



VJO General Membership Meeting

April 28, 2018



President: Jennifer Matteo



VJO Mission Statement

“The Vallejo Aquatic Club takes pride in the diversity of its members. We welcome families from all backgrounds that embrace our core values. The VJO core values consist of: maintaining a positive self esteem, developing self motivation, a strong work ethic, personal accountability, goal setting, and goal realization, respect for other, and a commitment to community service. Through competitive swimming, we teach and model the core values that will endure for a lifetime.”

Introduction of 2017-2018 Board members and Team Chairperson



BOARD MEMBERS

President - Jennifer Matteo

VP - Tamara Kawashiri

Treasurer - Madelyn Cueva

Secretary - Cindy Delange

Officials chair - Candace van Dewark

Meet Director - Joe & Gigi Sapida

Communications - Betsy Zampa

Membership - Miriam Rivera (interim)

TEAM CHAIRPERSONS

Hot Choco - Marlene Clement

Team apparel - Miriam Rivera

Swim-a-thon - Sarah Melenaphy

Event coordinator - Beth Raymond

Volunteer coordinator – Heidi Scharffenberg

Volunteers Needed:



- ▶ **Sponsorship:** (co-chair Lea Calacsan)
- ▶ **Publicity:** Advertising
- ▶ **Fundraising Manager:** Dine outs, Amazon Smile & Script

Please see any of the Board Members if you are interested in helping!

Proposed Bylaw changes



VOTE:

- ▶ Outreach Membership Scholarship
- ▶ Communications Position
- ▶ Athlete Representative

Team Communication



- ▶ **Resources:** VJO team website - parent handbook, email addresses of Coaches and Current Board members, posting of team activities & meets.
- ▶ **Check emails often:** Coach Jennifer's Weekly Mailer (Update family emails with JM if not receiving team emails,)
- ▶ Check family folders in Shark tank for flyers.
- ▶ Bulletin Board in Shark Tank has latest distributed flyers displayed.
- ▶ Speaking with Coaches in person: after practice or set up an appointment.
- ▶ Board members available for questions during Parent Social/ Shark Pride (last Thursday of every month)
- ▶ Board Meetings held second Wednesday of every month and are open to all members.

Important Announcements



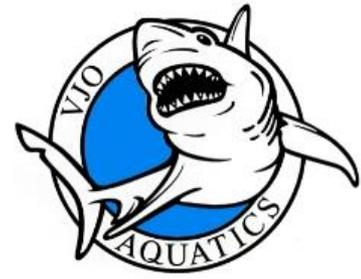
- **Mandatory Parent/Coach Meeting:** during practice (date TBD) talk about expectations, progress, goals, and progression guidelines.
- **Swimmer Referral Incentive** - VJO is dependent on members!
- **Sponsorship Update** - become a sponsor or help get business advertisement
- **Swim-a-Thon:** Tuesday, June 26th 5-7pm (All Groups) - Sarah Melanaphy
- Hammerhead 1 & 2: **Coach Aaron**
- ***Parents will have to check out kids from coach for safety reasons!***
- Team suit fitting May 3rd - 4-7pm - **Team suits are required**
- **New Parent Orientation:** Wednesday (5/9/18) at 6:00PM
- **Applebee's Breakfast Fundraiser:** July 14th Proceeds will go to Coach Jen's new laptop and printer.

