



12655 SW Center St., Suite 330, Beaverton, OR, 97005 * (503) 747-3702

Mission Statement: To build and promote the sport of competitive swimming for the benefit of all swimmers to achieve their maximum potential.

OSI Board Meeting

Wednesday, March 2nd, 2016, 7:00pm

In attendance: Jacki Allender, Marilyn Loitz, Paul Windrath, George Sampson, Shelly Rawding, Sophia Stone-Holmbeck, Emily Melina, Joe Dahl, Jody Braden, Tiana Julian, Julie Carpenter, Jeff Gudman.

Called meeting to order: 7:20 pm.

General Chairman - Jody Braden

February 2016 Minutes: Motion to approve minutes. M/S/P

Administrative Chair - Rick Guenther

Treasurer's Report - Paul Windrath

A quick financial update:

The Facility Use Fee charge by MHCC will be \$5/athlete/day instead of the \$3/athlete/day that MHA submitted in their Meet Bid last year. This will increase OSI expense by about \$2,200. Because it became known after the Senior Meet info was posted, the facility use fee remains at \$10/athlete when it should be \$14-15/athlete. A detailed summary of the January 2016 All-Star Pacific meet nor a detailed forecast for the 2016 Western Zone meet has been received.

Although the Income statement appears much better than the budget, March and April are high expense months where expenses will exceed income. Overall though - the financials appear to be on track against the forecast.

Discussion: A quad budget for LEAP Level 2 and 3 can be pulled together in two different ways: a budget continuing on the same track that we are on or adding wish lists. We need to get together and get input from other people. If we have an idea send it to Paul with a cost and he'll add it into the budget. We can figure out how to pay for it from there.

We will be getting a check from Intel for David Galbraith (HEAT) for all of his volunteer officiating work.

Official's Chair Report - Julie Carpenter

I am still working on finding a national evaluator for the summer Sectional meet. We will be using local people for the summer Championship meets (12&U and LC).

A request for funding for Olympic Trials for Jacki Allender and Jeff Gudman has been submitted with amounts to be determined.

The Championship Meet Referee mentoring program is working out really well. In 2016, we have 5 people refereeing a Championship meet for their first time. They were all assistant referees in 2015 and the MR in 2016. We plan to continue this, pairing more experienced people with targeted people to achieve a goal of having a larger base of people that can referee our Championship meets.

10 and Under Championships went well. A reimbursement check was written to Tami Smith from the meet budget (\$119.00) to cover the standard cost of a hotel room.

11-14 Championships had some electronic and parent challenges - but overall - for athletes, officials, and coaches there was great feedback.

Oregon Swimming Inc:

State of Oregon excluding Malheur County; plus Clark, Cowlitz, Skamania, and western portion of Klickitat Counties of Washington State.

CONTRIBUTIONS ARE DEDUCTIBLE FOR FEDERAL INCOME TAX PURPOSES



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Discussion: 577 athletes are entered into the Senior Championships meet.

Website & Records Report - Robbert van Andel

Hy-Tek Time Standards are now available on the website. I was able, with the help of a few other developers I met through a forum, to create a process that generates the file automatically. whenever we update our time standards on the website, the file will be updated within a few hours.

The meet bid process is now tied in with our calendar. Team reps can request an account on the website and quickly submit bids for next year's calendar.

The site selection form has been published with next year's championship meets. If more than one eligible team bids on a meet, we will need to activate the voting process. We'll need to identify a voter for each team and send them account information, if they haven't created one for the meet bid process described above.

A document outlining all the IT services I have set up and are currently used by the website has been shared with the office. The document includes urls, usernames and passwords. Solutions include:

- ° Google Apps for Work
- ° GoDaddy
- ° Web server
- ° Amazon Web Services
- ° Evernote

High school results have been imported into the SWIMs database. It will take a while to clear out the holding tank. If there are any times that need to be expedited because of a pending entry deadline, please contact me or the Office to clear the time.

Discussion: It would be nice if we could have the meet bid forms accessible for longer. Mixed relays need to be DQ'd out of the meet before the results file is sent in to OSI.

Immediate Past General Chair Report - Jacki Allender

I participated in the LEAP 2 Webinar held Wednesday, February 24th. Much of the information was a repeat of previous workshops. Technically the deadline for Oregon Swimming to complete LEAP 2 was February 1. However, as the committee knows that we have been working on LEAP 2, they will allow us additional time. Items requiring BOD input to be completed are: BOD job descriptions, BOD orientation, Quad budget.

