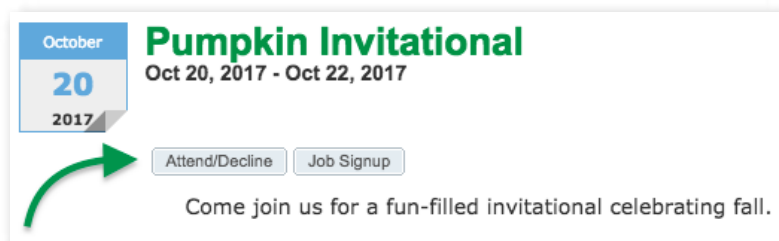


Parents: Sign up athlete for meet / Commit to events

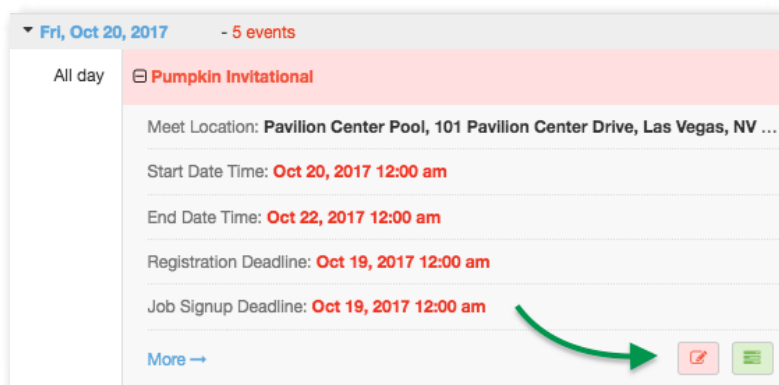
[← Parents/Non-Admins](#)

Declaring/signing up your athlete(s) for events is easy in TeamUnify. Note: See below link if you are using OnDeck.

1. Sign In to your team's TU website.
2. Go to the Events or Calendar page.
3. Click the **Attend/Decline** button.
 - a. On the Events page, it looks like this.



- b. On the Calendar, it looks like this.



4. Click the name of your athlete whom you want to attend.
5. Click the *Declaration* dropdown and click **Yes, please sign [name] up for this event** (or **No, thanks, [name] will NOT attend this event**, enter any *Notes*, and then click **Save Changes**).

Pumpkin Invitational (Oct 20, 2017 - Oct 22, 2017)

Member Athlete:

Emily Black

*Declaration

Yes, please sign [Emily] up for this event

Notes:

Emily cannot attend on Sunday.

6. Enter any *Notes* you want the coach to see.
7. If a team admin has allowed you to select events, check the boxes of the events you want your athlete to enter.

Day 1 Session 1		Max Entries this Session IE = 0 Rel = 0 Comb = 0							
	Best Time	Entry Time	Bonus	Exhibition	Approval	Ev#	Gen	Event	Qualify Time
<input type="checkbox"/>	NT	Not Qualified	<input type="checkbox"/>	<input type="checkbox"/>		1	G	Open 1000 Free	<=14:59.99Y <=12:59.99L
<input checked="" type="checkbox"/>	<u>22:12.42L</u>	22:12.42L	<input type="checkbox"/>	<input type="checkbox"/>		3	G	Open 1650 Free	<=25:59.99Y <=23:59.99L
Day 2 Session 3		Max Entries this Session IE = 5 Rel = 1 Comb = 6							
	Best Time	Entry Time	Bonus	Exhibition	Approval	Ev#	Gen	Event	Qualify Time
<input type="checkbox"/>	NT	Not Qualified	<input type="checkbox"/>	<input type="checkbox"/>		45	G	Open 400 Medley	<=6:27.99Y <=6:59.99L
<input type="checkbox"/>	NT	NT	<input type="checkbox"/>	<input type="checkbox"/>		47	G	Open 50 Free	
<input checked="" type="checkbox"/>	<u>1:19.89L</u>	1:19.89L	<input type="checkbox"/>	<input type="checkbox"/>		49	G	Open 100 Back	

- a. Red times indicate your athlete is not qualified to enter those events.
 - b. Events you choose are subject to coach approval.
8. Otherwise select which days and sessions your athlete will attend and a coach will then pick which events your athlete will enter.

Please select the Days/Sessions that this Athlete would like to attend below:

<input checked="" type="checkbox"/>	Day 1/Session 1			
Ev#	Best Time	Gen	Event	Qualifying Time
1	NT	G	Open 1000 Free	<= 14:59.99Y <= 12:59.99L
3	<u>22:12.42L</u>	G	Open 1650 Free	<= 25:59.99Y <= 23:59.99L
<input checked="" type="checkbox"/>	Day 2/Session 3			
<input type="checkbox"/>	Day 3/Session 5			

- a. You may click a day/session button to see what events are scheduled.
9. Click **Save Changes**.
 10. Repeat for all other athletes you may have.

See Also

[Sign up for events in OnDeck](#)

This article was helpful

· Flag this article as inaccurate...

New and returning users may [sign in](#)

Parents/Non-Admins

- [Parents: Video tutorials](#)
- [Parents: Add a credit card or ACH to account for auto pay](#)
- [Parents: Make on demand payments](#)
- [Parents: View videos in SwimOffice](#)
- [Parents: Set up fundraising for your athlete](#)
- [Parents: Add and verify a cell number in OnDeck for SMS/texting](#)
- [Parents: Add and verify a cell number in SwimOffice for SMS/texting](#)
- [Parents: Sign up athlete for meet / Commit to events](#)**

Contact support

Give feedback

- [MAINSET: Feature Request Forum](#) 60
- [ONDECK: Feature Request Forum](#) 93
- [SWIMOFFICE: Feature Request Forum](#) 884
- [TOUCHPAD: Feature Request Forum](#) 38

Knowledge Base

- [Parents/Non-Admins](#)** 8
 - [Billing Setup](#) 30
 - [Billing Management](#) 114
 - [Calendar](#) 5
 - [Coaching Tools](#) 16
 - [Communication - Email, Text](#) 52
 - [Deployment](#) 6
 - [Events](#) 57
 - [Fundraising Admin](#) 7
 - [General](#)
 - [Troubleshooting](#) 45

[Job/Service Hours Admin](#) 29
[Lessons](#) 126
[Meet Entries](#) 55
[Meet Results & Times](#) 75
[Membership](#) 97
[OnDeck](#) 31
[Registration System](#) 84
[SE Swimming Registration \(UK\)](#) 5
[Service Hours System](#) 21
[Settings](#) 4
[Social Media](#) 11
[TouchPad](#) 141
[TUMoney](#) 52
[USA Swimming Registration](#) 10
[Website Design/Editing](#) 109
[YMCA](#) 4
[All articles](#)

[TeamUnify](#)