**Fox Valley Wave Parent Board Meeting Agenda**

**3/7/18**

Wednesday, March 7 from 6:00-7:15 PM @ Goodwill in Neenah

**Agenda:**

Meeting Minutes Vote - Joy

Schedule Items – Joy

Action Item Follow ups – Joy

* **Joy** to draft volunteer detailed job descriptions.  Need to complete by April 1. In Progress
* **Joy** to update Raffle License before renewal date (5/2).  Need results of May Fly Raffles 2017 – **Kevin** to provide to Joy
* **Heather** to lead USA Swimming Recognition planning.  **Heather** to send date to Joy for when to discuss at board meeting.
* **Jaime** to get Insurance Certificates to pools
* **Ruthe** to check with TeamUnify if it is possible to indicate only AM and PM instead of times for volunteer slots
* **Curt** to discuss opportunity for Senior groups to volunteer at the Firecracker 5K with Chris B
* **Lynn** to work with Sara on communication to for upcoming seasons and updated groups. In Progress
* **Lynn** to send Thank You for 13&O celebration
* **Curt/Jaime** to ensure coaches are talking to the swimmers about the new groups and what it means for them.
* **Jaime** to ensure summer pools and schedule is communicated ASAP.
* **Heather and Becky** to call first fundraising/sponsorship meeting – inviting parents to participate and join committee
* **Lynn and Heather** to develop final proposal for Wave funding of team officials training
* **Lynn & Heather** to provide MayFly planning meeting and Fundraising/Sponsorship meeting details to Ruthe to post on general calendar.

Coaches update – Curt/Jamie

Meet – OPEN

Discussion Topic – Becky

* + New Groups: Plan to ensure coaches know expectations of each group
	+ Safe Sport & Code of Conduct
	+ Volunteer Policy with 3 seasons
	+ Recommendation on Officials training
	+ USA Swimming negative publicity

Committee updates (if time allows)

Communications –Lynn

Social – (OPEN) Heather/Lynn

Fundraising/Sponsorship – OPEN (Lynn, Becky)

Education – OPEN