**OSI Board Meeting**

**Wednesday, February 7th, 2018, 7:15 pm, Conference Call**

**In attendance: Shelly Rawding, Debbie Laderoute, Emily Melina, Julie Carpenter, Trey Fincher, Julie Greenaway, Jackie Allender, Marilyn Loitz, Shane Bennett, Russ Scovel, Jeff Goodman, Angie Lindsay and Christopher Pfaffenroth.**

**Called meeting to order:** **Approximately 7:19 pm**.

Shelly Rawding called meeting to order.

With regard to the minutes from the previous board meeting, Jackie Allender should be listed as one of the attendees. Motion made to approve the minutes and seconded. Minutes with changes approved along with approval of all reports in consent agenda for February 7th 2018.

**Special Recognition Announcements:** Recognition of 5 athletes from Oregon Swimming heading to Washington, DC for Black History Meet in February. Also to Denise Croucher our new Camps Coordinator.

**Chair report**

**Shelly Rawding**

The BOD voted and passed the motion (simple majority needed to pass: 80% of the board voted and were 100% of those that voted were in favor) to add the 200 free and 200 medley mixed relays, a shootout 50 free, and to move the 800 free relays to Thursday night at **Senior Championships.**  Changes were made to the meet information and it has been posted.

Please see attached file for the **travel zones map** in pdf. If anyone has Adobe Acrobat (I only have the free version so can't permanently rotate the map) feel free to rotate it and save it that way for us.

**Leadership Summit** Participants have been selected. Angie Lindsay, Trey Fincher and Heather Thomas will attend to represent OSI.

I met with **Debbie** this month. We discussed timelines for getting board meeting items in, when to send out agendas, timeline for posting meet information, discussed volunteer positions that can assist the office staff, the new registration process, newsletters, etc...

Besides the below item, we have just ONE MORE thing to do to pass LEAP 3. We need a **Club Incentive Program.**

 *Club incentives: LSCs should have an incentive system to reward clubs who develop the top swimmers. This should reward clubs whose swimmers consistently achieve benchmarks such as Olympians, OT qualifiers, National or Junior qualifiers, NAG qualifiers, etc.*

 Other LSCs have a checklist where they give funds to clubs for the numbers of swimmers at their LSC champs; at Regionals, Sectionals, Futures, Jr Nationals, Sr Nationals... We could have an incentive program that rewards this along with whatever else we want to. We could reward volunteering – % of officials your club has per swimmer, or whatever else we think important. Please come with your ideas. We are down to the wire on finishing up LEAP 3 – and we are almost there.

 We will discuss this under New business.

The **changes proposed** to the wording for the travel eligibility for LEAP 3 are in yellow, to help clarify which coaches qualify for reimbursement from the travel fund. We will discuss and vote on this at our meeting.

# Eligibility

* 1. The swimmer/coach must be an OSI athlete/coach member.
	2. The swimmer/coach must compete in an individual event and the coach requesting reimbursement must directly coach an athlete at one of the following USA Swimming Sanctioned meets: Olympic Trials, Senior Nationals, US Open, National Disability Championships, USA Jr. Nationals, Futures, and Western Zone Championships. Relay only swimmers are subject to the conditions outlined elsewhere in this section.
	3. Clarification:
		1. Funding will be available for a single meet within a given season except in Olympic years when funding will be available to athletes and coaches who compete at Trials and Nationals within the same season.
		2. Members of OSI clubs who are members of USA teams in international competition may not receive payment for the international meet and any other championship meet in the same season.
		3. The swimmer/coach must represent an OSI club at the qualifying meet. If unattached in the OSI LSC, the Board of Directors shall determine eligibility for reimbursement.
	4. A swimmer who registers in another LSC or country and then returns to Oregon will begin the process as if they are entering Oregon Swimming for the first time. These athletes are not swimming consecutive seasons. Except: Consecutive seasons for NCAA college swimmers is considered to be the previous long course season, due to NCAA rulings.
	5. For short course reimbursement, swimmers shall compete in a minimum of three (3) OSI sanctioned meets, not including dual meets, during the current short course season. For long course reimbursement, swimmers shall compete in two (2) OSI sanctioned meets during the current long course season. The long course Sectional Championships may count as one of the two long course meet requirements. An athlete must have swum at least one individual event at the meet for which reimbursement is requested. Coach must attend the meet with the athlete. One coach per club is eligible for reimbursement to attend with their club's athletes.
	6. Participants on the Age Group All Star Teams, Zone Teams or OSI selected Age Group teams are eligible for 100% allocation of the reimbursement amount in their first season affiliated with OSI.
1. **Reimbursement** - is based upon the swimmer’s time in the OSI LSC. The Winter (short course) season is September 1 thru April 15. The summer (long course) season is May 1 thru August 31. The reimbursement guideline listed below is applied to the dollar amounts in the Distribution table above. Coaches are eligible their first year as coach in Oregon if their athlete qualifies for the meet.

