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Mission Statement: To champion the development and achievement of the Oregon Swimming Community.

OSI Board Meeting
Wednesday, April 7, 2021- 7:00 pm, Zoom Conference Call

Attendees	Jacki Allender, Spencer Ahten, Jody Braden, Julie Carpenter, Judi Creech, Matt Crum, Fallon DeWitt, Dan Gipe, Jeff Gudman, Rick Guenther, Andrew Huang, Avery Keinonen, Debbie Laderoute, Marilyn Loitz, Murilo Martins, Emily Melina, Julia Murphy, Gary Muzzy, Sheila Lovell Otterstrom, Lissa Parker, Christopher Pfaffenroth, Shelly Rawding, Mark Rieniets, Quentin Rieniets, Russel Scovel, Rhonda Soule, Evangeline Swift, Rex Watkins
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TOPIC	DISCUSSION/ RECOMMENDATION	ACTION/ FOLLOW UP
Welcome, Agenda Items/Consent Agenda, Special Announcements		
Shelly Rawding welcomed attendees at 7:00 pm. Shelly reported that the Zone Workshop is on May 1, 2021 and the other National Committee meetings (open to the public) are on the last two weeks of April- the links have been sent out -sign up deadline is April 15, 2021. Shelly congratulated the Beaverton Area Aquatics Club for achieving their Safe Sport status. The consent agenda was approved- Shelly said that Murilo Martins would like to speak about the OSI swim schedule. Other items for discussion were the Arena and Swim Outlet partnerships. The Board also needs to discuss an interim DEI Chair appointment as Gary Muzzy has resigned in that position. The reports to be pulled are the TPC report – which will be part of the championship meet discussion, and an update will come about the officials rule books from Debbie Laderoute. Also pulled for discussion was a report from officials about open water swimming.		
Treasurer's Report		

Rhonda Soule was not able to attend - however she submitted the Quarterly Cash Flow by Program report. Jeff Gudman added that he can report that the plan we put in place to counter losses is working perfectly- and that we will be fine financially for now, based on the projections that Rhonda has put together. Rex Watkins said that former treasurer Paul Windrath's advice is to keep the report as simple as possible may be a little "skinny". Rex and Rhonda will be going over it- we need some detail forecasts i.e. for year to date income to fulfill our fiduciary responsibilities to Oregon Swimming. Jeff Gudman agreed with that assessment. Contact Rhonda or Rex about what we would like to see in reports for more detailed information.

Past Minutes
The minutes from the March 3, 2021 were approved as presented.

Chair Reports
General Chair See submitted report.
Admin Chair No report.
Senior Chair No report.
Age Group Chair No report.
Coaches Rep. No report.

Officials	See submitted report.
Op. Risk Coordinator	No report.
Safe Sport Coordinator	See submitted report.
DEI	No report.
Athletes	No report.
Sanctions	No report.
Office	See submitted report.
Other	Other submitted reports included below, TPC, Finance Chair.

New Business & Pulled Reports

Officials Report-Open Water Swimming	<p>Questions were raised from the official's report submitted on the open water swimming topic. When and where would we plan for these events to occur? Do we have enough officials to conduct an open water event? Judi Creech said that she was happy to report that we have 308 registered officials at this time and out of those 258 certified now that can be on deck. This exceeds numbers for 2019. Since the meet calendar is not reflecting the last minute added meets or new additions- but officials need to know how to contact the meet directors. Emailing Judi is also an option.</p> <p>Judi added that the open water events program is still in its infancy- the last one we did with Oregon Masters was in June 2019- we have about 5 officials certified for open water.</p> <p>For an event we would need about 4 officials, we just started talking about open water events again. We may be able to host one in Foster Lake at the end of June. We would not schedule to compete with any championship meets. Mike Murphy can train more officials to help- email her and she can provide a crew. PNS has equipment we can borrow.</p> <p>Rex Watkins said that to conduct an open water event at the end of June- in Foster reservoir-the water is still quite cold- their team did one last year in middle of August. Judi added that we have thresholds for water and air temperature and will have to coordinate with the championship meet schedule once developed.</p> <p>Russ Scovel added that the Sweet Home Swim team would be interested in participating and helping.</p> <p>Judi also reported that we have the two officials going to the national meet, and only one asked for support last year. It has been pushed out to leadership for teams and posted on the website. One went to a pro series meet recently.</p>	More information to be gathered by next Board Mtg.
Champs Meet Schedule, TPC Reporting	<p>Shelly Rawding reported that the Task Force working with TPC came up with adopting the same original dates for summer championship meets. Ten and Unders will be the weekend of July 10th at Amazon Pool in Eugene, and weekend July 22-24th for 11 & Overs in Pendleton. There will be some restrictions on numbers of attendees.</p> <p>Jacki Allender asked if Inland Empire would be joining in that event?</p> <p>Debbie Laderoute said that no they would not. It is a great deal to have a less expensive venue. Consideration still needs to be given about who would be hosting the meet.</p>	Champs Dates for LC 10 & Under, 11 & Overs in 2021 stay the same (see next page)

