

Ozaukee Aquatics Team Travel Policy

Team Travel is defined as overnight travel to a swim meet or other team activity that is planned and supervised by Ozaukee Aquatics.

Section 1 – USA Swimming Code of Conduct Travel Policies

Pursuant to the following Code of Conduct stipulations in the USA Swimming Rulebook (identified below):

1. Club travel policies must be signed and agreed to by all athletes, parents, coaches and other adults traveling with the club. (305.5.D)
2. Team managers and chaperones must be members of USA Swimming and have successfully passed a USA Swimming-administered criminal background check. (305.5.B)
3. Regardless of gender, a coach shall not share a hotel room or other sleeping arrangement with an athlete (unless the coach is the parent, guardian, sibling, or spouse of that particular athlete). (305.5.A)
4. When only one athlete and one coach travel to a competition, the athlete must have his/her parents' (or legal guardian's) written permission in advance to travel alone with the coach. (305.5C)

Section 2 – Ozaukee Aquatics Policies

1. During team travel, when doing room checks, attending team meetings and/or other activities, two-deep leadership and open and observable environments will be maintained.
2. Athletes will not ride in a coach's vehicle without another adult present who is the same gender as the athlete, unless prior parental permission is obtained.
3. During overnight team travel, if athletes are paired with other athletes they shall be of the same gender and a similar age. Where athletes are age 13 & over, chaperones and/or team managers will stay in nearby rooms. When athletes are age 12 & under, chaperones and/or team managers may stay with athletes. Where chaperones/team managers are staying in a room with athletes, they will be the same gender as the athlete and written consent will be obtained from athlete's parents (or legal guardian).
4. When only one athlete and one coach travel to a competition, at the competition the coach and athlete will attempt to establish a "buddy" club to associate with during the competition and when away from the venue.

5. To ensure the propriety of the athletes and to protect the staff, there will be no male athletes in female athlete's rooms and no female athletes in male athlete's rooms (unless the other athlete is a sibling or spouse of that particular athlete).
6. The travel policy, along with Exhibit A (a copy of the Oz Code of Conduct), Exhibit B (Liability Release Form) and Exhibit C (Medical Consent/Authorization to Treat Form) must be signed by the athlete and his/her parent or legal guardian.
7. A coach will carry a copy of the signed Medical Consent/Authorization to Treat Form for each athlete.
8. Curfews will established and communicated to athletes by the team coaches or LSC staff each day of the trip.
9. Team members and staff traveling with the team will attend all team functions including meetings, practices, meals, meet sessions, etc. unless otherwise excused or instructed by the head coach or his/her designee.
10. The directions & decisions of coaches/chaperones are final.
11. Swimmers are expected to remain with the team at all times during the trip. Swimmers are not to leave the competition venue, the hotel, a restaurant, or any other place at which the team has gathered without the permission/knowledge of the coach or chaperone.
12. When visiting public places such as shopping malls, movie theatres, etc. swimmers will stay in groups of no less than three persons. 12 & Under athletes will be accompanied by a chaperone.
13. The Head Coach or his/her designee shall make a written report of travel policy or code of conduct violations to the appropriate club or LSC leadership and the parent or legal guardian of any affected minor athlete.