



Pleasant Prairie Patriots Swim Team Payment Authorization Form September 1, 2021 – April 30, 2022

SWIMMER/PARENT GUARDIAN INFORMATION List participant name and parent/guardian contact information:

Parent/Guardian First Name: _____ Parent/Guardian Last Name: _____

Home Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Primary Phone: _____

SWIMMER'S INFORMATION

Name (First/Last) _____ Birthdate: _____ Full Season Half Season

Name (First/Last) _____ Birthdate: _____ Full Season Half Season

Name (First/Last) _____ Birthdate: _____ Full Season Half Season

Name (First/Last) _____ Birthdate: _____ Full Season Half Season

Please Select Your Billing Option **(CHECK NEXT TO OPTION):**

- **Season:** September 2021 – February 2022
- **Post-Season:** Any training or meets after February 2022

One Payment in Full – NO REFUNDS

- Your full payment for the season will be automatically deducted from your selected payment option on **September 10, 2021**.

Monthly Payments

- Payments will be automatically deducted from your selected payment option on the **2nd Friday of each month beginning September 10th, 2021**. Billing dates are as follows.
 - **Short Course Season**
 - September 10, 2021
 - October 8, 2021
 - November 12, 2021
 - December 10, 2021
 - January 14, 2022
 - February 11, 2022
 - March 11, 2022
 - April 8, 2022 (*Post-season billing, if needed*)



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Please Select Your Payment Type:

- **Checking Account** *(Attach a voided check to avoid additional fees for providing incorrect information)*

Account Number: _____

Routing Number: _____

Bank Name: _____

- **Credit Card**

Card Type: circle one: *Visa MasterCard Discover AMEX* **Financial Institution Name:** *(bank name on card)* _____

Card Holder Name: *(print)* _____

Credit Card # _____ **Expiration Date:** _____

Card Holder Billing Address: _____ **City:** _____ **State:** _____ **Zip Code:** _____

Email Address: _____ **Primary Phone:** _____

- Current** swim team billing families/participants, with billing tender specific to swim team billing on file, may check this box and continue using the tender on file. Note the current tender must be active and valid or a \$25 administration fee per participant will be charged. If you question your tender on file complete the checking account or credit card information and submit again. This option is not available for new families/participants.
- I understand that it is my responsibility to ensure the account information is correct on this document and it is my responsibility to fill out a new form if my billing information changes. This authority is to remain in effect and regular automatic deductions shall continue until a Swim Team Automatic Payment Cancellation Request is submitted or end of course season.
- I understand I am liable for any uncollected payment and for any fees or penalties imposed by the RecPlex or my financial institution related to any uncollected payment.
- I understand that I am responsible for ensuring that the account designated above has sufficient funds on my automatic payment date and up to 5 business day after that date, to allow for the automatic deduction of my payment.
- I understand I am responsible for all charges incurred, including but not limited to, swim team dues, membership dues, or meet fees. I understand that my tender on file will be used to pay all fees/charges incurred.
- I understand that if I chose the pay in full option and pay for the season fees in full, I am still responsible for any additional fees including but not limited to membership dues or meet fees. I understand that my tender on file will be used to pay all fees/charged incurred.
- I understand my automatic payment date will occur on the second Friday of each month.
- I understand that my bank statement will typically show the amount and the date payment was made to the RecPlex.



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- I understand fees outside of the standard monthly team fees will be charged monthly regardless of my team status.
- I understand that I will still be charged, regardless of attendance and whether or not my child attends practices. No refunds will be issued for any missed practice.
- I understand that I will receive written notice in advance of any change in the date of my automatic deduction or any change in the amount due and I understand that the RecPlex will cancel my participation in this plan if they are unable to collect any payment due.
- Cancellation Policy**

There is a cancellation request requirement. The cancellation must be written. Do not tell the coach on deck or email the aquatics department. There will be no refund given if a swimmer drops out before the end of the billing cycle. Accounts can be put on hold for long term medical reasons (documentation may be requested) or if a swimmer is required to stop club swimming due to high school sports.

Should a swimmer decide to leave the Pleasant Prairie Swim Team, the Team Administrator and Billing Department must be notified in writing recplexaquatics@plprairie.com and recplexbilling@plprairie.com. Cancellations must be submitted by the 19th of the month prior. Cancellations will result in the following payments to be made in order to successfully cancel:

October 19th=25% of the remaining monthly fees owed

November 19th=50% of the remaining monthly fees owed

December 19th=75% of the remaining monthly fees owed

January 19th=100% of remaining monthly fees owed

February 19th=100% of remaining monthly fees owed

During the Long Course Season, team's participation cannot be cancelled.

If a swimmer leaves the team during season or for a season, they will need to go through the official evaluation process if they wish to return to the team. There is no guarantee a spot will be available, and spots are not saved for swimmers wishing to take a break.

**I have read and understand the contents of this form and agree to all terms, conditions, policies and restrictions, etc...
I understand my signature is required.**

Signature: _____ Print Name: _____ Date: _____