

2019 Spring IES House of Delegates Meeting Minutes

Moses Lake High School, Moses Lake WA
Sunday April 14, 2019

The meeting was called to order at 11:30am by Keith Lambert, Administrative Chair.

Roll Call

IES Board and Committee members in attendance: John Pringle - General Chair, Keith Lambert - Administrative Vice Chair, vacant - Senior Chair, vacant- Age Group Chair and Diversity Chair, Don Hougardy - Finance Chair, Holly Howard - Secretary, Bob Wood - Coaches Representative, Christian Cutter – Sr. Athlete Representative, April Walkley -Safe Sport, Steve Hudlet - Officials Coordinator, Todd Stafek - Treasurer, Records Coordinator and past IES General Chair, Chris Engledow - Open Water Coordinator. Riana Scott - Junior Athlete Representative, Jody Rash - Registration and Times Coordinator, Dave Cutter- Sanctions Coordinator, Nicole Engledow - Disability Coordinator.

Absent: Currently unfilled Operational Risk Chair, Chance Younkin, Equipment Coordinator, Greta Anderson Swim-a-thon Coordinator.

Other Members in attendance:

Robert Broyles, Jeff Sutton, Jeff Walkley, Izzi Ruckhaber (athlete Rep SAS), Haley Kuhart.

Member Representatives from the following team

Coeur d’Alene Area Swim Team
Cougar Aquatics:
LaGrande Swim Club:
Moses Lake Manta Rays:
Pendleton Swim Association:
Spokane Area Swimming (YMCA):
Sandpoint West Aquatic Club (SWAC):
Spokane Waves Aquatic Team:
Tri-City Channel Cats:
Velocity Swim Club:
Walla Walla Swim Club:
Vandal Aquatic Club:

Teams Not Represented:

Ellensburg Area Swim Team - excused
Yakima YMCA Swim Club – absence allowed
Baker Swim Team – excused
Lewis and Clark Neptunes - TBD

Call for additions to New Business

- Safe Sport Agenda
- Additions to reimbursements for Champs meets (SC 2019, LC 2018)
- Propose Coaching change for Age group Zones and Senior Zones teams for 2019, 2020

Approval of Minutes:

A correction to minutes Age Group Zones- Oregon 2020. Stating that Mt Hood Aquatics would be able to run the meet if IES/Snake River could not facilitate the event.

- A motion was made and seconded to approve the minutes from the Fall 2018 HOD meeting as presented with the above change. Motion passed unanimously.

Consent Agenda:

- A motion was made and seconded to approve the Consent Agenda. Motion passed unanimously.

Report of Officers:

General Chair John Pringle opened with a explanation covering the 2020 Age Group Zones to be held in Gresham OR and hosted jointly by IES and Snake River. This is not a merger, but a shared services arrangement whereby both teams will share some costs and both become stronger. John provided examples of sending people conventions, leadership conferences, and back office services. This will not impact the regular swim meet schedules and may enhance swim numbers at meets.

Don Hougardy discussed the equipment trailers and shared that earlier \$25,000 had been approved to outfit completely 2 new equipment trailers. Jeff Sutton and Chance Younkin have been attending to this and there remains approximately \$6,000. For the 2018 Fall HOD there had been additional \$1,800 for pads. There is a need for 4 additional pads and these will be purchased from the original funds covered under the \$25,000.

The Western Zone Committee paid an \$1,916 reimbursement for travel to Western Zone Age Group and Senior Zone for officials attending from the LSC.

Senior Chair Bob Wood

Bob addressed the history of the Senior Zones and how it has grown to become an all-star team from IES. Bob worked to draw up policies and documents covering all areas of the event. This aligns the travel meet to be more like the Age Group Zones team.

Safe Sport: See Report

Officials: See attached report No further action requested

Registration: See attached report, no further action requested

2020 is an Olympic year and there needs to be a push for enrollment. A committee will be formed by the fall HOD to help clubs promote swimming. It will have the focus of how do we keep growing, both larger and smaller teams. All are needed to keep swimming strong.

Treasurer Report / Proposed Budget 2019

Equipment \$1,000 this covers small items, such as batteries, watches.

\$4,900 had been previously approved for more major equipment purchases, which was the remaining allotment from the equipment trailers \$25,000 that are being maintained.

- Motion from the floor to accept the 2019 Budget as presented. Motion was seconded and passed by vote.

Treasurer Hougardy recommended that the 2020 budget should be presented and voted on in the fall HOD meeting. It was explained that even though the year was not done most of the expenses are expended. The national convention expenses does impact the budget, but as long as there is a couple of weeks after the convention before the HOD meeting, the budget should be reliable.

- Motion from the floor to move the budget approval to the fall HOD. This will start with the 2020 budget at the fall 2019 meeting. Motion was seconded and passed by vote.