Champs Meet Schedule, TPC Reporting Contd.	<p>Questions came up about the Pendleton pool- Rick Guenther spoke about how it was remodeled, Rex Watkins added that there is plenty of room for families to spread out outdoors and the local team is very hospitable. Debbie Laderoute said that spectators outside the deck fencing do not count in numbers allowed on deck which is a plus. Rex Watkins added that at this point the Albany pool is not interested in hosting meets. Rick Guenther commented that Osborn Pool could host 10 & Unders if needed. Rex said however that Osborn is indoors.</p> <p>Dan Gipe as TPC Chair brought up the change proposed to add 50 events to the 11 & Over swimmers- with a flexible prelim/finals format. They would be separated in age groups for scoring and awards. We would draft the meet announcement based on numbers of meet entries- depending on numbers of swimmers entered in the meet and numbers / restrictions allowed for COVID guidelines.</p> <p>Shelly Rawding asked how we would establish time standards for the 50's events such as the 50 Backstroke. Rex Watkins suggested that we make calculations based on AA times for those age groups motivational times. Murilo Martins said that the US National team for World Championships take the athlete in the short events if they have a cut in the 100- then they could swim those events. This might be easier.</p> <p>Shelly asked what the rationale would be for this concept- and is it a long-term proposal or just for this summer? Dan added that this idea which came from Murilo was based on swimmers not quite up to speed due to the pandemic. Murilo gave an example of reduced pool training time and availability for his senior group. The athletes in the meeting were surveyed and agreed that it would be fun, and a positive element for college recruiting. Others said that it would help get swimmers times into the database-perhaps we should be offering these periodically to support relays.</p> <p>Discussion occurred again about how to establish the qualifying time. If the swimmer qualifies in the 100 then that would be a qualifier, and it would be added as one of the events in terms of entry limits. This will also help to get times into the database for qualifying relays at larger meets in the future.</p> <p>A motion was made to approve adding the 50 events for this summer, and then to discuss the concept further this fall at HOD for long term inclusion. This was approved. TPC will work on the details.</p>	Adding 50 Meter Events to the 11 & Overs Champs for 13 and Over swimmers as well as for the 11 & 12 groups was approved
Meet Schedule	<p>Murilo Martins asked about how we should display our meet calendar on the OSI website. Should we add back the previously scheduled meets? It could be very confusing if meets are canceled or not held. He said that about 90% of those meets would not be held.</p> <p>He suggest that for the 2021 spring and summer calendar is to add meets to the calendar as they get sanctioned. For next year perhaps we should start the meet bidding process in mid- June to late July to bid for meets for 2022.</p> <p>Comments were made- it can be confusing to have meets up that are not going to be held. It creates a false sense of hope and many families might be calling coaches and meet directors to see what meets are being held. Some families not willing to travel yet.</p> <p>Jacki Allender added that only open meets that are available should be posted, as intra -squad or closed meets are not open to other teams.</p>	Add meets newly sanctioned to the current OSI calendar, not the previously scheduled meets pre-pandemic

