

# Virginia Swimming Board of Directors Meeting

Thursday September 10, 2020

7:00 pm

ZOOM Conference

## MINUTES

Call to Order

Bryan

The meeting was called to order at 7:00 pm

Consent Agenda

- Approval of the Minutes from August 12,2020 Emily
- Submitted Committee Reports

**The consent agenda was approved.**

**Treasurer's Report**

Bob

- Bob transferred \$40,000 into the new endowment fund which is noted as an expense on the Treasurer's Report. VSI is fiscally positive for the 2019-20 fiscal year by \$15,830.
- In October, a payment will be made for registrations noted on the August report.
- Bill asked whether the ASCA Clinic was reflected in the August treasurer's report. There is a \$2000 expense noted under USAS Training.

**General Chair's Report**

Bryan

- **Convention:** The Convention information is now online. Please register if you want to attend meetings.
- **Safe Sport:** Five hundred forty-four teams nationwide have completed Safe Sport certification with 562 teams in process. This is a third of the club teams nationwide. Teams are putting the downtime to good use.
- **Health Insurance for Coaches:** Coach Health Insurance is now available through USA Swimming. Brendan Hansen joined the call to go over the insurance. A webinar for coaches and team leaders will take place on Monday, September 14. There will be four enrollment periods, the first ~~registration~~ being October 5 – 14 with an activation date of November 1. This will be a huge savings for swim coaches. Mary will send out a link to coaches. Chad added that he is on the committee with Brendan. USA Swimming is partnering with US Equestrian to provide the coverage. There is a \$22 fee to join US Equestrian.
- **October sanctioning:** LSC should continue meets as directed by the USA Swimming and local health guidance.
- **TYR Meets:** The TYR meet in Richmond and California have been ~~scheduled~~ cancelled but USA Swimming is working on a schedule rearrangement.
- **Junior National Meet:** A template will be provided for LSCs to host local meets over a two-week period of time (December 1-13.) The meets will be combined and awarded accordingly. The qualification period starts with times from November 2018. The qualification times will be Futures time standards plus one percent. Any athletes can compete, including 19 & O, but only those with qualifying times can score in the virtual Junior meet. Drew asked if meets already on the schedule can roll into this Junior National Meet format. Morgan added that LSCs will look different with the number of qualifiers. Qualifying times will roll out in the next 48 hours and presented at convention.

**Administrative Vice Chair's Report**

John

- Technical Planning Committee Report (attached) – see discussion below

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- **New Logo presentation:** Maureen presented the new options from USA Swimming. Virginia is the only state that starts with the letter “V”. It was difficult to determine something that was distinctly Virginia. Maine Swimming also had their logo redone by the marketing group. They have a lighthouse incorporated into their log.
  - a. **Option 1:** The first logo has a “V” with grey water. There are versions with and without the USA Swimming log and just the words.
  - b. **Option 2:** The second option has the “VA” intertwined.
  - c. **Option 3:** The third option has the same “V” alone with the water as blue instead of grey. The BOD discussed the options and the third option was preferred. There was discussion about the lane line in the logo.

Drew suggested adding the heart from Virginia is for Lovers slogan. Logan also suggested changing the colors of the lane line to multiple colors. Mary suggested using backstroke flags instead of the lane line. USA Swimming wants common branding with individual flare.

**Maureen will go back to USA Swimming with the ideas from the board and will present to the board later.**

## **Senior Vice-Chair Report** (attached)

Steve Hennessy

See report for full information.

- Chad will meet with the Commonwealth Classic working group.
- Senior Circuit
- Jeff Kincaid presented information about camps and clinics to the committee. The office will work on the details, but a vision is needed from the Age Group and Senior Committee.
- Steve is working on updated qualifying times for Senior Champs. He does not expect lots of changes.

## **Age Group Vice-Chair Report** (attached)

Drew Hirth

See report for full information

## **Finance Vice-Chair Report**

Bill Geiszler

- No report
- The committee will review whether there will be further grant programs.

## **Safe Sport Vice-Chair Report**

Maureen Tolliver

- Thirteen VSI teams have been recognized as Safe Sport certified with 11 teams in the process.
- VSI is ranked 11<sup>th</sup> nationwide sharing the spot with three other LSCs.
- “Coaching Boys into Men” and “Athletes as Leaders” programs have been developed by the Safe Sport Committee. The programs are available for clubs to use as learning opportunities.
- Maureen will forward bi-weekly reports.
- Two teams so far have won the drawings but have not had any from Virginia.
- Virtual Team Meetings are an option for Safe Sport.
- Safe Sport swag is available for purchase on the USA Swimming website.

