**OSI Board Meeting**

**Wednesday, April 4th, 2018, 7:15 pm, Zoom Conference Call**

**In attendance: Shelly Rawding, Debbie Laderoute, Christopher Pfaffenroth, Emily Melina, Julie Carpenter, Heather Thomas, Trey Fincher, Jacki Allender, Russ Scovel, Angie Lindsay, Brad Robbins, John Haring and George Sampson.**

**Called meeting to order:** **Approximately 7:19 pm**.

Shelly Rawding called meeting to order and read mission statement

**Special Recognition Announcements:** Congratulations to all of the teams who set new State and National Records this Championship season! 8 teams had athletes who set records this season!

We passed LEAP 3! This means OSI will receive $5000 in recognition. Thank you to everyone for all of their hard work in achieving this success!

Member Demographics Report: Oregon increased numbers by 235 last year, increased outreach athletes by 103, the 2nd biggest gain nationally. Non-athlete membership increased by 97, again the second largest increase in the country.

**Treasurer’s Report – David Galbraith (reports attached)**

Question: does the company snapshot show the same time frame as the profit/loss statement? This is the assumption, need clarification from David.

**Chair report - Shelly Rawding**

At our HOD meeting in October, we are to put to our membership if they wish to approve our LSC adding the Flex Membership. This is an optional registration category for our LSC to approve of. I would like our board to become familiar with how it will work to be able to answer any questions people may have about it before October. [HERE](https://www.usaswimming.org/docs/default-source/flex-membership-fact-sheet/lsc-flex-fact-sheet.pdf) is the link for the Flex Membership. Debbie will be attending SwimBiz next weekend and they will be going over how it will work, so she will have more information for us next month. Also, at our HOD meeting we will need to add the Jr Coach membership. The new Jr Coach Membership Category is not optional, it is something we will need to offer. I cannot find a link to it, but I know more information will be coming out soon since this is going to be a required category.

I have turned in the final item for LEAP 3. Should hear next week if it is accepted.

Thanks to Christopher and Shane for helping get those pieces together.

And I'd like to start a Policies and Procedures Task Force. (End date 9/2019 or before if task is completed). The goal is to go thru all our Policies and Procedures and update them as needed, and to get in writing things we do but are not yet written down. Goal is to tackle a couple each month. Anyone wish to help me with this project?

Jacki is interested in helping and Debbie will be involved.

**Administrative Chair – Christopher Pfaffenroth**

Club Incentive Program For LEAP:

While we could discuss changing numbers around, please keep in mind that we only have $2000 currently. That's just enough to get the requirement off the list.

**Oregon Swimming, Inc: Club Incentive Program:**

In an effort to encourage participation in USA Swimming’s performance based club development programs, and for their performance at the National and local levels, Oregon Swimming provides incentives to member clubs based on the following criteria:

**Swimmer Performance Incentive:**

1. USA-S/Open Water Nationals/Para Trials Meets: $50/Athlete
2. Summer/Open Water Juniors: $40/Athlete
3. Winter Juniors: $35
   1. For a club to receive a grant the swimmer must participate in the meet that respective meet.
   2. A club may only submit grant proposals for a swimmer once each competitive year (Sept - August)
   3. A club shall only receive a grant for the highest level competition that they have participated in and submitted a grant request.

**Club Performance Incentive:**

1. USA-S Club Recognition Program
   1. Level 1: $20
   2. Level 2: $30
   3. Level 3: $40
   4. Level 4: $50
2. USA-S Club Excellence Program
   1. Bronze Medal: $30
   2. Silver Medal: $40
   3. Gold Medal: $50

**Senior Chair Report** – **Emily Melina**

SR Camp:

All-Star camp swimmers have been notified and selected, final details will be hashed out.  Still trying to find the coaches but hope to have them by the time the meeting happens!

**Age Group Chair – no report**

**Coaches Representative – no report submitted**

Debbie will repost zone survey to try to get more responses. Task force will meet April/May to put information to go to clubs in the summer and ultimately bring to HOD in the fall.

Working on the coach mentorship information to be able to distribute between sessions at meets beginning in May.

**Official’s Chair Report** **– Julie Carpenter**

* We are planning summer meets
  + 10 & U – MR – Joe Dahl? Assistant Walter Monk
  + 11 & Over – MR – Andrea Knutsen, Assistant – Tom Holt
* We ARRE Mentors Workshop - June 22-24 – Minneapolis – John Haring has been nominated to attend.
* Official’s Committee had a Zoom meeting on Tuesday 3/27.

**Diversity and Inclusion Report – Emily Melina**

Two athletes chosen to represent OSI at the 2018 WZ D&I Camp.  We had 7 athlete applicants, but NO coaching applicants.  We will most likely just bring the kids and I'll attend as our D&I chair.

Question: What can we do to spread the word and get coaches to apply for D&I Camp? Moving forward we need to educate people about these opportunities!

Neeraj Javadekar (THSC)

Siena Geren (PAC)

We also have a joint PNS/OSI Diversity camp which information will go out shortly.  Will be in about a month (first weekend of May).  Will need coaches/staff and 26 kids (40$ cost for a full weekend up in Bainbridge).  Kids will stay in hotel with PNS kids, all food/transport will be taken care of. Dana Kirk of PASA will be coming up and running a clinic (Dana was an Olympic swimmer and now an accomplished coach).

**Operational Risk Chair – no report**

**Safe Sport Coordinator – no report**

**Technical Planning Chair – no report**

**Athlete Representatives – no report**

**Other**:

Still need awards chair. Suggestion to utilize volunteer tab on the OSI website. Heather offered to help as well.

What is the budget committee? Helpful to have that committee work on upcoming budget. Christopher would like to be involved.

Russ submitted an idea for a BC Championship meet to be held on the same weekend as 10&U Championships if Albany wins the bid. Just don’t want any “A” level meets on the same weekend as championships, B meets ok.

The next BOD meeting will be a zoom meeting on May 2nd at 7:15.

Motion to adjourn at 7:44 pm M/S/P.