Vice President Report: Tamara Kawashiri

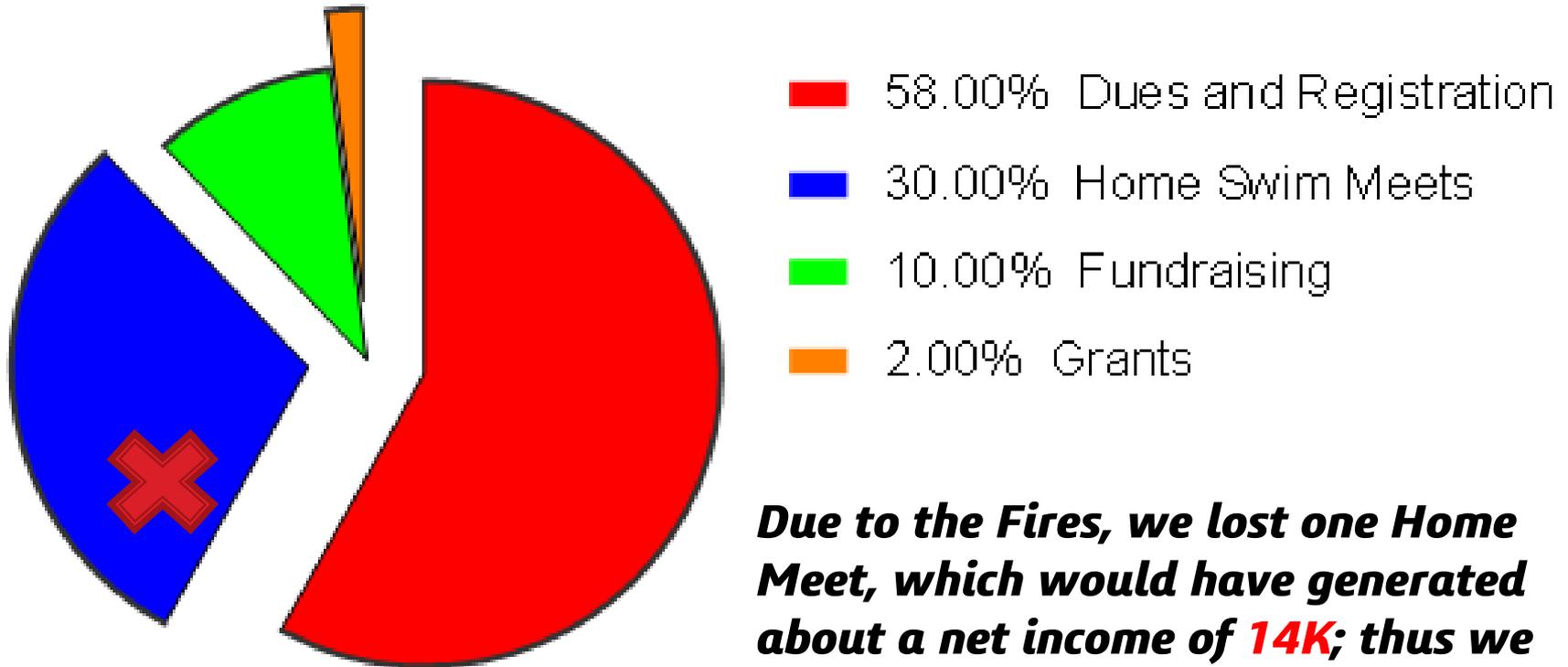


- ▶ What does it mean to be a Sponsor for VJO?
- ▶ Sponsorship update
- ▶ How to get sponsorship?
- ▶ **Favaro Scholarship**

