Victim
to hospital

Notify Head Coach
(If unable to reach a Head coach call janitor or district office)

Fill out appropriate reports

Turn in reports to Head coach

Staff briefing and follow up counseling

SPINAL MANAGEMENT

3 Whistles – Clear the pool

Assess the scene

Secure additional assistance

Enter the water

Additional assistance –
Call 911 & Aquatic
Center Office

Provide in-line
stabilization

Bring backboard to
primary rescuer

Secure victim on backboard

Remove from the water

Check ABC's & monitor until EMS arrives

Notify Coach

(If unable to reach a notify janitor or district office)

Fill out appropriate reports

Turn in reports to Head coach

Staff briefing and counseling

9 1 1 C A L L E X A M P L E

The following is a sample of the message that is hung beside each emergency phone. This sign provides directions to the appropriate emergency entrances. It also allows untrained persons provide the appropriate information to the 911 operator.

THIS PHONE IS

FOR EMERGENCY USE ONLY

1. DIAL "911".
2. Read the following message:

"AN AQUATIC EMERGENCY EXISTS AT THE SKYLINE HIGH SCHOOL POOL, 3251 E 3760 S,. PLEASE COME AT ONCE TO THE POOL NORTH OF THE SCHOOL AND THROUGH THE SOUTH DOOR. IF POSSIBLE, SOMEONE WILL MEET YOU THERE AND DIRECT YOU TO THE POOL."

"THERE HAS APPARENTLY BEEN A _____ INJURY."

3. REMAIN ON THE PHONE WITH THE DISPATCHER UNTIL EMERGENCY PERSONNEL ARRIVE ON THE SCENE.

DO NOT HANG UP

**PLEASE COMPLETE THE NECESSARY PAPERWORK
AND NOTIFY THE HEAD COACH AND
DISTRICT OFFICE IMMEDIATELY AFTER THE EMERGENCY.**