

x	B. Breeger	x	S. Maw		L. Kimball		
x	R. Younger	x	T. Pegram	x	S. Hennessy		
x	M. Young	x	G. Kuster				
x	K. McAllister	x	R. Gharbo	x	B. Cooke		

Call to Order: Quorum>50% 7:05 PM

Review of September 26 Board Meeting Minutes, typo fixed, addendum at end of September minutes: Reserve Fund Policy. Young motion to approve, Pegram seconded, approved.

## Reports

- Carl Warner Meet Status: (Cooke) Need to get team mobile working. Smoke to cater. Will there be a t-shirt sold? (K. Morello question) The Warner family will be present for the Saturday night finals and Steve will say a few words about Carl – as the meet timeline gets set Kevin/Brian need to let the Warners know what time to be at the pool.
- Team Support Requirements (Maw/Pegram): All families on team are now signed up to a group. Lessons learned – need to be better at explaining that working at non-hosted meets do not get points. For Carl Warner there will be an email sent out reminding folks that the sign up opens at 8pm on Friday November 1. (two weeks before the meet) Scott Maw and Tonya Pegram are keeping track of points earned.
- Coaches Report: (Steve Hennessy - staff, recruiting, training, meets)
  - Hand-outs p.1 Coaches report, p. 2 December Holiday schedule. Thanksgiving schedule already emailed to the board. (attach 2 handouts to minutes)
  - The policy for the use of Tidewater Performance facility during holidays and summer when we have our college swimmers present—college swimmers are welcome to come if there is enough space for them. Prior to attending they should confirm with Jack/Kevin or Steve to make sure there will be enough space.
  - First Educational Meetings held in October - Irene Birie talking about nutrition. (2 locations.)
  - SEVA Quad meet – Head Coach was not informed of this invite until Thursday October, 10<sup>th</sup>. He thought the meet was in November and agreed to participate. Proposal: “Because of the budgetary and planning implication of additional meets, changes to the “CGBD Meet schedule” after the July Calendar Meeting must be presented to and discussed by the board. If the entering of a newly added meet cannot wait until the next board meeting email notification to and approval by all board members is required.”
- Financial Report (Young, Breeger):
  - CGBD Apparel merchandise has netted \$1000 so far this season.
  - Received payment from SEVA for \$4244.25 outstanding invoice from our July Summer Madness Swim Meet. Because this is money collected for the 2012-13 season it will be added to the team reserve money.
  - Facility Usage fees –
    - POOLS: to date we are on track with the amount budgeted for lane space. (W&M invoice not issued yet)
    - Tidewater Performance: 15 minutes was added to the amount of time CGBD was taking at the facility in the morning which increased the annual bill by \$1000 which goes over the budgeted amount. This has been reviewed. Discussion regarding CGBD swimmers not in the National Prep/National Practice groups going to morning TP dryland workouts – due to cost increase and space limitations the board unanimously decided that the team would continue to study the best plan for organized drylands which can be offered to swimmers below the National Prep practice group level. Until that plan can be implemented only fulltime National Prep and Nation team members can participate in Tidewater Performance workouts. Regrettably several swimmers who had been told they could attend the drylands but are not on the NP/N Team practice group will have to be informed that they cannot attend drylands. Sam Fuller is studying CGBD’s dryland program and helping to improve the program for the Senior group and below.
  - Part hours are currently over budget. To be discussed with Head Coach. Need to have a “total number of part time hours available for the month” figure to work off of.

- Checking Tidewater Performance for Williamsburg (Maw, Breeger): Looked options for a different location other than Tidewater Performance for dryland exercising. Looked at locations of team members based on zip codes to try to assess how many members would use a facility closer to Ft. Eustis or W&M. Checked costs at the Yorktown YMCA. Currently it still remains difficult to find a cost effective workout that would allow for a second location but we are in hopes that through Sam Fuller's research something can be developed.
- Raffle (Breeger, McAllister): Raffle tickets have been printed and there will be more prizes this year than the one single winner prize: (1) First prize \$7000, second prize \$1000, 2 prizes of \$500 and 4 prizes of \$250. Tickets will be distributed by practice group at the end of October with \$300 per family due back by December 1 and turned in to Bruce by December 2.
- Old Point Bank (Young and Breeger): The team will be opening the new account the week of October 21<sup>st</sup> (this week) Check for \$5K from OPB for being our Platinum Sponsor this season. Riverside Hospital has agreed to be a Gold Sponsor again this year for \$3500 – they have been a CGBD Platinum or Gold Sponsor since 2007.
- Salaried Staff Contracts (Younger): Contracts for Jordan and Kevin have been sent to Bruce to review. Team has the goal to get from a Level 3 to a Level 4 team. Several things still needed to be developed before we can attain this status. One of them is we need to have a Head Coach, Assistant Head coach job description and contracts. It suggest that there is a written agreement of the head coach. We need to look at the compensation policy and parameters for bonuses. Bruce has asked for Steve to meet with him to help determine a policy. One example was \$20 to coach \$80 to coach's pension, after 5 years they are vested in the program and it will be theirs.

#### **New Business: Proposals for discussion**

- Team travel to NCAC QUAD meet – Younger presented financials from team travel with worksheet to determine costs for travel trips in the future. Surplus left after the trip. This will be applied to the travel members' TU accounts.
- Holiday Party – still waiting to get confirmation from Connie that the team has the date of December 18 Holiday Party reserved. Bruce to check on this.
- Kevin Hennessy will send out a survey to the 13 and older swimmers to determine if there is enough interest to have Team Travel for the December Champs Meet to Greensboro.

#### **Old Business**

Meeting Adjourned: 9:13 pm

**Next Board Meeting: Tuesday, November 26th, 7:00 PM at Atrium, Suite 400, 11832 Rock Landing Drive, Newport News 23606**