Unfinished (old) Business

Technical - Competition Committee Report

The Competition Report was approved as presented, though the Executive Board requested that the question of format of the meets be further reviewed regarding championship meets. The goal is to make the meets be stronger for the swimmers and to increase participation. A committee was set up with Sean Muncie, Todd Stafek, Riana Scott, Mark Sowa and Jeff Sutton.

- Motion from the floor to review the format of IES championship meets with the committee members. Motion was seconded and passed by vote.
- Motion from the floor to have Keith Lambert and Jody Rash review IES policies and practices will report back to the Fall HOD.

Crisis Management and Disaster Plan: Bob Wood updated the process and the duties will now be under the portfolio of the New Operational Risk Manager.

Update on Age Group Zones Hosting 2020: Jody Rash Co-meet Director for the 2019 and 2020 Western Zone Age Group Championship. Jody reported that IES will be co sharing the meet duties for the 2020 Western Zone Age Group Championships with the Snake River LSC. The meet will be run based on the 2019 template which is also to be held in Gresham OR. The revenue split will be 75% IES and 25% Snake River. IES will cover volunteers and all other facets for Thursday, Friday, Sunday competition days and Snake River will handle Saturday. By the fall HOD a budget submitted will be submitted to the committee.

New Business:

2020 proposed Meet Schedule:

- Save the Planet Meet at the U. of Idaho, Moscow April 18,19 2020 has been withdrawn.
- Freestyle Frenzy Meet by Cougar Aquatics August 25, 2020 has been withdrawn.
- A motion was made for the acceptance of the proposed 2020 meet schedule as presented, excluding two events, Save the Planet and Freestyle Frenzy. The motion was seconded and passed by a voice vote.

Hosting the 2020 Summer Championship meets

Short Course Champs bids received from Lewis Clark Neptunes, and Manta Ray Aquatics.

- 2020 Junior Championship Meet to be hosted by Manta Ray Aquatics, Moses Lake on February 14 – 15, 2020.

Long Course Championship bids received from Velocity Swimming, Spokane Waves Aquatic Team, SAS Spokane Area Swimming.

- 2020 Long Course Championship Meet to be hosted by Spokane Waves Aquatic Team.

Paper vote was taken for the two meets.

Build-a-Pool presented by Jeff Sutton,

Jeff Sutton proposed bringing the consultants (Counsilman-Hunsaker) for a full day presentation in late 2019 or early 2020 to teams and communities interested in building a pool in their communities. There was discussion of the interest in the program and the options involved for holding a worthwhile day in our region.

- A motion was made to support having the Build-a-Pool group present in our region and to fund it with \$2,500 from reserves. A committee was formed with Jeff Sutton, Haley Kuhar, Nick Walkley, Fred Robinson, John A and Jade Sobek. Motion was seconded and passed.

Unexpected Expenses for the Age Group Championship meets: There was discussion regarding reimbursements for IES championship meets for unexpected costs in putting on the meets. First, Jade Sobek coach CAST requests \$500 to cover costs to rent special chairs for the KROC center. Mark Sowa requested \$500 to reimburse Vandal Swimming to cover expenses that they had as they took over the Short Course Champs meet at the last moment.

- A motion was made to reimburse Vandal Swimming \$500 from reserve. The motion was seconded and passed with a voice vote.

Safe Sport: IES Safe Sport chairperson, April Walkey, presented a new policy regarding athletes under 18 and over 18. Safe Sport has a new policy going into operation by June 23, 2019. There are several IES teams that do not have any Safe Sport / athlete protection information on their websites. A new committee will be formed by the fall HOD to work with all teams to increase the athlete protection areas.

Age Group and Senior Zones Coaches: It was determined that John Pringle would be the Senior Zones coach for 2019, and both the Age Group and Senior Zones coach for 2020 and potentially forward. This will help bring stability to the teams.

Election of Officers:

Nominated

Admin Vice Chair: Keith Lambert and Lisa Kuhart (nominated by the floor)

Age Group Chair Jade Sobek (nominated by the floor)

Finance Chair Don Hougardy (3 year term)

Operational Risk: Jeff Sutton and Jade Sobek. Jade withdrew his name for Operational Risk Chair, and was nominated as Age Group Chair. The confirmation for Jeff Sutton was approved by email vote following the meeting (4/17/19).

Paper Votes Approved:

Admin Vice Chair: Keith Lambert

Age Group Chair: Jade Sobek

Finance Chair: Don Hougardy

Resolutions and orders:

Outstanding Service Award:

Fall HOD was scheduled for October 6, 2019 in Moses Lake, WA at Moses Lake High School.

The meeting was adjourned 1:34 pm by Keith Lambert.