Business Partnerships Arena & Swim Outlet	<p>Shelly Rawding said thanked Debbie Laderoute for her work on this. Shelly said that Arena has made some changes and they are not holding us to the same restrictions as previously in our agreement with them. Jacki Allender asked if we are considering using both Arena and Swim Outlet. Shelly explained the terms of each agreement- and that we are considering having both and would not be restricted by either vendor to use the other as well. Jacki asked if the hosting teams would be required to be the hosting venue and having credit card billing availability.</p> <p>Debbie said that Arena agrees that at the LSC Championship meets they would allow Swim Outlet there as well, if Arena has a 70 % percentage of vendor items.</p> <p>For other meets one or another vendors are an option, and teams could also set up a team store. Jacki asked if that teams could also have their own e.g. T- shirt venue? Debbie said that this is all right. Others agreed that this now opens more opportunities for teams and athletes.</p> <p>These business partnerships agreements were approved.</p>	Approved to use both Arena & Swim Outlet partnerships for OSI sponsored meets
DEI Chair	<p>Shelly Rawding reported that Gary Muzzy has resigned as DEI Chair. Emily Melina has agreed to take over in an interim position until we can find someone. Shelly said that we have a camp coming up soon and other things in the works, there is a lot involved in this position. Questions were raised about posting for this- USA Swimming has information and a job description to send out to clubs. Shelly added that it would be great to have an athlete as a co- chair. Fallon DeWitt will reach out to all OSI athletes, there are some already participating in the DEI Committee now and may be interested. The OSI office will post the position.</p> <p>A motion was made, and it was approved to have Emily Melina serve as an interim DEI Chair.</p>	Emily Melina serve as interim DEI Chair
New Clubs/ Organization	<p>Questions were raised about the newly formed Legacy Swimming Club, and the Beaverton Area Aquatics Club. Debbie Laderoute explained that the Beaverton Area Aquatics Club was approved in late 2020.</p> <p>Jacki Allender asked about the composition of Legacy Swimming Club. Matt Crum explained that it combines the Blue Crush team, DDSC and OCST to be able to pool their resources. All athletes and swimmers will be registered under Legacy Swimming- however each team's board of directors will keep their independent boards as previously created for each team and will be registered with OSI.</p> <p>Legacy will be the overarching group to help create competitive opportunities for swimmers, especially for larger meets. Rex Watkins said that Matt should continue to keep each team registered with the State of Oregon under their business team names to prevent others taking over their name. Matt added that it also helps with their pool's contracts for business purposes.</p>	No follow up-detailed explanations about newly formed teams. Both were previously approved online.
Mt. Hood CC Letter	Julia Murphy brought up the letter that Shelly Rawding is sending on behalf of OSI regarding Mt. Hood CC obtaining funding for a permanent retractable pool cover for the outdoor pool. This was emailed to BOD members ahead of this meeting. Any Board members are welcome to support and be added as signed members to the letter. Several agreed to be added to it.	Signers added to the MT. Hood CC letter for outdoor pool

Old Business		
Officials Rule Books	Debbie Laderoute reports that we did receive a response about assistance for an official's rule book – out of 150 survey respondent officials 80 would prefer to have one. Out of those 40 officials said they would obtain theirs online, others said that they would add new changes manually into their old copies. Some said that they would buy one for themselves however most felt that they should get one from USA Swimming as a volunteer member. She has not ordered any yet, until we settle the Swim Outlet agreement.	Waiting to order Rule Books, based on Swim Outlet agreement
Next Meeting (s) at 7:00 PM		
<ul style="list-style-type: none"> Online Zoom BOD Meeting May 5, 2021 at 7:00 PM With no other business, the meeting was adjourned at approximately 8:00 PM		

Reports – April 7, 2021

Chair Report - Shelly Rawding

So great to see teams getting back in the water and meets revving up.

The All Star meet discussion with the other LSC's this month was - the date wasn't great, but no other dates to hold it on were better, so it was decided to keep it on the first weekend in January. January 8-9, 2022 is the tentative date of our next All Star meet. California is checking to see if the meet can be exempt from their high schools organization 'no all star team during the school year' policy. Background is it was really meant for football and baseball teams, but it has carried over to all sports. If it can't be exempt, the name may need to be changed.

