



PO Box 449, West Linn, OR 97068 ~ Phone (503) 747-3702

Mission Statement: To promote and support the achievement and development of athletes, coaches, volunteers and clubs in competitive swimming.

OSI Board Meeting Wednesday, February 3, 2021- 7:00 pm, Zoom Conference Call	
Attendees	Jacki Allender, Spencer Ahten, <del>Jody Braden</del> , Julie Carpenter, Judi Creech, Matt Crum, Fallon DeWitt, Dan Gipe, Jeff Gudman, Rick Guenther, <del>Andrew Huang</del> , Avery Keinonen, Debbie Laderoute, Marilyn Loitz, Emily Melina, Julia Murphy, Gary Muzzy, Sheila Lovell Otterstrom, Lissa Parker, Christopher Pfaffenroth, Shelly Rawding, Mark Rieniets, Quentin Rieniets, Russel Scovel, Rhonda Soule, Evangeline Swift, Rex Watkins
TOPIC	DISCUSSION/ RECOMMENDATION
Welcome, Agenda Items/Consent Agenda, Special Announcements	
Shelly Rawding welcomed attendees at 7:00 pm. Shelly asked that we review and present for approval the HOD minutes from October 4, 2020 and the January Board meeting of January 6, 2021. We also need to approve the new mission statement developed at the Board retreat on January 30, 2021. The consent agenda was approved- the item pulled for discussion was the <u>OSI Office report</u> .	
Treasurer's Report	
<p>Questions were raised from the January BOD minutes as to whether we could use the firm TKW to conduct our annual USA Swimming audit. The USA Swimming annual procedural audit is a required action. Rhonda Soule asked if this requires a vote- it was clarified that the required action could proceed – using our firm TKW- without needing an official vote. Rhonda Soule said that we will need to send an engagement letter to TKW. They told Paul Windrath that they would be able to do the audit in April or May 2021; TKW is already working on our 9- 90.</p> <p>There was no January Treasurer's report- Rhonda is planning on doing quarterly reports going forward. The next one will be presented in April 2021. With no short course championships there could be a cashflow issue, but it would be a small difference- but by August 2021 we may need more funds i.e. close to \$25,000. It entirely depends on what occurs with summer competition. We have also had only one request for an official's annual registration assistance thus far.</p>	
Past Minutes	
The minutes from the HOD on October 4, 2020 were reviewed in detail and several changes were made. These were approved with those amendments. The January 6, 2021 minutes were also accepted with some minor changes.	
Chair Reports	
General Chair	See submitted report.
Admin Chair	No report.
Senior Chair	No report.
Age Group Chair	No report.
Coaches Rep.	No report.

Officials	No report.	
Op. Risk Coordinator	No report.	
Safe Sport Coordinator	See submitted report.	
DEI	No report.	
Athletes	See submitted report.	
Sanctions	No report.	
Office	See submitted report.	
Other	No other submitted reports such as Age Group Camps and Zones reports.	
<b>New Business &amp; Pulled Reports</b>		
Office Report	Rex Watkins asked if when Debbie Laderoute does the office report next month if we could do an annual comparison report so that we can see how we have been affected by the pandemic in terms of registrations. She could pick a cutoff date and it would give us a better idea of how this has affected us. Debbie will do that for the next meeting.	Do year 2020 to year 2021 registration comparison
Mission Statement from Annual Retreat	<p>The OSI Mission Statement that was developed at the January 30, 2021 annual BOD retreat was discussed. Shelly Rawding read what the group came up with and asked if we could have a motion to for approval. Rick Guenther said that he was unaware that we were going to be working on a mission statement at the retreat, he is not opposed but did not think that was a part of the retreat's objective. Some felt that this was a part what constitutes a strategic planning session. Discussion was held and these points were brought up:</p> <ol style="list-style-type: none"> <li>1) It has been a couple of years since we have worked on this</li> <li>2) It would be good to have one easier to recite</li> <li>3) Fits on one line, does not change focus or intent</li> </ol> <p>Andrew Huang (per Fallon DeWitt) has made a friendly amendment to the wording, to change the first word from Championing to the phrase starting with <u>To Champion</u>.</p> <p>The final version that was approved is stated as follows: " To champion the development and achievement of the Oregon Swimming Community".</p>	This new OSI Mission Statement was approved.
TPC Champ Group	Dan Gipe reported for the TPC Championship group that their recommendation is to not host any February or March 2021 OSI Championship meets. This was approved at this meeting. Dan also reported that they plan to meet again in March 2021 to see what we might be able to plan for – for the LC summer 2021 season.	No Feb. or March 2021 OSI Champs Approved
New Topic- Hiring a Lobbyist	Shelly Rawding brought up the topic of hiring a lobbyist to help us move closer to opening pools in Oregon. She recapped the history on this- OSI received several letters in January 2021 asking us to hire a lobbyist to work with the Oregon legislature. Garry Muzzy, DEI Coordinator asked us to bring this for discussion to the BOD. Most of the requests came from the TTSC.	(see next page)