## **Governance Committee Report**

Kevin Hogan

No report

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## **Athlete Committee's Report**

Jack McCann

- Leadership Summit was canceled for this weekend.
- Athlete/Non-Athlete Workshop – all athlete reps can register. RSVP is needed.
- Athlete Committee meeting information has been posted on the Instagram.

## **Coach Committee's Report**

Mike/Morgan

- Discussed coach mental wellness during this time. Steve suggested from checking with USA Swimming. ASCA will have something on mental wellness. Mary suggested there may be some information on COVID resources on the USA Swimming website.

## **Executive Director's Report (attached)**

Mary Turner

- Mary is encouraged by the year end numbers. She also compared the numbers from February 2019 and the LSC would have kept the numbers up all year.
- Swimposium is ready to go.
- Athlete Clinic is Saturday. Hoping for good weather.
- Email provider will continue. A mass email was sent out to all families. 61 % opened email and only 26 out of 5000 who unsubscribed or said do not contact. This will allow the LSC to push information out.
- Parent Workshops will be on Sunday, September 13. Two sessions are available, one for 12 & U parents and another for 13 & O parents.
- A team survey "wellness check" is needed because of teams moving from outdoor to indoor facility. There is worry about lane space with appropriate social distancing in some areas. Bill may have some questions for the survey. How clubs felt the grants and safe sport incentives were received. Do clubs see a need for further grants or incentives?
- The 2021 Zone Meet location needs to be decided. Maureen remembers that the meet was awarded to CSAC. Bob Rustin told the board that the pool at Liberty will be shut down for a minimum of 8 months starting in March 2021. The BOD agreed the Eastern Zone meet in 2021 will be at CSAC. Mary asked if we should check with VSI clubs to see if they want to host Eastern Zone meets in 2022. John thinks VSI should ~~grab~~ submit bids for as many of the meets as we can. It is possible that Masters' Nationals will conflict with the 2022 Zones. Mary will check with Adam.
- BOD members need to register for the HOD meet on the VSI website.

## **Old Business**

**New VSI Logo Proposal** – see discussion above.

## **Regional Recommendations from Technical Planning**

- Jessica Simons presented the Tech Planning recommendation regarding regionals. The recommendation is to create a fourth district in the Central region that would encompass all Richmond area teams. The recommendation follows the recommendations from Age Group and Senior Committees. Regions can combine the 12 & under and 13 & over meets as decided by the teams in the area.
- The motion to approve the creation of a fourth 13 & O region in the Central Region passed.
- Jessica asked Mary to send an email to the Richmond area teams looking for a host/venue. CSAC is available.

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- 13 & O SE Region/District meet will now be hosted by ODAC.
- Jessica will update the district teams for the website.

## **New Business**

### **Proposal to ratify VSI's Procedure 45. Fees and Surcharges(revised)**

- It was brought to the attention by a BOD member that clubs will take on more fees because of COVID. A proposal was drafted to allow an additional COVID fee be assessed at meets.
  - Procedure 45 proposal: Teams are allowed to charge a COVID-19 Facility Management Fee provided documentation of the expenses to be incurred are included with the draft meet announcement. The amount of the fee requested is subject to approval during the meet sanctioning process. This fee shall only apply to meets with start dates prior to May 1, 2021, unless the provision is extended by the VSI Board of Directors.
  - **The proposal to add language to Procedure 45 passed.**

### **Hall of Fame Recommendations**

- The HOF committee recommends that Terri Randolph, Geoff Brown and Rada Owen be inducted into the VSI HOF. Reda Owen is a PSDN swimmer who swam in the 2000 Olympics. The motion to approve the recommended new inductees passed.
- Karen Sundahl asked how the notification would take place. It will be announced at the HOD meeting and followed up with a letter or does the board want to person who nominated the person make the notification. The BOD agreed the notification should come from the LSC.

### **Executive Director's Action Items**

- Bryan has sent in the change of delegates for convention.
- Strategic Planning meeting needs to be rescheduled.

### **Coaches Committee Special Award**

- The Coaches Committee has awarded a Lifetime Achievement in Coaching Award to Geoff Brown for his years of service to the LSC. This special award is for his leadership and service to the LSC.