Zone workshop will be held virtually this year also on Saturday May 1st. National Committee meetings will be open to the public for those that wish to attend the last part of April. See link in Agenda for signups.

I am filling out the USA Swimming Select Camp application. We can ask for up to half of the cost of the camp up to \$5,000. Funds can only be used for an in-person camp. The format we used in 2019 was successful, so I pretty much copied that format with a few tweaks. Funds need to include 11–15-year-olds, so we will plan the camp to be for 10-15 year olds. I talked to Emily, and we would like to limit swimmers to either attending this camp or the Senior training camp, but not both.

Strategic Plan worksheet for us to continue to work on as we move forward. I know things are currently pretty busy, so we can revisit as time allows later in the year.

https://docs.google.com/spreadsheets/d/126POAgVUbfZWhPMGL5_jf-JxrStHiOR2roTjZpI4TnU/edit#gid=1041010374

Treasurer Report – Rhonda Soule- plus other separate attachment

- Updated 2021 Cash Forecast is attached. In order to keep the recommended \$75K in the checking account, we will likely need to pull money from UBS in the 3rd and 4th quarter (see highlighted line), although I don't expect the amount to be as high as Paul anticipated. I tried to be fairly conservative but many of the items are still very much estimates.
- The current balance in the checking account is around \$190K, and we had a net income of \$7700 for the first quarter of 2021. I have not gotten an update on the UBS balance but will do that before the meeting.
- The Agreed Upon Procedures checklist for the 2020 review was submitted to TKW this year

Finance Chair Report – Rex Watkins

TKW will be doing our LSC financial audit the week of April 12th

Safe Sport Report – Jacki Allender

Beaverton Area Aquatics completed SSCR

I have registered to attend the Zoom Safe Sport training in April.

Technical Planning Chair Report – Dan Gipe

The Championship meet committee met 3/29 and came to several conclusions

- Keep the original dates of 7/10 for 10&U, 7/22 for 11&O
- People are looking for a championship meet experience
- Holding the meet outdoors will make managing allowed numbers much easier
- Initially plan to hold the meet 11&O meet in a prelims/finals format
- Modify the format if needed to meet county, local and facility limitations
- Extend the period for qualification back to what it would have been for the 2020 meets
- Close entries a week earlier to assess numbers and format modifications
- Keep format as LCM

It was also proposed to add 50 butterfly, backstroke and breaststroke to the events. Things to consider: 2021 summer meet only? how will time standards be calculated? Where will events fit on meet schedule? House approval?

The pools that are open, available and interested in hosting are Pendleton for 11&O, Eugene for 10&U

Office Report – Debbie Laderoute

Registration	2021	2020
Athlete Premium	2631	4437
Athlete Flex	849	522
Athlete Outreach	82	189
Individual	630	893
Life	11	11
Club	51	60
Non-athlete registrations YTD		
Coach 203	Official 309	Other 156

Please see attachments for tentative agreements with Arena and Swim Outlet. Arena has conceded the meet specific retail control so that teams hosting championships can receive compensation from a retail agreement with a third-party vendor. OSI (and any team registered with OSI hosting a meet during the contract

agreement) can use Swim Outlet as a gear vendor (suits, goggles, caps etc.) – Swim Outlet will not send a representative but the host team or OSI can purchase a consignment package at a discount, sell the inventory for what they want, keep the earnings, and return what they don't sell to get their money back. For our championship meets, when using Swim Outlet, we agree to offer 70% Arena products. Arena does not plan to attend any meets in 2021.

Officials Report – Judi Creech

- Numbers of certified officials are increasing; approximately 304 registered officials, 251 are certified to be on deck.
- Officials that are unattached or no longer have an athlete are having a difficult time finding meets to volunteer at. If coaches or meet directors could contact me with their needs. I can help connect them. I can also post on the website but meets have been coming together on short notice.
- We are in the infancy stages of planning an open water meet this summer. Mike Murphy from PNS (2021 meet referee for Open Water Nationals), has agreed to lend his expertise again.
- We had an official, Sheila Lovell-Otterstrom attend a Pro Series meet, San Antonio, TX (March 2021)
- Officials assistance fund is posted on OSI, only one official has applied and been approved.