Discussion: Take some time and look through the swim guide and by-law descriptions. Have a 'job description' or changes/adds to what the swim guide has by April 14th. Send them to Jacki (jacki.allender@gmail.com) and copy Marilyn. Jacki just needs to get a few small pieces of information to get from the office as well. Almost there!

Senior Report - Shelley Rawding

Plane tickets & hotel have been paid for.

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Coaches Chair - George Sampson

Lots of emails have been coming in regarding the TPC Committee's Championships recommendation, especially in regards to 2016. TCP held a meeting at 10&U. George was unable to attend. Another meeting was held at 11-14. The meeting went well - 22 coaches from several clubs were in attendance; regrettably no attendance was taken. Sophia took notes (but did not take attendance). There was good discussion with no drama or heated exchanges. Another TPC led meeting will be held at Senior Championships.

One negative that was expressed in making the younger meet a 10&U was the fact that without prelims/finals format the host team's concessions will not make as much money.

During the discussion an idea was floated that would allow more clubs to host. I will have more information tonight.

Sophia has emailed a notice to all coaches for an email vote on the subject at the end of March. Tonight I would like to discuss what level of voting we require to change the 2017 Championship format and what level of acceptance we would like to change the Meets in 2016. After reading the by-laws it is my opinion that the board can make all these changes, however, I feel that in the spirit of good governance this decision should be placed in the coaches hands.

Discussion: Consensus seemed to be the 11-12 year olds back to the Senior meet and 8&U back in the 10&U meet. The only hang up was there are only a few pools that could host the planned 10&U meet. Idea was that all times would be converted to whatever course is swum for the meet. Electronic vote is at the end of March, each team having one vote. The bid date would be moved to April 15th so the vote has been concluded.

Motion: Make a simple majority to change the 2017 Championships with one vote per team. M/S/P

Motion: Make a 2/3 majority to change the 2016 Championships with one vote per team. M/S/P

Motion: Move all Championship & regular meet bids to April 15, 2016. M/S/P

Diversity Chair - Emily Melina

Western Zone Diversity Camp information is out. An email to coaches reminding them about the opportunity will be sent out (Shelly and Heather went around reminding coaches at 11-14s, too). Please pass this info to your own swimmers.

In conjunction with George, information on the OSI Diversity Camp should be available in April and advertised soon on the OSI website. It will be April 10th, 2016, limit 64 athletes at Lewis and Clark. Same qualifications as USA Swimming to attend.

Disability camp will be April 23rd.

Office Report - Tiana Julian

January registrations: 466 Athletes, 20 outreach athletes, 116 non-athletes, 12 clubs

February registrations: 174 athletes, 32 outreach athletes, 34 non-athletes.

Banking paperwork to change account signers is ready to be signed. All signatures, except Heather Thomas, should be completed at the board meeting. Heather should be at Senior Champs. Once all signatures are obtained, I will take completed paperwork to the bank for processing. The Cornelius Pass branch of Columbia Bank is merging with Hillsboro. I have asked that our documents be transferred to the Cedar Hills branch rather than Hillsboro. A new credit card will need to be obtained.

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Age Group Chair Report - - no report

Safe Sport Report - Joe Dahl - no report

Athlete's Representatives Report - Lucie Davis, Caitlyn Wilson - no report

TPC Chair Report - Ruth Stocks - no report

All Stars/Zones Report - Heather Thomas - no report

Old Business

Safety Chair - still no Safety Chair. We are looking for someone who can teach Safety Training for Swim Coaches or can set up someone to do that. This is a voting board position.

OME for Championship meets - Costs for setting up OME need to be taken into account - 5% of the gross income would go to OME which would raise the facility use charge by about \$1. Any changes to surcharges need to go through HoD. Paul will put together the numbers on costs.

Standing Rules - Get someone to edit the Word document.

New Business

Mt. Hood - Increased facility use fee and added a timing operator fee. To cover the costs, the swimmers facility use fee would have to go up to \$14-\$15. Need to hold them to a higher standard - to have a good timing operator.

Parents getting coaching credentials so that they can be on deck at meets. Can something be added to the meet information?

Swimposium at the Mini Expo in Lincoln City. Cathy Durants is point at USA Swimming. Dana Vollmer has been requested. David Durdan for the coach. Cecil Gordon (Olympic starter) for the official. We have chosen the parent track for talks.

Announcements

Next Board Meeting - March 2nd, 2016 - 7:00 pm, OSI offices

Club Leadership and Business Management School - April 2nd, 2016 - Albany

Next Conference Call - April 6th, 2016 - 7:30pm

Next Board Governance Session - May 21st, 2016 - OSI offices

Meeting Adjourned at 8:19 pm.

Submitted by:

Sophia Stone-Holmbeck
OSI Secretary

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