



Vallejo Aquatic Club, Inc.

P.O. Box 5846 Vallejo, CA 94591

(707)-553-SWIM

www.vallejoaquatics.org

Membership Application Packet

(Updated December 2020)



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Start Date: _____

Start level: _____

Swimmer Information (Please Print):

Last Name	First Name	Middle Name	Preferred Name	Birth Date	M/F
_____	_____	_____	_____	_____	_____

ETHNICITY (In accordance with U.S. Census Bureau guidelines, you may make up to two choices if appropriate):

- | | |
|----------------------------------------------------------|-------------------------------------------------------------------|
| <input type="checkbox"/> Black /African-American | <input type="checkbox"/> Asian |
| <input type="checkbox"/> White | <input type="checkbox"/> Hispanic or Latino |
| <input type="checkbox"/> Native-American & Alaska Native | <input type="checkbox"/> Native Hawaiian & Other Pacific Islander |
| <input type="checkbox"/> Other | |

1st Parent/Guardian Name: _____

Email address: _____

Home Phone #: _____ Cell Phone #: _____

Mailing Address: _____

City, State, and Zip: _____

2nd Parent/Guardian Name: _____

Email address: _____

Home Phone #: _____ Cell Phone #: _____

Mailing Address: _____

City, State, and Zip: _____

Permission for Team Directory: Address Phone Number Email address

I give Vallejo Aquatic Club permission to use photographs of my child for VJO publicity: YES NO

Name of sibling/s in the Club: _____ Member Since: _____

For VJO Membership use only

Date entered on Swim Team Unify: _____

Date Pac Swim Application Sent: _____

Initial Amount Paid: _____ Check # _____ Receipt # _____



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MEDICAL RELEASE AND APPROVAL

Last Name	First Name	Middle Name	Preferred Name	Birth Date	M/F
_____	_____	_____	_____	_____	_____

EMERGENCY CONTACT PERSON/S	Relationships	Cell Phone
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Parent/Legal Authorization

In case of medical emergency and/or medical attention is deemed necessary for the above swimmer when s/he is participating in a Vallejo Aquatic Club, Inc. Swim Team event, I hereby authorize the above swimmer/s to be treated by a licensed medical staff person.

Signature: _____ Date: _____
(Parent/Guardian)

Name (PRINT): _____
(Parent/Guardian)

Swimmer's Physician: _____ Phone: _____

Address: _____

Swimmer's Medical Insurance: _____ Medical ID Number: _____

Allergies: _____

Known medical conditions: _____

Signature: _____ Date: _____



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NOTICE TO ALL PROSPECTIVE VALLEJO AQUATIC CLUB PARENTS:

- 1) It is expected that all Vallejo Aquatic Club parents will participate in club fundraisers. Membership dues alone DO NOT cover our operational costs. Primary fundraisers will include, E-scrip program, Silent Auctions, and other fundraising approved by the VJO Board.
- 2) It is MANDATORY to participate in the annual Swim a thon Fundraising and each family is obligated to raise \$100 per swimmer or a minimum of \$250 per family.
- 3) Monthly dues and annual registrations are subject to change and should all be approved by the VJO board.
- 4) The Club holds 3 Swim Meets per year and it is MANDATORY to complete 10 volunteer hours per meet, with a total of 30 hours per year. Unfulfilled volunteer hours will be billed at \$15 per hour, which will be billed at the end of each Swim Meet.
- 5) All information regarding such as changes in practice times, monthly dues, fundraising events, or social events are disseminated through emails, so it is the responsibility of the parents to read their emails.
- 6) A copy of the VJO Handbook is available online (VJO Website) and it is the responsibility of the parents and swimmers to read the rules and regulations of the Club.

I fully understand and accept the terms mentioned above:

Signature: _____ Date: _____



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Vallejo Aquatic Club Parent and Family Code of Conduct

We strive to make all VJO social activities, practices, meets and social events fun for everyone. To that end, we expect everyone; swimmers, parents, coaches and officials to adhere to the same Code of Conduct. The Code of Conduct outlines the principles of good sportsmanship. Swimmers and families are expected to adhere to the Vallejo Aquatic Club Code of Conduct at all times. Please adhere to the Code of Conduct during your interactions with your swimmer/s, other swimmers, other parents, any of the coaches, and officials.

1. It is a proper courtesy and consideration to the coaches to make sure that swimmers are dropped off and picked up promptly during practices and meets.
2. Honor financial obligations to VJO in a timely manner. Please pay all dues and fees on time as well as fundraising obligations.
3. Come on time and prepared for all your volunteer commitments.
4. Exemplify good sportsmanship. Show respect and common courtesies and maintain self control at all times.
5. Never ridicule or shout at your child, or others, for making a mistake or losing at a competition.
6. Applaud good efforts, whether by your team or your opponent, but refrain from coaching or directing swimmers during the meet or practices.
7. Know your role. Let the swimmers swim, the coaches coach, the officials officiate. Parents are here to show support.
8. Never question or argue with an official or judge. Trust their judgement and integrity. Always recognize that they are volunteers as well.
9. Recognize the value and importance of your swimmer's coach/es, who devote an enormous amount of their time to help and educate your child. Respect, trust, and support their judgements and strategies. Understand that coaching decisions are for the best interest of the team and the athlete.