# Registration status: Juniors/Futures/Nationals/Olympic Trials

First Season in Oregon No reimbursement Second Consecutive Season 50% of allowable

Third Consecutive Season 100% of allowable

**Diversity and Inclusion Report – Emily Melina**

-4 athletes selected to the WZ All-Star Team Meet (Mid-Feb) to travel to DC for the Black History Meet (Owen Ngan, Jensen Ervin, Francesca Criscione, Gabby Smit).

-Information posted for the upcoming WZ Diversity Select Camp.  OSI will send 2 athletes, one coach, and one Diversity Representative (OSI pays 250$/registration per participant and airfare).  Applications are online and I will be reminding people shortly to apply!

-Will starting planning our travel arrangements to the PNS/OSI joint camp.

Discussion:

All information is on-line. Emily will e-mail coaches or will e-mail Debbie to distribute release forms etc., deadline is not for a while. Did this a couple of years ago and everyone came back having had a positive experience so hopefully we will get a lot of applicants. Shelly suggested that athletes attending Black History Meet submit a report on their experience so OSI gets feedback about the experience and value to athletes. Emily replied that athletes submitted a paragraph explaining why they wanted to go and will

be encouraged to submit another after their trip to give OSI feedback. Kids who went to select camp a couple of years ago did the same thing.

**Administrative Vice-Chair Report – Christopher Pfaffenroth**

**Region XII Championships:**

Proposed changes were voted on and approved for this season's Region XII meet. The changes were adding/moving the 800 free relay to Thursday, Changing the format of the 50 freestyle event to a shootout event, and the addition of mixed relays.

Rick Gunther sent a request that the names of the finalists for the 1000 (and all events I'm assuming) be read off PRIOR to the start of the race. Not once they are in the water. If this is a board decision to make sure it

happens I'd like to propose we vote on having the top finalists names announced for every event at the Region XII championship.

**Camp Coordinator:**

Denise Croucher has replaced Terrance as the camp coordinator.

**Awards Chair:**

I'm still searching for an awards chair. After starting the search I'm a bit unclear as to the responsibilities of the chair. Is there a description someplace that could be modified if necessary. It's quite a large task from what I can tell and it's been difficult finding someone with the time to take it on. Perhaps we could have an Awards Committee made up of 3 people spreading the workload between themselves?

**Senior Vice-Chair Report** – **Emily Melina**

Planning the OSI SR All-Star Camp. Hotel/Pool time reserved in Coronado, CA for April 19-22. Christopher will be the Head Coach this year. More details to follow shortly!

**Official’s Chair Report** **– Julie Carpenter**

* Meet Refs for Winter Championships
	+ 10 & Under Champs
		- Tom Holt – MR
		- Judi Creech – Assistant MR (2019 MR)
	+ 11-14 Champs
		- John Haring – MR
		- Darrell Geymann – Assistant MR (2019 MR)
	+ Sr Region Champs
		- Reed Sloss – MR
		- Mike Shaw – Assistant MR (2019 MR)
* Meet Refs for HS Championships
	+ 1-4A – Julia Murphy
	+ 5A – Joe Dahl
	+ 6A – Julie Carpenter
* Evaluators for Winter Championships
	+ Sr Region Champs – John Gagliardo - PNW
	+ 11-14 – Jacki Allender

OQM applications have been filed for the 11-14 Championship and the Sr. Region Championship. Once applications are accepted, these meets will be eligible for National Evaluation for our officials.

