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Mission Statement: To promote and support the achievement and development of athletes, coaches, volunteers and clubs in competitive swimming.

OSI Board Meeting Wednesday, April 1, 2020 - 7:30 pm, Zoom Conference Call		
Attendees	Jacki Allender, Jim Bowe, Jody Braden, Victor Brasil, Quinn Brown, <del>Gabby Calvi</del> , Julie Carpenter, Fallon DeWitt, Dan Gipe, <del>Jeff Gudman</del> , <del>Andrew Huang</del> , Debbie Laderoute, Marilyn Loitz, Jessica Maeda, Emily Melina, Lissa Parker, Christopher Pfaffenroth, Shelly Rawding, Mark Rienets, Brad Robbins, Russell Scovel, Heather Thomas, Rex Watkins, Paul Windrath Guest(s): Bobby DeRoest (DDAC), <del>Juan Caraveo &amp; Jaime Lewis (USA Swimming)</del>	
TOPIC	DISCUSSION/ RECOMMENDATION	ACTION/ FOLLOW UP
Welcome, Agenda Items/Consent Agenda, Special Announcements		
<p>The meeting was called to order at 7:30 pm by General Chair Shelly Rawding, who welcomed the attendees via conference call.</p> <p>These announcements were highlighted:</p> <ul style="list-style-type: none"> <li>For coaches doing online dryland sessions with their swimmers the ratio of coaches to athletes is 1 coach to 8 athletes, with direct line of site online with another adult and following the MAAP protocols. This is from USA Swimming.</li> </ul> <p>Items to be pulled for discussion from the consent agenda was the discussion of meet bids for the season and sanction applications for May and June, as well as follow up regarding the OSCA subcommittee proposal. Also pulled was the Safe Sport report. We will also look at Bobby DeRoest's proposal for entries into the OSI Championship meets.</p>		
Treasurer's Report- Paul Windrath		
<p>Paul Windrath submitted a written report, the travel endowment right now is only 8% down. The first quarter of 2020 was very good in comparison to 2019 and on track. The forecasted winter juniors were less costly- \$22,000 less in expenses. We had almost a break- even year. We are going into the next couple of quarters in a strong position. Mark Rienets asked about what the impact might be if we lose up to 20% across all sports to the next summer of 2021, in terms of the effects of the pandemic and pool shutdowns. Paul reiterated that we are in a stronger position right now, even if we did lose some athletes. If we had a 20% decrease in athletes, we would be ok, which represents about \$12,000. It also depends on the duration- the committee agrees that we will look at the next 12 months for now. We do have earnings and sufficient funds in the checking account at this time, and an emergency fund set up. Discussion was held about how the funds could be used and moved around to earn interest if needed. Paul will do a proforma in terms of reduction of athletes/ costs and get it out to the members.</p> <p>The treasurer's report was approved. See attached.</p>		
Past Minutes		
<p>Minutes from March 4, 2020 regular OSI Board meeting, the March 13, 2020 Emergency OSI Board Meeting and the March 16, 2020 OSI Special Board meeting were submitted ahead by Lissa Parker. These were all approved with a couple of changes / clarifications made.</p>		



Meet Bids for Next Season	<p>Shelly Rawding said that Murilo Martins, who does the OSI meet calendar, has reported that meet bids were due yesterday, and some clubs have not yet submitted them. Jim Bowe said that things are up in the air right now, he's not sure we should allow meets to be scheduled if they were canceled, which impacts other meets already set up. Mark Rienets added that some clubs use meets for income and fundraisers as well. Russ Scovel moved that we extend the meet submission deadline for 60 days and then re-evaluate. Shelly asked if we should extend the deadline to the end of May 2020. This was approved.</p> <p>Shelly asked about what our process should be if we have to reschedule the canceled meets. Ideas were presented, such as a lottery and if facilities would even be available in the summer. Formats could be changed i.e. to a one day meet. Querying other clubs that have meets on the same date might be the best process. Also discussed was the shifting of the Olympic Trials and championship meets- there are many uncertainties. Debbie Laderoute also said that we could waive fees for moving meets to another date (now \$50.00). We will leave the process as it is and have clubs calling other clubs for conflicting dates, and sorting dates out on their own.</p>	<p>Meet Bids deadline extended</p> <p>Process for changing meet dates stay as same-checking with other clubs</p>
<b>Old Business</b>		
Sanctions Already Submitted	Shelly Rawding said that if sanction applications have come in that were not processed before the shutdown they will be held. Debbie Laderoute said that if the payments have not been processed, they will not be sent through the bank. She will be holding them now for May through June 2020, subject to changes.	On hold for now
Officials Chair Election Process	<p>The Officials Chair election process was brought up, and Shelly would like to table this at this time, due to current circumstances. Mark Rienets said that he disagrees, officials have been talking about this since October 2019; he regrets that officials cannot get to meet but does not want to ignore the process from a governance side of things. Dan Gipe said that we have at least one candidate. Julie Carpenter added that we will meet in person as an officials committee and hope to meet in May- we have several candidates now. Julie said that we will have an appointee by the end of the summer to announce at HOD. Rex asked as a sidebar about parents that cannot finish their training at meets- in the allotted time, will they be penalized due to the shutdown? Julie said they will be talking about this as well.</p>	Officials hope to meet in May and work on elections and other processes
OSCA Update	<p>Mark Rienets has spoken with Jody Braden and Rick Guenther at the Seniors meet and they were fine with having the three OSCA officers (Chair, Vice Chair and Secretary) be a part of the OSI/ OSCA Committee. They were fine with it- but Mark realizes that many coaches do not understand the intent and background and felt that OSI was "strong arming" the coaches. Once it has been explained most coaches understand the rationale: OSCA was not a registered entity.</p> <p>Mark would prefer not to have this become an issue at HOD. Mark will draft up an email and send it to Shelly first before it is sent to the coaches and membership.</p>	Note/ email will be sent out about the newly forming OSCA Committee