Adjourn

The meeting was adjourned at 8:57 pm

In attendance: Drew Hirth, Steve Hennessy, Maureen Tolliver, Mary Turner, Dave Henderson, Morgan Cordle, John Stanley, Bryan Wallin, Bob Rustin, Ben Eichberg, Logan Euker, Emily Fagan, Bryan Wallin, Bill Geiszler, Chad Onken, Mike Salpeter

Jessica Simons and Brendan Hansen

<b>*** Expenses ***</b>				
USAS Registration	499,100			\$451,317
USAS Club Dues	3,500			\$2,380
Travel - US Open	2,500			\$0
Travel - Winter Nationals/Paralympic/Other	22,500			\$19,600
Travel - Summer Nationals	13,500			\$2,750
Travel - Olympic Trials / World Team trials	15,000			\$0
Travel - National Youth Team	1,500			\$0
Travel - Discretionary	3,000			\$0
National Meet Travel - Coaches	8,000			\$3,300
Senior Champ Meet Support	10,000			\$0
Va. Championship Meet Expenses	30,000			\$41,755
Zone Meet Expenses	50,000			\$0
Sectionals Meet Expenses	10,000			\$11,443
LC Zone Team Support	84,025			\$0
Champ Meet Awards	25,000			\$20,197
Staff Salaries	68,750	5,888	5,888	\$70,656.00
Payroll Taxes	6,350	450	450	5,507
Benefits	2,400			-
Webmaster	21,000	1,542	1,667	19,504
Web Upgrades	3,000		195	1,618
Administration Expenses	14,000	876	304	8,504
Supplies & Misc.	3,000	120	100	2,470
				-
Awards Banquet	40,000	90	5	27,867
National Convention	16,000			11,648
Zone Meeting	3,000			-
				-
Equipment	3,000			1,010
Officials Workshops / Training /Travel	20,000		310	15,116
				-
USAS Workshops	6,000		2,000	4,718
VS Camps & Clinics	4,000			5,981
VS Workshops	1,000			-
				-
Diversity, Outreach Reimbursements	10,000			3,159
Diversity / Travel, Other				312
Make a Splash/Learn to Swim Grants	6,000			-
Safe Sport Programs	2,000	1,000	500	6,500
Coach Mentoring Program	2,000			-
Athlete Scholarships	6,000	3,000	3,000	6,000
Club Grants				52,954
Endowment Funding			40,000	40,000
<b>Total Expenses</b>	<b>\$1,015,125</b>	<b>\$12,966.60</b>	<b>\$54,419.80</b>	<b>\$836,264.11</b>
<b>Net Income / Loss</b>	<b>(\$11,125.00)</b>	<b>(\$9,298.58)</b>	<b>(\$43,885.44)</b>	<b>(\$6,322.28)</b>

## VSI SENIOR COMMITTEE REPORT

1. Commonwealth Classic Meet: The WG developed a meet format, basis for selecting the VA Commonwealth Select Team from the meet, and a funding split from meet proceeds
  - Recommended number of selectees by age group and gender.
  - Additional Consideration (inclusion of National and Zone select swimmers)
  - Items to be determined: Camp location, selection of camp director, camp coaching staff, focus of the camp, and dates of the camp
  - Report of Financials from past VSI Senior Champs
  - Athletes added to the meet outside of the top 6.
  - Another meeting for the working group is needed to tie up loose ends.
2. VSI Senior Circuit:
  - Follow-up Survey results received. Received additional responses. Steve has created a report of the responses.
  - Provided conclusions and observations based on the survey results.
  - Senior Circuit working group to meet in the next few weeks to go over the results of the survey. Highlights include:
    - ✓ Received 37% response (44 VSI Clubs)
    - ✓ Establishing qualifying standard,
    - ✓ doing a more local meet to keep costs down and health considerations and
    - ✓ High interest in going forward with creating the circuit.
  - Concerns expressed about having a clear plan for actual participation from teams so that the quality of the teams and competition is clear to other teams who want to commit.
  - Committee will make direct phone calls to get more data prior to promote the circuit.
3. Senior Camps, Clinics, and VSI Select Team
  - Jeff Kincaid worked the initial proposal and follow-up research.
  - Used Indiana Swimming as a model for information for the committee to review. The idea is to create a pipeline for 13-14 athletes to stay engaged in the sport.
  - General idea is to harness VSI's success into a more competitive program for the entire LSC. More discussion is needed to make final decisions. A blueprint has been developed that will help get athletes get to the next level of senior swimmers so they can get to the next level.
  - Formed a working group with 2-3 members from the Senior and Age Group Committees. The WG would create a vision and values statement to solidify putting more camps and clinics together.
  - Once the vision is put together, then there is a framework put together to put things in action. Morgan agrees Age Group committee members should be included. Drew will bring it up at the Age Group Committee tonight.
  - Ultimate goal would be to create a Camps & Clinics committee to develop a vision, goals, and provide necessary support to the VSI Business Office who is currently responsible for the execution of such Camps & Clinics developed by the Age Group and Senior committees.
4. Next Senior committee meeting would be at 1:30 PM on Thursday, October 1<sup>st</sup>.
  - The committee will continue to meet the first Thursday of the month. Committee WGs meet as members are available.
  - Discussed changing the time so the athletes could be included. The committee could potentially adding a time or separate meeting for athletes prior to the committee meeting.
5. Currently a review of Senior Champs qualifying times for the next quad are under review. Expect updated qualifying times to be ready for release October 1<sup>st</sup>.

