

**Minutes of the February 1, 2013
VSI Board of Directors
Teleconference**

Present were Steve Phillips, Jerry Hayes, Bill Geiszler, T.J. Liston, Terry Randolph, Mary Turner, and David Strider.

The meeting was called to order at 7:03 pm.

Bill moved to accept the minutes of the Nov. 16th, 2012 VSI Board Meeting. Terry seconded the motion, which passed unanimously.

Treasurer's/Finance Committee: Bill reviewed the previously submitted VSI financial report for the last quarter. He noted that the anticipated revenue and expenses for July 1 to Dec 31, 2012 are on target. Bill noted that VSI financial accounting was audited by the VSI Audit Committee of Bob Rustin, Gordon Hair, and Ted Sallade. The audit was successful and the report was submitted to USA Swimming. Bill noted that the USA IRS form 990 has been completed and submitted to IRS.

Bill reported that one club in VSI has submitted \$352.75 in reimbursement to Outreach athletes. This request was submitted PAST the 60 day interval from the actual meet dates that relate to the requested expenses. Bill requested that the BOARD waive the VSI club's failure to report the reimbursement within the stated 60 days from time of the meet. The motion was seconded by Jerry, and passed unanimously. Bill further noted that VSI has 33 outreach athletes, which is down from 48 outreach athletes last year. Some of this Outreach Athlete reduction may be due to a clearer definition of outreach eligibility.

Registration: Mary reported on registration of athletes in VSI. She noted that two new clubs have joined VSI and two clubs elected not to renew. Mary will be attending the USA Swimming Registration Committee meeting in Denver from Feb. 7th – 10th and will be out of the office. She also noted that 12 to 13 individuals from various LSCs will attend a Club Leadership Business Management School this weekend that VSI is hosting in Richmond. As Meet Director for the 2013 Speedo Champions Series Meet, Mary noted that teams have estimated that 900 athletes plan to attend and that the meet will be closed to out of Zone teams. Mary will send an email to VSI Head Coaches to encourage them to get their entries in early. Mary's report is posted on the website.

Safe Sport: Jerry Hayes reported on the Safe Sport Committee for VSI. The Safe Sport Coordinator role and the description of the VSI Safe Sport Committee (Mission, Values, Goals, Membership, and Educational focus) were reviewed with the Board. Jerry noted that he has filled 9 of his 12 VSI Safe Sport Committee positions. Laurie Hynes and David Strider attended a 1.5 day USA-S Leadership Conference in Colorado Springs on Jan. 28-29, 2013. Laurie has provided the Safe Sport Committee with a written summary of the Conference. There will be a workshop for LSC Safe Sport Comm. chairs in May, in Fort Lauderdale, Florida. Jerry noted that 30 clubs in Virginia have appointed a Safe Sport Coordinator. Jerry noted that clubs with multiple sites for the Swim Program should have a coordinator at each site. The

Safe Sport Com plans to implement a campaign that will encourage swim coaches, parents, and athletes to take the Safe Sport on-line courses.

Administrative Vice-Chair: Terry requested that coaches need to submit the correct requests and documentation if a High School or YMCA meet is to be observed so that the times swum can count in the USA-S (SWIMS). According to VSI practice, Only a limited number of high school championship meets are permitted to be observed each year (High School States and Regional or Districts). Terry will report back to the Board on progress with LEAP, both at our March and our April meetings.

There was discussion on the release of meet invitations. The Board members reiterated the need to stop making changes in the meet invitations for championship meets (12 & under, 13 & over, Age Groups, Senior Champs) after Jan. 15 for Short Course and after May 1st for Long Course. This year has been particularly challenging, due to the big change in the formats of the 12 and under Championship meet and the 13 and Over Championship meet. The championship meet invitations should reflect the decisions made by the Age Group and the Senior Committees. No additional changes should occur in the meet invitation after the above dates have passed.

T.J. moved that a "rough draft of the revised Senior Champs and Age Group Champs meet invitation template would be posted on the Web Site for review, no later than 2 weeks after the Fall HOD meeting, with the final copy of the meet invitation completed and posted within 45 days. The motion was seconded by Terry and passed unanimously.

Official's Committee: Bryan submitted an Officials Committee Report which noted that training of Official has gone well this season. Terri Proffitt and Karen Miller have completed their Referee training. He mentioned that conflicts with high school swim schedules have made the scheduling of meets and training clinics harder than usual. Bryan has received positive feedback regarding the Officials Newsletter. Staffing of officials for the Southeast and the Southwest have been challenging at times but the official leadership assignments for the upcoming championship meets this year have been made.

Progress on the staffing for, venue specific issues, and projected swimmer enrollment were discussed for each of the Short Course Championship meets in 2013.

Open Water: The Open Water meet of May 16 at Christopher Run Campground in Lake Anna was discussed. Gordon has reported that the events which may be swum include 5K, 3K, 2K, and 1K, and open 500 Meters. There will be 2 rescue and 3 pontoon boats on the course. There will be two lead / lag referees. Gordon Hair has invited Maddie Crippen, Dr. Jim Miller, and Kurt Thiel to do a brief clinic on open water swimming at the meet.

Old Business:

- Progress on the staffing for, venue specific issues, and projected swimmer enrollment were discussed for each of the Short Course Championship meets in 2013.
- The Request for Proposal, grant application, and guidelines for Letter of Inquiry for the Make A Splash/Learn to Swim programs were reviewed and discussed. Additional feedback should be directed to Gordon no later than 5 pm, Feb. 6th.

- David noted a dinner meeting with Mr. Chuck Wielgus is planned for Friday, June 14, in Richmond VA.

New Business:

- Kevin Hogan has recommended that VSI cover the USA membership and criminal background costs (now \$ 95) for parents / guardians of outreach swimmers.” Coverage of annual USA-S membership fees would, after the first year, be Covered by VSI as long as that individual worked a minimum number (8) sessions The Board requested that Peter Maloney review and comment on this proposal, and then (if he agrees with the general language and intent) submit this as a motion from The Diversity Committee. This will return to agenda at our March 16th meeting
- After considerable discussion, the VSI Board endorsed raising the fees for individual Swim entries from \$3.00 to \$4.00. This change will be finalized at the March Board meeting and will, if approved, become effective for long course meet.
- Discussion of the Walter Smith Community Service Award. The Board Members present felt like this is a wonderful idea. George Homewood is the author of this award. The Board favored such an award to cover athletes, coaches, and non-athletes and with such an award to be selected by an Awards Committee that would consist of at least one athlete, and four other members. Board requested George Homewood to come up with specific proposal, with the first award to be given in the fall of 2013.
- The need to set aside one weekend occasionally for Board Meeting or other admin functions of VSI was discussed. There was concern raised on doing this because it would take away one or more weekends for swim meets. Compromise was attained, with the plans to set aside one Sunday in January or early February for a meeting.

Meeting was adjourned at 8:20 p.m. by a motion from Bill Geiszler, with second by Terry Randolph.

Respectfully submitted,

David V. Strider

David V. Strider, General Chair of Virginia Swimming