

BYLAWS of the WESTERN ZONE

Article 101 RESPONSIBILITIES, ZONE ALIGNMENT and SECTIONS.

101.1 Responsibilities: The responsibilities of the Western Zone shall be:

1. To elect representatives to the USA Swimming Board of Directors in accordance with the USA Swimming Rules and Regulations.
2. To aid and assist in distribution of information from USA Swimming to the LSC's within the Western Zone.
3. To promote, develop and assist in the conduct of swimming in the United States within the Western Zone.
4. To award an annual Long Course Age Group Swimming Championship and an annual Long Course Senior Swimming Championship and prescribe their format and conduct

101.2 Zone Alignment: The LSCs of the Western Zone are: Alaska, Arizona, Central California, Colorado, Hawaii, Inland Empire, Montana, New Mexico, Oregon, Pacific, Pacific Northwest, San Diego-Imperial, Sierra Nevada, Snake River, Southern California, Utah and Wyoming.

101.3 Sections: Sectional alignment shall be:

1. Western Blue – Alaska, Arizona, Colorado, Hawaii, Inland Empire, Montana, New Mexico, Oregon, Pacific Northwest, Snake River, Utah, Wyoming
2. Western Gold -- Central California, Pacific, San Diego Imperial, Sierra Nevada, Southern California

Article 102 REPRESENTATION AND MANAGEMENT

102.1 Representation:

1. LSC Representation: Each LSC in the Western Zone may send one or more delegates to any meeting of the Zone for the purpose of casting its *five (5) votes*. *Requirement: Each LSC shall designate an Athlete Representative to cast one (1) of its votes. If no Athlete Representative is present, the LSC shall cast only four votes.*
2. Individuals, not represented in 102.1.1, who attend Western Zone meetings shall have voice but not vote.
3. Mail Vote:
 1. Each LSC shall furnish the Western Zone Secretary/Treasurer the names, addresses, e-mail addresses and telephone numbers of three representatives to act for the LSC in mail votes.
 2. An LSC General Chairman may change a representative(s) by written notice to the Western Zone Secretary/Treasurer.

102.2 Management:

1. General: Management of the affairs of the Western Zone is the responsibility of the LSC representatives subject to any limitation of the USA Swimming Rules and Regulations.
2. Financial: Except for income derived by the hosts of the Western Zone Swimming championships, any income derived from the promotion of swimming by members of USA Swimming, on behalf of the Western Zone, must be used in further promotion of swimming for the general welfare of the Western Zone as a whole.
 1. Entry fees for the Western Zone Swimming Championships may be changed only at the Annual Meeting.
3. Fiscal Year: The fiscal year of the Western Zone shall be that adopted by USA Swimming.
4. Dissolution: Upon dissolution of the Western Zone, all assets shall be distributed to the member LSCs in equal shares, or upon a majority vote of the LSC's representatives, to USA Swimming.

Article 103 OFFICERS, DIRECTORS, BOARD, LIMITATION of TERMS, and VACANCIES

103.1 Officers:

1. Elected Positions: Those elected by the Western Zone shall be:
 1. Senior Western Zone Director
 2. Junior Western Zone Director
 3. Western Zone Swimming Championship Coordinator, elected in odd numbered years.
 4. Secretary/Treasurer, elected in odd numbered years
 5. Athlete Representative, elected in even numbered years by one athlete from each represented LSC.
2. Appointed Positions: The appointed positions of the Western Zone, appointed in the even numbered years, shall be:
 1. Officials Coordinator
 2. Historian
 3. Disability Swimming Coordinator
3. Eligibility and Voting:
 1. Only members of USA Swimming and a member LSC are eligible for election or appointment.
 2. Elected and appointed positions shall have voice but not vote, unless designated to vote by an LSC.

103.2 Board: The two Western Zone Directors, the Western Zone Swimming Championship Coordinator, the Western Zone Athlete Representative and the Secretary/Treasurer shall constitute the Western Zone Board.

103.3 Western Zone Directors:

1. Each Western Zone Director shall be elected for a two year term.
2. One Western Zone Director shall be a non-athlete, non-coach member and one Western Zone Director shall be a non-athlete, coach member as specified in USA Swimming Bylaws.
3. The Western Zone Directors shall not be members of the same LSC.
4. The Western Zone Directors shall have the authority to enforce these Bylaws and the Western Zone Swimming Championship Regulations in accordance with current USA Swimming Rules and Regulations.