**Virginia Swimming  
Age Group Committee Meeting  
September 3, 2020 at 7:00 pm  
Via Zoom Videoconference**

**Call to Order**

- The meeting was called to order at 7:01 pm

**Approval of Minutes**

- The minutes from the August 6 meeting were approved.

**Age Group Champs QT:** Looking to create a smaller working group to really dive in and create a proposal looking at both SC and LC times. This is important stuff - will be our times for the next 4 years.

- Steve Hennessy has done a preliminary version of the Senior Champs qualifying times for the next quad.
- Drew would like to create a working group to develop new qualifying times for Age Group Champs.
- **Working Group members: Bridget Burkot, MC Thomas, Anthony Pederson, Jessica Simons, Scott Baldwin**

**Regional Champs update**

- CSAC is available for regional champs in February for the Central region.
- The VSI board has the two perspectives from Age Group and Senior Committee. Technical Planning was asked to make a recommendation to the board drawn from the reports from the Age Group and Senior Committees. Drew shared a report from Tech Planning. Technical Planning will meet on September 8 to make a final decision.
- Drew asked if the change is for 2021 or should it hold off until the 2022 season.
- The Senior Committee recommends that the Regional Champs changes be implemented for 2021.
- RAYS will likely pull out of hosting if it is a co-hosted meet with PWSC. It is not financially sound to make it a co-hosted meet.

**Alternative plans for Championship meets in a potential continued COVID environment.**

- Drew asked for ideas from committee members about alternatives plans for the Age Group Champs in case COVID prevents the meet from taking place as usual.
- Bridget suggested a AAA, A & AA and BB/B/C session format for meets. Numbers of athletes per speed category are needed.
- Scott asked if a swimmer is limited to the only event with the speed category.
- Drew asked for data about number of teams per district who attend Age Group Champs.
- Tech Planning provided the following numbers of athletes per region and age category.

**8 and Under District Champs**

- Central district 8 & under = 194
- Southeast district 8 & under =207
- Southwest district 8 & under = 114
- Northern district 8 & under = 119

**9-12 under district meets**

- Northern district = 357
- Central = 635
- Southwest district = 311
- Southeast = 379

**13 and over Regional meets**

- Tidewater =438
- Blue Ridge district meet = 278
- Northern = 667

- Drew, Mary, and Scott discussed the breakdown of athletes for the 2020 Age Group Champs reformatted.
- Jessica suggested doing Age Group Champs virtually. Drew mentioned hosting an Age Group Champs in each district and combining the results.
- All ideas are on the table and will be considered.

#### **Camps / Clinics task force with Senior Committee**

- VSI had a Camps/Clinics board position prior to the Board reorganization. Jeff Kincaid joined the meeting to present information about the blueprint for creating a pipeline for athletes through LSC Camps and Clinics.
- Jeff Kincaid previously served as the camps and clinics chair on the VSI Board.
- Peter Maloney hosted Diversity Camps throughout the years.
- Indiana Swimming created a full-time job as a Development Officer. At the time of the creation of his position, Indiana did not have any Olympic Trials Qualifiers. With the promotion of Camps and Clinics their Olympic Trials qualifiers grew.
- Indiana Swimming budgeted for \$75,000 towards camps and clinics.
- Jeff is looking for members from the Age Group Committee to join a working group for Camps and Clinics. The first step is to create a mission and vision for camps and clinics.
- USA Swimming has the “LSC Select Camps” geared for Age Group Swimmers.
- Virginia Swimming has 58 athletes who have qualified for Olympic Trials. Approximately 15+ are college students.
- Virginia Swimming had an LSC Select Camp planned for May 2020 with qualifying times for the camp were IMX scores. The camp was cancelled due to COVID.