Treasurer's Report: Madelyn Cueva

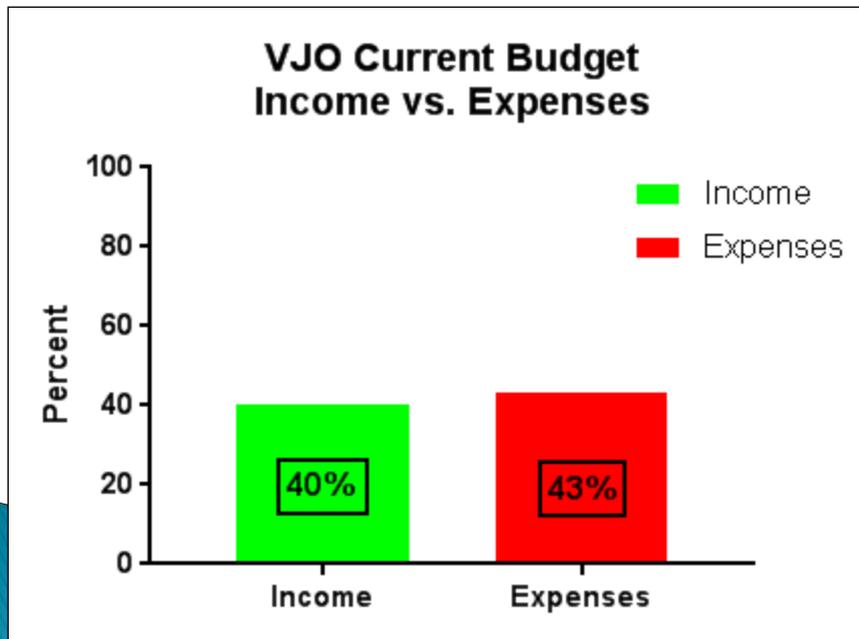
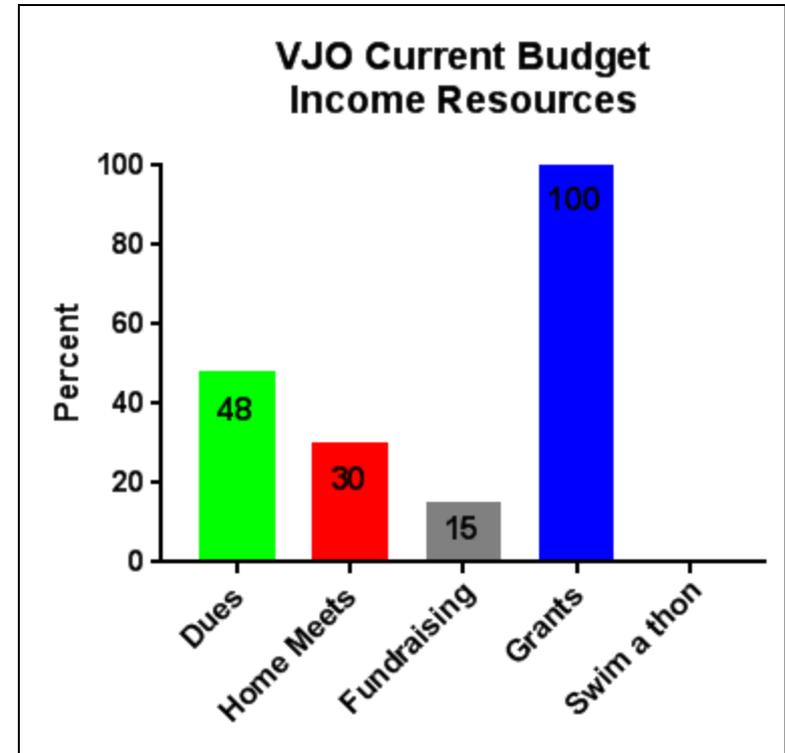
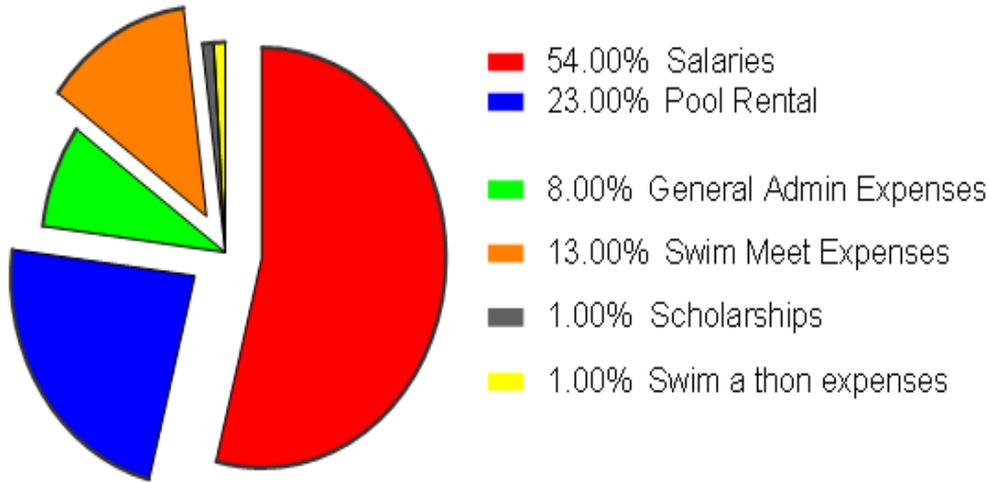


VJO INCOME RESOURCES



Due to the Fires, we lost one Home Meet, which would have generated about a net income of **14K**; thus we lost about **10%** of our Income.

VJO Financial Update



Currently, the 3% difference on the budget equates to about -\$5K....

Friendly Reminders

- ▶ Billing invoices are generated through emails every 25th or 26th of the prior billing month.
- ▶ Monthly dues are due every 1st of the month.
- ▶ A late fee will be applicable if payment is not paid after the 15th of the billing month.
- ▶ Please review your account online and if you don't have access to your account, see our Membership.
- ▶ **Auto-payments** using credit/debit cards online are highly encouraged in order to lessen check processing. *If you need help setting up, we are here to help you.*
- ▶ For all billing questions, please email treasurer@vallejoaquatics.org

Membership Dues Changes



- ▶ ***Annual Family Membership: \$75 per year (effective September 1, 2018)***
- ▶ Sibling discount will be ***25% off the second swimmer*** and ***50% off the third swimmer*** (effective October 1, 2018)
- ▶ Family cap will be ***\$260 per month (effective October 1, 2018)***

Registration and Fees Policies



Group	Monthly Dues
Pre-team	\$80
Hammerhead 1	\$85
Hammerhead 2	\$90
Leopard Sharks	\$110
Makos	\$110
Juniors	\$130
Juniors 2	\$135
Seniors	\$150
College/Alumni	\$40
Masters	\$30