David Galbraith officially finished the Intel Encore Fellowship this past September, and is now eligible to submit his volunteer hours for Intel matching again. He has submitted 168 hours for 2017 that will be matched.  He believes that the payout is in April.

Zoom meeting held with Area Officials Chairs. Meeting was productive and will attempt to hold meetings every few months.

National Open Water Clinic in Arizona – Designed for an official who has not been to an Open water clinic but who is involved in open water swimming. We do not have anyone in Oregon who is really involved in open water swimming, this expense cannot be justified at this time. Julie contacted Mike Murphy from PNS, he would be willing to come down to train our officials. This would be more cost effective than sending someone to National Clinic. Christopher has reached out to Oregon Masters to see if an event can be coordinated.

Zone workshop in Colorado April 27-29– suggested we send someone who will potentially be Official’s Chair, best candidate would be Andrea Knutsen. Not confirmed that she can attend - Julie can go if Andrea can’t but they should know in a few weeks.

**New Business**

**Championship Meet Request**: Rick Guenther from CAT asked that names of the swimmers in fastest heat of distance events be read while swimmers are behind the blocks prior to their race. In the past, this has been a decision made at the meet by meet referee and host of the meet. This is a decision made based on the time line – this is not a board action item. Suggested it be a recommendation that Julie send to championship meet referees that if time line allows the names of the swimmers in the fastest heat be read while the swimmers are behind the blocks before their race. Julie will send championship meet referees an e-mail to make them aware of this request so they are reminded to accommodate if timeline allows

**LEAP 3:** Club Incentive piece still needed to satisfy LEAP 3 requirement. Current practice of using travel fund to reimburse athletes/coach partial costs and announcing names at Top 5 was submitted to LEAP committee and it is not enough to satisfy this requirement. Concern that these LEAP 3 items all require money. How will we keep up and where is this money coming from? Cannot touch the travel endowment as this is earmarked for travel reimbursement for National meets. Side discussion that the travel endowment has grown over the past 2-3 years due to the value going up and the interest and dividends on it. We are not in a negative cash flow situation. We do have reserves but need to remain fiscally responsible and be cautious about how this money is used. Want our programs to support our mission statement and support all athletes. At what point has this travel endowment grown beyond what we need and money be used to support other needs within the Oregon Swimming community. With newly added items to budget we need to see how they affect the numbers before we make any

further decisions.

USA Swimming wants a special program to give honor and credit to those high performing clubs. This money would go to the club to use however they wish. Guidelines need to be established. Christopher will work with Shane to come up with a breakdown as to how money will be dispersed with an initial budget number of $2000. (Side conversation to add para athletes to reimbursement policy.) Motion to go forward with an initial number of $2000 to be used for rewarding teams for consistently producing athletes at a certain level to be determined by the committee that’s being put together. M/S/P

**Governance Items:**

Ceremony Chair and Camp Foreman/Coordinator—appointed by Christopher. It would be helpful if there were some type of format listed for those people who wish to volunteer but do not know what the job entails. Venue is still being secured. OSU is not available and Willamette University has changed their scheduling restrictions, calendar was still being confirmed prior to this meeting. There are volunteers interested in helping with the ceremony. It would be most beneficial to have a committee established to help with areas of the awards ceremony. Debbie and Shelly will keep Christopher informed on any progress in securing committee members.

**Policies and Procedures Updating**:

*Clarification on the coach funding item.  This is on page 2 just below the Zone table with states/reimbursement amounts.*

*3.a Funding will be available for a single meet within a given season except in Olympic years when funding will be available to athletes and coaches****of athletes*** *who compete at Trials and Nationals within the same season*

Announcement by Angie Lindsay that her younger sister Tia Lindsay was recently selected to be the 2018 USA Swimming Safe Sport Fellow. Tia has recently returned from Colorado Springs where she learned valuable information about safe sport that she will bring back to her club and hopefully the rest of the LSC in the near future.

The next BOD meeting will be a zoom meeting on March 7th at 7:15.

Motion to adjourn at 8:10 M/S/P.