10. Communicate directly with the coach in a positive manner, with concerns about your child.
11. If, or when concerns/problems arise, they must be addressed **at an appropriate time** and **in a proper manner with the coaches**. Please refrain from approaching coaches on deck during practice hours. Respect the coach's responsibility to focus on the swimmers during practice and meets.
12. Email will not be used for issue discussion or resolution. If, or when a parent has a concern regarding their swimmer, the following steps should be taken:
 - The parent should set up an appointment to meet with their swimmer's coach. Coaches can be reached via phone, email or AFTER practices and meets.
 - The parent should set up a meeting with their child's coach and the VJO head coach.
 - If not satisfactorily settled, the parent may set up a meeting with their child's coach, the VJO head coach and the VJO Board of Directors.
13. Do not talk to your swimmer(s) while he/she/they are practicing. If there is an emergency, please ask the coach to get your child's attention. Otherwise, wait to talk with your children between practices.
14. Parents and spectators accompanying them must conduct themselves in a proper manner when attending practice, meets or VJO events. Criticizing, yelling demeaning remarks, or the use of abusive language or gestures towards coaches, swimmers, officials on VJO or another team is not permitted or tolerated. Such actions will result in removal of the parent/spectator from the area. Repeat offenses will result in a permanent ban from all VJO events.
15. NEVER use foul or inappropriate language.
16. Support an alcohol, drug and smoke - free environment.
17. Accept the results of each race. Encourage your child to be gracious in victory and turn defeat into victory by working towards improvement.

I HAVE READ THE VALLEJO AQUATIC CLUB PARENT/FAMILY CODE OF CONDUCT AND AGREE TO FOLLOW THESE RULES AS THEY RELATE TO ME.

Swimmer's Name(s): _____

Parent(s)/Guardian(s) Name(s):

Print

Print

Signature

Signature

Date



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Vallejo Aquatic Club Swimmer Code of Conduct

1. Treat all swimmers, coaches, officials and spectators as you would like to be treated.
2. Swim for the “fun of it” and not just to please your parents or coach.
3. Never question or argue with a referee or coach.
4. Control your temper. Physical or verbal abuse of other swimmers, coaches, officials or family members will not be tolerated.
5. NEVER use foul or inappropriate language.
6. Be on time to all practices and meets. Let the coach know in advance of any scheduling conflict.
7. Appreciate good efforts – of your teammates --- and even your competitors.
8. Win (or lose) with GRACE. A quitter never wins and a winner never quits.
9. Give 100% all the time, and know that how hard you try is more important than winning or losing.
10. When in the locker room, behave as you are expected to behave on the pool deck. Cell phones are not allowed in locker rooms at all.
11. In accordance with USA Swimming, the VJO pool entry rule for practice as well as meet warm-up is as follows – Swimmers must enter the pool feet first while maintaining at least one hand on the pool deck until both feet touch the water (3-point entry). NO DIVING or JUMPING allowed from the blocks or edge of the pool. Failure to follow the 3-point entry rule will result in the swimmer being asked to leave for the day. Multiple infractions could lead to a suspension or a complete dismissal from the team.

I HAVE READ THE VALLEJO AQUATIC CLUB SWIMMER’S CODE OF CONDUCT AND AGREE TO FOLLOW THESE RULES AS THEY RELATE TO ME.

Swimmer’s Name (Please Print): _____

Swimmer’s Signature

Date



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**Vallejo Aquatic Club
Parent Handbook**

The Vallejo Aquatic Club Parent Handbook is online (VJO website) under the Parent's tab (Policy Forms).

I HAVE READ THE VALLEJO AQUATIC CLUB PARENT HANDBOOK AND AGREE TO FOLLOW THESE RULES AS THEY RELATE TO ME.

Swimmer's Name(s): _____

Parent(s)/Guardian(s) Name(s):

Print

Print

Signature

Signature

Date



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REGISTRATION AND FEES POLICY

Updated June 2019

Type of Fee	Check Payable To	Amount	Re-Registration Date	
Pacific Swimming Registration Fee (per swimmer)	<i>Pacific Swimming</i>	\$73 full year \$45 seasonal	December 1st For next calendar year	
Monthly Inactive Fee	<i>Vallejo Aquatic Club</i>	\$10.00	1st of the Month	
Annual Registration Fee	<i>Vallejo Aquatic Club</i>	\$75 Sep-Aug \$40 Feb-Aug	September 1st	
Swimmer Monthly Dues	<i>Vallejo Aquatic Club</i>			
	1st Swimmer	<i>Pre-team</i>	\$100.00	1st of the Month
	1st Swimmer	<i>Hammerheads 1</i>	\$105.00	1st of the Month
	1st Swimmer	<i>Hammerheads 2</i>	\$110.00	1st of the Month
	1st Swimmer	<i>Leopard Sharks</i>	\$130.00	1st of the Month
	1st Swimmer	<i>Mako Sharks</i>	\$130.00	1st of the Month
	1st Swimmer	<i>Junior Group</i>	\$150.00	1st of the Month
	1st Swimmer	<i>Pre-Senior</i>	\$155.00	1st of the Month
	1st Swimmer	<i>Senior Group</i>	\$170.00	1st of the Month
	1st Swimmer	<i>College/Alumni</i>	\$60.00	1st of the Month
	1st Swimmer	<i>Masters</i>	\$50.00	1st of the Month
	2nd Swimmer and Up	All Levels	25% of lowest level swimmer in family	1st of the Month