103.4 Limitation of Terms: No person may be elected or appointed to more than two successive terms with the exception of the Secretary/Treasurer and Historian to whom no term limit shall apply.

103.5 Vacancies: A vacancy shall be filled by appointment by the remaining Zone Board members until the next Annual Meeting of the Western Zone. A vacancy of a Zone Director shall be filled in accordance with USA Swimming Rules and Regulations.

Article 104 ELECTIONS: Elections shall be held at the annual USA Swimming convention.

104.1 Nominations:

1. May be made from the floor at the annual USA Swimming convention meeting of the Western Zone by any Convention delegate resident of the Western Zone. Western Zone Director nominations may be made prior to the annual USA Swimming convention through the USA Swimming Credentials/Elections Committee.
2. Each candidate or his/her representative may present an introduction or statement not to exceed one minute and/or may prepare and distribute, within the Western Zone, a written statement regarding his/her qualifications for the office and views pertaining to Western Zone matters.

104.2 Voting:

1. Shall be by secret ballot.
2. Election requires a majority of votes cast.
3. If there is no majority on a ballot, the leading candidates whose votes total a majority shall advance to another ballot, continuing until one candidate receives a majority.
4. Proxy votes at Western Zone meetings shall not be allowed.
5. Mail vote: Any action which may be taken at regular or special meetings, except amendment of

these Bylaws and the Western Zone Swimming Championship Regulations, may be taken by mail vote.

1. The Secretary/Treasurer shall distribute a written ballot to every member entitled to vote. The ballot shall set forth the proposed action, provide an opportunity to specify approval or disapproval of any proposal and provide a reasonable time within which to return the ballot to the Secretary/Treasurer.
2. Approval by written ballot shall be valid only when the number of votes cast within the time period specified constitutes a majority of the votes entitled to be cast.

Article 105 MEETINGS, NOTICE, QUORUM, and RULES

105.1 Meetings:

1. Annual: The Annual Meeting of the Western Zone shall be held in conjunction with the annual USA Swimming convention.
2. Special meetings: A special meeting may be called by either or both Western Zone Directors or by one-third of the LSC representatives.

105.2 Notices: The notice of the Annual Meeting of USA Swimming (at the annual USA Swimming convention) shall be considered notice of the Annual Meeting. Notice of any special meeting shall be sent at least thirty (30) days in advance of the meeting, setting forth specifically the agenda items to be considered and acted upon. The Secretary/Treasurer shall be responsible for notifying, in writing, the LSCs of the location and time of the meeting.

105.3 Quorum: A quorum at all meetings shall consist of those present and eligible to vote.

105.4 Rules: The procedural rules at all meetings shall be current Robert's Rules of Order as amended.

Article 106 CHAMPIONSHIP MEETS

106.1 Western Zone Age Group Championship Meet: The Western Zone shall conduct an annual age group championship meet.

1. Bids must be made two (2) years in advance at the Annual Meeting.
 1. All bidders shall present their bids at the first session of the Annual Meeting.
 2. All bidders shall be given equal time to present bids.
 3. The vote shall be taken at the second session of the Annual Meeting.
 4. A majority vote is required to award the bid.

106.2 Western Zone Senior Championship Meet: The Western Zone shall conduct an annual senior championship meet.

106.3 Sectional Championship Meets: Each Section shall host two (2) meets per year, one in the spring and one in the summer, in accordance with USA Swimming Rules and Regulations Article 204, Senior Program 204.9.4.

Article 107 SECTIONAL BYLAWS

107.1 Sectional Bylaws:

1. Each Section shall develop and adopt bylaws to govern:
 1. Athlete eligibility.
 2. Officers and their respective duties.
 3. Site selection procedures.
 4. Meet format.
 5. Scoring.
 6. Time standards (to accommodate no fewer than 400 participants).
2. Each Section shall maintain a current and correct copy of their bylaws with the Western Zone Secretary/Treasurer.

Article 108 APPROVAL and AMENDMENT

108.1 Any provision of these Western Zone Bylaws not prescribed by USA Swimming may be amended at the Annual Meeting of the Western Zone by a two-thirds (2/3) vote of those eligible.

108.2 Effective Date of Amendment: Amendments to these Bylaws, or any Appendix or Attachment thereto, made at the Annual Meeting shall become effective at the conclusion of the Annual Meeting, unless otherwise mandated.

ADOPTED by the Western Zone, September 15, 2006

AMENDED by the Western Zone, September 15, 2011

AMENDED by the Western Zone, September 23, 2016