

**Virginia Swimming, Inc.**  
**Board of Director's Meeting**  
**February 3, 2019**  
**Executive Director Report**

<b>Year to Date Registrations (as of 1/30/19)</b>	<b>2018 #</b>
Athletes: 6105 (inc. 36 Flex who have upgraded to Premium)	6425
Flex: 588 (393 New)	
Outreach: 43	42
Non-Athletes: 905 (inc. 16 Life)	865
Clubs: 43	44

**2019 Diversity & Inclusion Camp/Summit:** USA Swimming informed me in December that it would not provide support for the camp and summit if it was held at Liberty University. Because we had previously canvassed all facilities in the LSC that provided the necessary lodging and dining requirements for the camp, we knew that no other facilities were available. Therefore, we notified all General Chairs and LSC offices that we were unable to host the upcoming meet. As I understand it at this point, there are at least two other LSCs taking steps to host the camp.

**Fines for Late Submissions of Meet Announcements:** At last April's HoD meeting, the following change to Policy J.7.b was approved: *Any illegal entry or participation shall be reported to the Executive Director and Administrative Vice Chair who will then investigate the circumstances. Once it is verified that the entry or participation was illegal, a fine will be assessed according to the guidelines approved by the VSI Board of Directors.* Here are the guidelines that I suggest:

- First occurrence in a given swim year: \$50 per athlete
- Second occurrence in the same swim year: \$200 per athlete
- Three or more occurrences in the same swim year: \$300 per athlete

(A 'swim year' is considered to be Sept. 1 – Aug. 31 and an occurrence is defined as the illegal entry or participation in a single meet.)

**Action Item:** Approve guidelines for assessing fines as proposed.

**Member Data Validation Service (MDVS):** Several teams are now submitting registration files using this online registration feature through Team Unify. I understand that Active is in the process of testing its registration interface so it soon should be available to Team Manager users.

**Fines for Late Submission of Meet Announcements:** The Chair of the Administrative Review Board has determined that the BASS Turkey Classic and the CGBD Dolphin Games meets were not subject to a fine for changes to or late submission of their meet announcements. The two teams have been notified.

**LEAP 2 Update:** I have reviewed the listing of all requirements for LEAP 2 and have created a list of what will be needed from whom for the renewal. I have requested the required job descriptions and sent a reminder to those individuals who have not sent them. As I believe I have mentioned in the past, this renewal is due by May 1. Because of the potential changes to our bylaws at the end of April, I contacted the LEAP Consultant at USA-S for guidance about particular items that might need to change after the next HoD meeting. She indicated that we could be granted provisional approval based on the required items that are not affected by the bylaw change. So, we'll move forward on getting everything completed that we can by the middle of April and then complete the rest as soon as possible after our meeting in April. I will be contacting many of you for information about your area of expertise!

**Athlete Election:** Sara, Maddy, Shelby, Jenni, Jack, and I had a Zoom meeting at the beginning of the month to discuss the upcoming Jr. Athlete Representative election. During the meeting we identified the following:

- Items to be included on the Voter Registration Form (Google Forms document)
- Dates and Methods for Registration:
  - Registration period: now – March 15
  - Links to the form will be posted on the website and the athlete Instagram account
  - Posters will be sent to meet hosts for Region Champs and Senior Champs to be posted around the pool deck
  - An email will be sent to head coaches and club contacts with information about the election and registration
- Voting will be open March 24 – April 7

At this point, the registration form has been created and a trial election has been completed by our athlete reps. I will be sending the email to coaches by the beginning of next week. I also sent the Jr. Athlete Representative application to the group for their review. We will also email that to clubs in addition to posting it on the website and Instagram.

**April Board and House of Delegates Meetings:** Our spring meetings this year will be held at the Richmond Country Club which is located just off Rt. 288 at 12950 Patterson Avenue. While it is a little farther for some attendees, it is a little closer for others and easily accessible. Because there are not many restaurants nearby, we may offer HoD attendees the opportunity to purchase lunches in advance.

**Awards Celebration & Athlete Clinic:** In August we decide that these events will be held September 21-22. I have been in contact with Breakout Swim Clinics to secure an Olympian for the events. I have also learned from my contact at Kings Dominion that their Fall Events are scheduled to be available on the 21<sup>st</sup> but not the 22<sup>nd</sup> so I recommend holding the Awards Celebration on the 21<sup>st</sup> and the Athlete Clinic on the 22<sup>nd</sup>.