General Information:

All fees must be paid by the applicant upon acceptance to VJO:

- Check in the amount of \$73.00 payable to Pacific Swimming
- Check in the amount of the first monthly dues plus annual registration fee according to the rate schedule above, payable to Vallejo Aquatic Club or (VJO).
- All forms and checks for new members should be placed in the Membership folder (located in the cart at the pool deck).
- It is the policy of VJO that swimming on any one day of a calendar month constitutes active membership for the entire month and monthly dues must be paid accordingly. VJO does not prorate monthly dues.

Pacific Swimming Registration Fee: This fee is due at the time a swimmer joins VJO. The Pacific Swimming Registration fee provides the swimmer with a National USA Swimming Registration number, and is used when entering all swim meets and provides USA Swimming insurance coverage during workouts and meets. This registration is required each calendar year to renew membership to Pacific Swimming. Check is made out to *“Pacific Swimming”*.

\$73.00 for September through August of the following year.

\$45.00 for Seasonal Membership (Sept-Jan & April-Aug)

Monthly Inactive Fee: The Membership Chairperson or the Treasurer must be notified if a swimmer will be inactive. The inactive fee of \$10.00 per month applies when a swimmer becomes inactive. Appropriate monthly dues for active swimmers would also apply.

Annual Registration Fee: This fee, payable each year, and invoiced for payment every September 1st is to cover team administrative costs. This fee is prorated upon signup as follows below. Check is made out to *“Vallejo Aquatic Club”*.

\$75.00 for September through August of the following year.

\$40.00 for February through August

Monthly Dues: Monthly dues must be paid by the 1st of each calendar month using the fee schedule in the above chart. For purposes of fees calculations for families with more than one swimmer on the team, the rate used for the first swimmer is the rate of the highest level. Monthly dues pay for coach’s salaries and pool rental.

Family/Sibling Discounts: There is a 25% discount on 2nd siblings/ 3rd siblings etc (this only applies to H1, H2, LS, MS, JR, JR2 & SR Groups). For purposes of fees calculations for families with more than one swimmer on the team, the rate used for the first swimmer is the rate of the highest level. VJO also offers a family cap of \$280.00/month per family.

Late Payment Fee: A \$10 late payment fee is added to monthly dues if the payment is received after the 15th of the month.

Annual Break: Every year, VJO takes a two-week break from all meets and practices. These two weeks are usually the first two weeks of August. Members active on August 1st are required to pay the entire month’s dues for August.

Please Note: A Returned Check is subject to a \$50.00 fee.

If you have any questions regarding membership with the Vallejo Aquatic Club, please contact Membership Coordinator at email info@vallejoaquatics.org.



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Recurring Payment Authorization Form

Here's how recurring payments work:

You authorize regularly scheduled charges to your checking/savings account or credit card (VISA or MASTERCARD Only). You will be charged with the amount indicated below for each billing period. A receipt can be requested from the VJO Treasurer and the charges will appear on your bank statement. You agree that no prior notification will be provided unless the date or amount changes, in which cases you will receive notice from VJO Treasurer at least 15 days prior to the payment being collected.

Please complete the information below:

I, _____ authorize Vallejo Aquatic Club, Inc. to charge my checking/savings or credit card indicated below for the amount of _____ on the first of each month for the payment of my swim dues for my swimmer/s _____

Billing Address: _____ Phone: _____

City, State, Zip: _____ Email: _____

Checking Savings

Name on Account: _____

Bank Name: _____

Account Number: _____

Bank Routing Number: _____

Bank City and State: _____

VISA MasterCard

Cardholder Name: _____

Credit Card Name: _____

Credit Card Number: _____

Expiration Date: _____

CVV Code#: _____

Signature: _____ Date: _____

I understand the authorization will remain in effect until I cancel it in writing and I agree to notify Vallejo Aquatic Club, Inc. in writing of any changes in my account information, or termination of this authorization at least 15 days prior to the next billing cycle. If the about noted payment dates fall on a weekend, or holiday, I understand that the payments may be executed on the next business day. For ACH debits to my checking/savings account, I understand that because these are electronic transactions, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of ACH transactions being rejected for NON sufficient funds (NSF), I understand that Vallejo Aquatic Club, Inc. may at its discretion attempt to process the charge again within 30 days.