**Age Group Committee participants – Bridget Burkot, Scott Baldwin and Maureen Tolliver volunteered to help with the committee.**

**Age Group Chair Board Position:** Drew mentioned that he is coming up on the end of his term as Age Group Chair. He is looking for other committee members who are interested in serving as chair.

#### **New Business**

- Swimmer of the Year awards have been delivered to board members who will present the awards.
  - Mary asked for a bio of each winner to use in the slide show.
- Send positive vibes to LSC athletes who swim for William and Mary after their program was cut today.

The next Age Group Committee meeting will be October 11 at 7:00 pm.

The meeting was adjourned at 8:07 pm.

In Attendance: Drew Hirth, Jessica Simon, Drew Crockett, Dave Henderson, Anthony Pedersen, Maureen Tolliver, Scott Baldwin, Cat Ware, Jeff Kincaid, Steve Hennessy, Aidan Duffy, Morgan Cordle, MC Thomas, Bridget Burkot, Emily Fagan



**Virginia Swimming, Inc.**  
**BoD Meeting**  
**September 10, 2020**  
**Executive Director Report**

<b>Final 2020 Registrations</b> (Change from 2019)	<b>2021 # to date:</b>
Athletes: 6191 (-242)	331
Flex: 781 (-133)	232
Outreach: 65 (+1)	1
Seasonal: 0	7
Total: 7037 (-452)	571
Non-Athletes: 973 (-54)	106
Clubs: 46	0

**2020 Swimposium:** Plans are complete for our event this weekend. The athlete clinic with Kati Meili (the only in-person event) and the Officials workshop with Jim Holcomb will be on Saturday. The Athlete Committee will meet that afternoon with Liz Hahn, USA Swimming's Safe Sport Senior Manager, making a brief presentation. On Sunday, two Parent Workshops will be held with Jane Grosser, LSC Services Senior Manager, and Liz Hahn. The first workshop will be for parents of 12 & under athletes and the second for those with 13 & over athletes. The House of Delegates meeting will be the final event of the weekend. I am pleased with the number of individuals who have registered to attend the various events. (65 for athlete clinic, 70 for officials, 39 for parents)

**Email Provider:** In order to publicize the events of this coming weekend, Emily and I decided to send an email to every family. In looking at the data, the email was opened by 61% of the 5100+ recipients and only 26 individuals chose to unsubscribe from the list. Sending this many emails required some changes to our iContact billing cycle but no additional costs yet. After discussing this with Bob, we agreed that having the ability to directly communicate with families is beneficial and worth the extra cost involved (approx. \$70 per month vs \$30 per month). At this point we are on a monthly billing cycle so we can return to our regular plan at any time if we feel the additional costs are not warranted. It is important to note that we do not plan to utilize the capability of sending emails to families frequently but feel it is an inexpensive tool to have available. In general, we still expect teams to be the source for sending information to their members.

**Survey Teams:** Now that we have officially started the 2021 season and the weather will soon be turning colder, I feel it is time to survey our teams to determine facility availability, an initial idea of registration numbers, whether they are able to provide appropriate practice times for their members given the current guidelines in Phase 3, if they plan to host meets and what types, etc. I would like to get this survey to teams by the middle of next week and request submission by September 25<sup>th</sup>.

Action Item: Approve survey of teams and provide suggestions for additional questions.

**Zone Meets:** A decision needs to be made about the host for 2021 Eastern Zone Age Group Championship. I will provide more information about options at the meeting. We also need to decide if we want to submit bids for 2022 Zone meets and, if so, which ones.

**Action Item:** Provide direction to staff as to identifying location for 2021 EZ Age Group Champs and submitting bids for 2022 Zone meets.

**Fines, Rebates, and Service Fees:** When I sent out invoices on September 1<sup>st</sup>, I informed clubs that the waiver on late submission of registration fees was no longer in effect and that any amount due that were not paid by the 15<sup>th</sup> of the month would be subject to the 5% service fee. We will also remind clubs that we are collecting the normal meet rebate fees (including the endowment fee) for meets beginning this month. Just a reminder that we waived any fines for submitting meet announcements late or for making changes once the meet is sanctioned through the end of December.

**2021 Registrations:** Instead of emailing forms to each team registrar this year, I sent an email with instructions and posted the applications forms on the registration page on the website.

(<https://www.teamunify.com/team/va/page/registration/registration-forms>). Remember that a recent change made by the USA Swimming Board of Directors requires

- All members of a team's Board of Directors must be registered members. These individuals must be listed on the club registrations form and
- At least one additional coach member must be listed on the club registration form for coach owned teams.

