

2015 Fall IES House of Delegates Meeting

Tri-Cities Court Club, Kennewick, WA
Sunday, October 11, 2015

MINUTES

The meeting was called to order at 1:05 pm by Todd Stafek, General Chair

Welcome and Roll Call

IES Board and Committee Members in attendance: Todd Stafek - General Chair & Records Chair, John Pringle -Administrative Vice Chair, David Dolphay - Senior Chair, Kevin Eddy-Age Group Chair, Don Hougardy - Treasurer, Pam Wilson - Secretary, Bob Wood - Coaches Rep, Maggie DeTar - Senior Athlete Rep, Clarie Schaef - Junior Athlete Rep, Teri Madill - Officials Chair, Jack Griffith - Safety Chair, Karen Byers, Registration Coordinator, David Cutter - Sanctions Chair, Chris Engledow-Open Water Chair, Corrine Dutto - Safe Sport Chair,

Other Members in attendance: Stephanie Mays-BST, Davide Dolphay-CAST, Candi Eslinger-EAST, Dan Lawson-GMSC, Chris Engeldow-LCN, Chris Miller & Darren Dutto-LGSC, Steve Washburn-MRA, Fred Robinson-PSA, Liz Law, Kalen Darling & Tony Nelson-SAS, Natalie Turner, Michael Woodward and Keith Lamber-SWAT, Kathy Kern & Tia Pollock-TCCC, Jeff Sutton-VS, Holly Howard-WWSC, Roger Coburn-YYST.

Teams not represented: Sandpoint West Aquatic Club, Vandal Aquatic Club and Yakima Athletic Club.

Approval of Minutes

The minutes from the April Fall House of Delegates meeting held in Moses Lake were available at the HOD meeting and on the IES website.

A motion was made and seconded to approve the minutes from the Spring 2015

HOD meeting.

Motion passed unanimously.

Report of Officers/Committees

The new format of Reports of Officers was discussed. The reports will now all be on the IES website prior to the HOD meeting and all voting member and attendees are expected to review the reports prior to the meeting. At the meeting if there is a specific question regarding the submitted report then that report can be pulled from the Consent Agenda and discussed.

The Safety Chairman Report was pulled from the Consent Agenda. Jack Griffith did not have a question regarding his report, but rather wanted to emphasize air and water quality issues and what to do when they present as he outlined in his report.

*A motion was made and seconded to approve the Consent Agenda.
Motion passed unanimously.*

Unfinished (old) Business

Adoption of revised By-laws, and Policy and Procedures for LEAP

This information is on the IES Website and Karen discussed changes and updates that have been completed.

*A motion was made and seconded to approve the By-laws and Policy and Procedure updates as presented with the allowance for the Board to make insignificant changes as need.
Motion passed unanimously.*

Election of Officers

The elections will be held at the Spring HOD meeting in April. There will be three open positions; General Chairman, Senior Vice Chair and Secretary. In addition there will be a new position - Financial Chair. This will be a three year term. Both the General Chair and Senior Vice Chair (Todd and David) have reached the end of their allowable terms and will not be able to run again. There will be a nominating committee formed, please get all nomination suggestions to Todd Stafek. It is important that the General Chair and Sr Vice Chair officers are willing and able to attend Convention on an annual basis.

Awards

Coach of the Year - Dan Lawson, Gold Medal Swim Club

Volunteer of the Year - David Cutter, Admin Official

Official of the Year - Andy Law, Spokane Area Swimming

IES Scholastic All Americans - Maggie DeTar, Nicole Rozier, Taylor McCoy, Jessica Wierzbiki, and Emma Schanz.

IES Scholarship - Rachel Schafer

New Business

2015-2016 Budget

Don Hougardy presented the financial reports as reclassified. There were some corrections to incorrect category errors. Also reported were the Investment reports. The need for increased financial oversight was also discussed which is why there will be a new board position of Financial Chair elected.

There was a two year report presented with actuals and budget. Discussion regarding the changes in revenues and expenses, including there were 629 less swims at meets last year and 71 less swimmers in IES which decreased revenues. The budget shows the same or reduced expenses for this year to account for the decreased revenues. The budget was submitted for approval.

A motion was made and seconded to approve the 2015-2016 IES budget as presented.

Motion passed. Vote was in favor 26, opposed 1.

Fiscal Year End Change

Dan Hougardy also discussed changing the Fiscal Year End for IES from September 30 to December 31, a calendar year end. IES reports on a cash basis and with Zones and Convention both at FYE it is difficult to have an accurate year end financial picture since there are often outstanding expenses. This request will also have to be approved by the IRS.

A motion was made and seconded to approve the proposed FYE change to a calendar year end pending approval by the IRS.

Motion passed unanimously.

This FYE change will also need to be reflected in the by laws and the budget. This will be completed once IES is notified by the IRS that the change is approved and when our new FYE will be. This is expected to be effective Dec 31, 2016.

Olympic Trials Reimbursement

An Olympic Trial fund was set up by IES in 2009 and is funded with a \$0.25 surcharge. By the 2016 Olympic Trials it is expected to have about \$7500 in that account.

A motion was made and seconded to approve a flat \$1,500 each to any IES athlete and coach attending Olympic Trials as financial help from IES towards their expenses. If there are insufficient funds to cover all athletes and coaches then funds would be taken from the savings account.

Motion passed unanimously.

Suspension of 4 hour rule for SC meets

IES re-applied for exception for 2015-2016 season and it was approved.

Giving back to the community

MRA has been working in their community to give back through service activities, food drives and donating funds to their Boys & Girls Club. This creates awareness of MRA and improves team image in the community. He suggested other teams do this also.

IES Equipment

There was discussion regarding the condition of IES timing equipment. There are software updates needed for the timing consoles and the scoreboards are not working very well. There are funds available for equipment updates and improvements. The Admin Vice Chair, John Pringle, is in charge of equipment and he will look into options for updating, repairing and or replacing faulty equipment.

Zones Meets

Kevin Eddy discussed the new Zones process including a committee, and the ability to exclude a swimmer from Zones participation if they are financially delinquent to their own club.

Next meeting will be the Spring HOD in Moses Lake.

Meeting Adjourned at 2:25 pm.

CONCLUSIONS:

- Motion passed to approve the minutes
- Motion passed to approve the consent agenda
- Motion passed to approve the By-Laws and Policy and Procedure changes as presented
- Motion passed to approve the 2015-2016 Budget
- Motion passed to approve fiscal year change to calendar year end pending approved by the IRS
- Motion passed to allocate \$1,500 to every IES athlete and coach attending Olympic Trials meet

Respectfully Submitted,

Pam Wilson
IES Secretary