New dues effective September 2017

- Annual Registration Fee: \$75 per Family due every Sept.
- Pacific Swimming: \$73 per swimmer due every November
- Sibling discount
- Late Fee: \$10 applicable if payment received after 15th of the month
- Auto payment can be set up online (VISA or Mastercard or Debit cards)

Membership Report



- ▶ **Goal:** Retention of current swimmers and increase membership --- referral incentive
- ▶ Current Membership: ***91 active swimmers; 14 inactive***
- ▶ **New Swimmers: *5 new families since Jan. 2018***
- ▶ **Need to fill the Membership Position**
- ▶ ***Reminder:*** If your swimmer(s) is/are going to be inactive or will be leaving the team, please give Membership & Treasurer **two weeks notice in writing.**

Meet Director: Joe and Gigi



- ▶ **Upcoming Home Meet:** May 18-20, 2018
 - Currently: 440 of swimmers signed up.
 - **Please sign up SOON!**
- ▶ What is the importance of volunteer positions at our Meets and How they are all connected?
- ▶ **Next Home Meet: Senior Meet** (June)— need help. This meet is to help us recover our loss from the October Meet.
- ▶ Silent Auction

Volunteer Chairperson: Heidi Scharffenberg



- ▶ **Mandatory Service Hours: 10 hours** per Home Meet.
- ▶ Unfulfilled service hours will be billed at \$15 per hour at the end of the year.
- ▶ Why do we need to volunteer? Why do we need to time at away Meets?
- ▶ How to sign up for volunteer for a upcoming meet:
 - <https://www.teamunify.com/Home.jsp?team=vjo>

Communication Chairperson: Betsy Zampa



- ▶ **Monthly Newsletter:** Thank you, **CHRISTINE TORRES** for putting together monthly newsletters!

- ▶ Monthly calendars are sent out monthly.

- ▶ **Upcoming Social Events:**
 - June 30th: VJO Annual Pool Party
 - July 14th: Applebee's Fundraising
 - July 22-22: Ukiah Meet and Camping

Team Apparel Chairperson: Miriam Rivera



- ▶ Norcal in Napa is closed; Making Waves in Walnut Creek is our new vendor.
- ▶ **May 3:** Team Suit Fitting (4-7PM)
- ▶ We have all order forms online for any special orders such as sweaters, sweat pants, or parka.
- ▶ Swim caps and VJO T-shirts are always available for purchase.

Swim A-thon: Sarah Melanephy



- ▶ **Goal: \$10,000**
- ▶ Every family is mandatory to raise ***\$100 per swimmer or a minimum of \$200 per family***
- ▶ Swim-a-thon is on ***June 26, 2018 5-7PM***
- ▶ What is the Fundraising for? Supplement membership to keep monthly dues low, purchase equipment such as new tables, swim equipment.

Officials Chair: Candace Van Dewark



Steps to become a VJO Official:

- **Step 1:** Shadow a Stroke and Turn Judge at our CBA meets
- **Step 2:** Attend Stroke and Turn Clinic
- **Step 3:** Compete and Pass the Stroke and Turn Certification Test
- **Step 4:** Pass Level 2 Background Check and Athlete Protection Training
- **Step 5:** Register as a Non-Athlete for Pacific Swimming

VJO Official Incentive Program 2018-2019



VJO Officials who have completed their training and have officiated as a Official at (6) swim meets during the swim season.

Coaching Staff will provide advance notice of swim meet schedules so Officials can plan accordingly.

- ▶ VJO will waive the mandatory volunteer hour requirement of (30) hours per swim season.
- ▶ VJO will reimburse the initial cost of a non-athletic official's registration of \$68 dollars and fund the subsequent year.
- ▶ PAC Swim will reimburse the initial cost of a Background Check \$38 dollars and reimburse for subsequent year.

- ▶ Upon the completion of meeting the required (6) swim meets per swim season, VJO will waive annual family membership fee the following year

- ▶ In the event that a VJO Official is unable to satisfy the (6) meets criteria the following will apply:
 - The VJO Official will be credited volunteer hours only for the meets that Official is able to complete. The Official must satisfy annual volunteer hour requirement of (30) hours per swim season.
 - The VJO Official will be responsible for annual \$68 fee for Pac Swim non-athletic membership dues to maintain valid Pac Swim Official Credential

Head Coach: Jennifer Thiem



- ▶ Summer Events/Meet Schedule
- ▶ **Communication** (Parent-Coach Swimmer)
 - What if I have a question for my swimmer's coach?
 - What is the best way to contact my swimmer's coach?
- ▶ How to be the best swim parent I can possibly be?
- ▶ The VJO culture and tradition

Thank you all for coming today!