<p>Hiring a Lobbyist Contd.</p>	<p>Some work has been done on this and Shelly Rawding shared notes and information gathered to date. Julia Murphy spoke with Tom Holt asking for some information about his experience in working as an Oregon lobbyist. He is a long time OSI parent and referee. He detailed what to expect and potential fees that might be incurred. We also received some names from USA Swimming, a contact at the Oregon Health &amp; Fitness Association provided by Rex Watkins, and some additional suggestions from TTSC. Debbie Laderoute was able to speak with Michigan, Colorado and PNS for ideas from those LSC's.</p> <p>These ideas/feedback and concerns were discussed:</p> <ol style="list-style-type: none"> <li>1) A lobbyist may not have the desired effect, seen as antagonistic</li> <li>2) Voice of community may be louder than the LSC- would have more influence, i.e. using social media</li> <li>3) From Michigan- some pools still decided to not open (40%) even if the state said they could open</li> <li>4) From Colorado– biggest struggle was with schools, they hired a lobbyist, but not sure of their costs</li> <li>5) PNS has been happy with hiring a lobbyist, cost about \$3,500 monthly</li> <li>6) Are we talking to our coaching peers and teams to decide what would be best for the whole group/ clubs statewide?</li> <li>7) Put together a summation of who is available as a potential lobbyist and their business before making a decision</li> <li>8) What we would definitively want to ask for, in terms of safety standards, pool requirements etc.</li> </ol> <p>Further discussion ensued about the pressure that has been applied to OSI to have us hire a lobbyist coming primarily from one club in OSI. Some organizations and pools will not open regardless of the state's status/ determination. Other factors include reopening struggles for pools with rehiring and training lifeguards and facilities going in and out of state COVID- 19 levels and restrictions.</p> <p>Concerns were also raised about the costs – many other groups are also lobbying the state as well. Many parents are not willing to take the risks until they can be assured that it is safe, and our governor is following health recommendations. Most counties, especially for the larger counties may decide to not open at once if allowed to. There are risks and benefits being vocal with the Oregon Health Authority. Some clubs may not be fully compliant with COVID-19 protocols.</p> <p>Some points were brought up the various emails received from the one club with their concerns about OSI collecting fees: we are not collecting splash fees for obvious reasons. Some clubs could consider pitching in together. It might not be a bad idea to have a lobbyist down the road, regardless of what we might need them for.</p> <p>More extended discussion occurred including feedback from the athletes- they felt that things may be picking up with vaccine rollout's, however we may change county risk levels and would want to follow safety guidelines. It was decided that we create a Task Force to work on this topic, and consider what a lobbyist could be useful for, including for future issues. The following members volunteered to work on this:</p> <p>Matt Crum, Avery Keinonen, Sheila L. Otterstrom, Chris Pfaffenroth and Rex Watkins. Shelly added that if we gather more information, we can have a short meeting before the new BOD meeting.</p>	<p>Task Force created to consider hiring lobbyist for this topic and future concerns</p>
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Old Business
None
Next Meeting (s) at 7:00 PM
<ul style="list-style-type: none"> <li>Online Zoom BOD Meeting March 3, 2021 at 7:00 PM</li> </ul> With no other business, the meeting was adjourned at approximately 8:13 PM

**Chair Report - Shelly Rawding**

A big shout out to all our board members who showed up on Saturday. Thank you! Also, kudos to Jane Grosser, MJ Truex and Ashanee Player for their assistance on Saturday. We got a lot accomplished! New mission statement - "Champion the development and achievement of the Oregon Swimming Community". We got started on our new Strategic Plan worksheet. Please bookmark this and let's refer to this often thru the year to help keep us all on task.

[https://docs.google.com/spreadsheets/d/126POAgVUbfZWWhPMGL5\\_if-JxrStHiOR2roTjZpl4TnU/edit#gid=104101037](https://docs.google.com/spreadsheets/d/126POAgVUbfZWWhPMGL5_if-JxrStHiOR2roTjZpl4TnU/edit#gid=104101037)

We were able to get to the 4 topics listed for discussion. Lobbyist, Age Group Zones, SC Champs, and Camps. Lobbyist and SC Champs will be on February 3 BOD agenda, Age Group Zones in March. Camps is an ongoing discussion/work in order for us to find a way to provide the most opportunities consistently for our athletes. And we were able to start the discussion with the DEI group, including working on understanding our own implicit biases and learning more about the USA Swimming response to transgender athletes.

Again, if you have not read your job description on page 51 of our P & Ps, now is the time to do so! If your description needs to be updated, then let's work on that this month.

As we went thru the LEAP process in December, we did realize our committee structure is not as strong as it could be. That is something we will be continuing to work on this year.

**Safesport Coordinator Report - Jacki Allender**

Kudos to Emerald Aquatic Club for achieving Safe Sport recognition!!

**Athlete Report- Fallon DeWitt**

This Saturday (February 6th) from 1-2 PM Summer Sanders will be doing a call with OSI! Sign up for the call at: [ntinyurl.com/OSISummer](https://tinyurl.com/OSISummer)

Next month on Saturday, March 6th (again from 1-2 PM) Oregon State University's Dam Worth It will be doing a call for OSI athletes age 12+ on mental health. We will also have a google form to sign up for that call which will be made closer to the time of the call. Lastly, we heard back from USA Swimming with regards to the LSC Leadership Summit Grant and we have been awarded a grant of \$500.

**Office Report – Debbie Laderoute**

**Registrations to date:**

Athlete	2194	Athlete Flex	741	Athlete Outreach	63
Individual	510	Life	11	Club	45