**Announcements:**

- Board members need to register for the House of Delegates meeting on Sunday. A link is available on the website.
- Club Leadership 201: Webinars are being scheduled for this course. Contact Juan Caraveo for dates and times. [jcaraveo@usaswimming.org](mailto:jcaraveo@usaswimming.org)
- USA Swimming Webinars: Check out the schedule of upcoming and recorded webinars now available on the USA Swimming website at <https://www.usaswimming.org/coaches/clinics-workshops>. Topics for coaches and team leaders can be found on this page.
- All Star Team: The list for short course is posted on the website ([teamunify.com/team/va/page/athletes/recognitions](https://www.teamunify.com/team/va/page/athletes/recognitions)). Gifts for the team members will be distributed in the coming weeks.
- If you have not done so already, check out our new webpage! Enter [www.virginiaswimming.org](http://www.virginiaswimming.org) in the address bar to be certain you go to the new website instead of our old one. (You also may need to clear your cache or history to avoid being directed to our old website).
- In order to get information out more quickly, Virginia Swimming now has a Facebook page (Virginia Swimming) as well as Instagram (@virginiaswimming) and Twitter (@vaswimming) accounts. Please follow us on social media and encourage your teams to do so as well.

## Technical Committee Recommendation

The Technical committee met on September 8 to discuss the creation of a fourth district for 13 and over swimmers who were not qualified for either Age Group or Senior Champs. They were given numbers and 3 options based on those numbers. That summation is attached and was sent out to the committee a week before the meeting.

The majority of the committee voted to adopt option 2.

Therefore, the Technical Planning committee with the concurrence of the Senior and Age Group Committees recommend that the BOD adopt option 2 and the creation of a fourth district in the Central district comprised of the all the Richmond teams. If the board adopts this recommendation, the technical planning committee will request meet bids for that meet for the upcoming season and repost the district alignments.

The committee also recommended that ODAC be awarded the 13 and over meet in the Tidewater district as CGBD, due to the merger with SEVA, has retracted that bid.

Respectfully submitted as new business

Jessica

Technical Committee Members,

I hope your summer has gone well and that everyone is enjoying being back in the water and some limited competition.

As you know by now, both the Senior Committee and the Age Group committee have recommended the creation of a fourth district championship for the 13 and over swimmers to replace the current three regional meets VSI has offered in the past.

I am including the numbers so that we all can see the breakdown of meet participation and background information. I am including 8 and under numbers as the Northern District does not hold a separate meet for those swimmers and combines them with their 12 and under district meet.

Central district 8 & under = 194

Southeast district 8 & under =207

Southwest district 8 & under = 114

Northern district 8 & under = 119

#### 9-12 under district meets

Northern district = 357

Central = 635

Southwest district = 311

Southeast = 379

#### 13 and over Regional meets

Tidewater =438

Blue Ridge district meet = 278

Northern = 667

If a fourth district meet were created for the 13 and over swimmers here is what the numbers would look like based on 2020 meet participation.

Central = 430

Northern = 317

Southeast = 358

Southwest = 278

It was suggested at the Age Group committee meeting that CYAC (now CA-Y), ACAC and BASS swimmers be moved to the Northern district for 13 and over purposes. Based on last year's numbers, that would move 72 swimmers into the Northern district and leave 206 in the Southwest.

I would like you, as the committee, to consider these options:

1. Leave everything as is and do not create a fourth district 13 and over meet.
2. Create a fourth district for the 13 and over swimmers and leave all the districts intact. The fourth district would include all the Richmond area teams.
3. Change the current makeup of each district /13 and over and or 12 and under.

The Age Group and Senior Committees meet this Thursday and I will incorporate their suggestions/recommendations for our meeting.

Thoughts?

Jessica

## **Proposed Procedural Changes**

### 45. FEES AND SURCHARGES

Current wording:

45.3 : Swimmer Fees: \$2.50 per swimmer entered in any capacity in any invitational, special invitational, or championship meet.

Proposed:

45.3 Swimmer Fees:

A. \$2.50 per swimmer entered in any capacity in any invitational, special invitational, or championship meet.

B. Teams are allowed to charge a COVID-19 Facility Management Fee provided documentation of the expenses to be incurred are included with the draft meet announcement. The amount of the fee requested is subject to approval during the meet sanctioning process. This fee shall only apply to meets with start dates prior to May 1, 2021, unless the provision is extended by the VSI Board of Directors.