Question	Russ Scovel asked about teams currently under financial hardship and that might need to file for unemployment- he has been unable to attend other meetings where solutions/ ideas for this were discussed. Shelly Rawding said that there is a group that has been meeting regularly- Russ volunteered to join in with them. She will add him to the invites.	Russ Scovel will join groups discussion re: club finances
Meetings	Shelley Rawding brought up frequency of Board meetings- given the current instability with the COVID- 19 pandemic and clubs in uncertain situations she would like us to meet again in two weeks. There are many items to go over such as extending the moratorium for sanction applications.  We will schedule another OSI Board meeting via ZOOM conference call for April 15 <sup>th</sup> at 7:30 PM. This was agreed upon.	Meet again in two weeks
<b>Next Meeting</b>		
The next regular Board meeting by Zoom conference call is scheduled for April 15, 2020 With no other business, the meeting was adjourned at approximately 8:37 PM.		

Submitted Reports:

April 1, 2020

General Chair Report – Shelly Rawding

Busy month. This past week alone I have spent time almost daily on Zoom calls with USA Swimming or our LSC club leaders/coaches. Monday Western Zone General Chairs met, Tuesday LSC Development Committee meeting, Wednesday our OSI brainstorm group discussing next steps for clubs which developed into our Saturday Zoom calls, and Thursday Zoom calls with the mighty mid LSCs leaders. Lots of great information being gathered together. Really appreciated Juan Caraveo who called at the beginning of the changes two weeks ago. All the staff at USA Swimming have been working hard towards finding answers to our questions. Sent a newsletter out last week and will do so weekly until things settle down with Covid19. Will also send out emails as needed. Greg also made a tab on the website for us to put links and important information for Covid19 resources. Thanks Greg!

Lots of great questions and ideas were brought up on our Saturday calls. The brainstorm group met on Wednesday, and from the results of the survey we did last week asking clubs what their greatest needs were, we felt allowing coaches and club leaders to share what they were doing would go a long way in helping everyone. We had 3 calls – 2 for coaches and 1 for club leaders. Lots of great information was shared, and all agreed to meet again in a couple of weeks for updates and to stay in contact. The brainstorm group plans to meet Wednesday morning April 1 to talk more about finances/funding. Will update at BOD meeting.

Information on the PPP loans was sent out. Big thanks to Paul for getting the information in an easy to read and understand format. Seems like every day there is a big new something – not sure what additional changes I will know by the time our meeting happens Wednesday.

Safe Sport Chair Report – Jacki Allender

Working on distributing information about becoming a Safe Sport Recognized Team. It is a step by step process shared by April Walkley, Western Zone Safe Sport Chair.

Also have had a request from the Times and Recognition Committee: Reminder to LSCs that 18 y/o athletes who have not completed their APT training, will not have times loaded into SWIMS. Reports will be sent to each LSC.

Oregon Swimming has had 2 athletes whose times are NOT eligible for loading into SWIMS. The Committee recommends that teams utilize the current time away from the pool to have their athletes complete their APT.

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To: OSI BOD

I have 2 proposals for entries into the OSI LSC Championship Meets:

1 – Allow new qualifying times achieved at Last Chance Meets (some scheduled after entry deadlines) to be entered into the corresponding Championship Meet. This is relevant for 10&U Championships, where swimmers that achieve new qualifying times at Last Chance Meets currently are not allowed to change their initial entries & those new events/qualifying times are irrelevant.

2 – Allow override opportunity on OME entries for relays at Championship Meets. Currently teams are being entered into a championship meet with inaccurate times & inaccurate relay swimmers, so the seeding of the meet creates uncompetitive heats.

Thanks,  
Bobby DeRoest  
David Douglas Aquatics Club

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Financial Report is attached separately.