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Mission Statement: To promote and support the achievement and development of athletes, coaches, volunteers and clubs in competitive swimming.

OSI Board Meeting Wednesday, March 4, 2020- 7:30 pm, Zoom Conference Call		
Attendees	Andrew Huang, Brad Robbins, Christopher Pfaffenroth, Dan Gipe, Debbie Laderoute, Emily Melina, Fallon Dewitt, Gabby Calvi, Heather Thomas, Jacki Allender, Jeff Gudman, Jim Bowe, Julie Carpenter, Lissa Parker, Marilyn Loitz, Mark Rieniets, Quinn Brown, Rex Watkins, Shelly Rawding, Victor Brasil	
TOPIC	DISCUSSION/ RECOMMENDATION	ACTION/ FOLLOW UP
Welcome, Agenda Items/Consent Agenda, Special Announcements		
<p>The meeting was called to order at approximately 7:30 pm by General Chair Shelly Rawding, who welcomed the attendees via conference call. Debbie Laderoute taped the minutes of the meeting as Lissa Parker, OSI Secretary, was absent for a coaching conflict. (She was able to join at 8:00 pm).            These announcements were highlighted:</p> <ul style="list-style-type: none"> <li>• Kudos to Kaitlyn Dobler for setting the NHS record in the 100 Breast at OSAA State</li> <li>• Paul Windrath has resigned as the OSI Treasurer, we are looking for a volunteer for the position</li> </ul> <p>Items to be pulled for discussion from the consent agenda was the OSCA/ OSI Coaches Committee, and Jim Bowe would like to discuss the DEI Camp in terms of finances. We will also look at the senior camp proposal/ revisions.            We will look at Bobby De Roest's proposal for entries into the OSI Championship meets (emailed recently) at the next meeting.</p>		
Treasurer's Report- Paul Windrath		
<p>Paul Windrath submitted a written report, it detailed January through February 2020 profit and loss figures. Rex Watkins said we are not done with the first quarter so it is not fully complete, some of it is a forecast. Discussion was held about looking for a replacement treasurer- Paul's term officially runs through September 2020 and he has resigned, we are looking for a volunteer. Shelly added that Paul is willing to stay on for a bit but we should move on this issue in an expedited manner.</p> <p>Also discussed the possibility of using an accounting service, and we have a company that has a working relationship with OSI. Rex added that it might be good to add the search for a volunteer to the April OSI newsletter.</p> <p>Julie Carpenter thinks that the treasurer position is a big job and it should be a paid position. Rex added that for future planning we may need to create another paid position at OSI, there are many other areas of focus.</p> <p>Other members brought up adding the sanctions chair job to office duties as well; Reed Sloss will be retiring from that position in the future. The treasurer's report was approved.</p>		

Past Minutes		
Minutes from January 8 <sup>th</sup> , January 23 <sup>rd</sup> and February 8 <sup>th</sup> of 2020 were submitted ahead by Lissa Parker. These are now being sent out as a pdf file for ease of access. These were approved.		
Chair Reports		
General Chair Report	Shelly Rawding submitted a written report. The newsletter was sent out, the Age Group Select Camp is getting organized, attendees for the Zone workshop in May 2020 are registered.	
Admin Chair	No report.	
Senior Chair	Application is complete for the SR Training Camp, which will include a trip to the World Cup. This will still be considered a camp- see the New Business section below.	
Age Group	No report.	
Coaches Rep.	No report.	
Officials	No report	
Risk	No report	
Safe Sport	No report	
Diversity	Diversity, Equity & Inclusion- information about the camp- see the New Business section below.	
Athletes	No report	
Other	No other reports such as Age Group Camps, Zones and Office reports.	
New Business		
LSC Development Committee	<p>Shelly Rawding brought up working at every meeting on LSC development- and setting a timeline for topics to discuss. Tonight, we will do five minutes on warmup safety, and five minutes on new ideas.</p> <p>For warmup safety- an issue came up at 11-14 State and there were some irregularities with a swimmer swimming the wrong way, and a potential problem at starts. Heather Thomas has asked if we should require coaches to be starting the swimmers, rather than athletes starting each other. Rex Watkins commented that Oregon athletes seem to be more compliant at not diving in at warmups than other LSC's. Brad Robbins asked if anyone was injured. did anyone- no that did not happen. Heather explained the situation involving some confusion at a start.</p> <p>Victor Brasil doesn't think we need to have a regulation, but that coaches need to pay attention. If you cannot start your own swimmer then another coach can take over. Quinn Brown thinks it can be hard at busy meets, sometimes it is difficult to get all the coaches up there. Victor thinks there is always a few coaches at the starts, we should use coaches.</p> <p>Shelly – on to five minutes for new ideas. Rex Watkins brought up teams that had either never registered their name with the State or have let theirs expire- could we bring this up at HOD? They are not compliant with the business community.</p> <p style="text-align: right;">(see next page)</p>	Encourage coaches to supervise athletes at warm up's & starts

<p>LSC Development Committee Contd.</p>	<p>Jackie Allender asked if this could be added to the OSI/ USA Club Leadership workshop format. Rex said that rules change from state to state. Discussion was held back and forth – several felt that it would be better at the annual OSI Mini Expo. This could also be added to the OSI newsletter.</p> <p>For another idea - Jim Bowe brought up the coaches roundtable concept- maybe add to 10 &amp; Under Champs for younger coaches to get together.</p>	<p>Add club state business registration to newsletter, mini expo topic</p>
<p>Senior Camp</p>	<p>Emily Melina spoke about the senior camp proposal that she submitted ahead, along with changes to the policies and procedures document. Emily explained that there may be some grey areas in terms of what is reimbursable, this is replacing the camp and there will be training, besides going to a swim meet. Emily says they are adding clarification into Section IV- Senior All Star Camp. This is really a camp format. They have added a table delineating reimbursement for senior level meets, adding a section for international level meet reimbursement.</p> <p>Rex Watkins said that he has had some concerns from coaches/ emails about teams going to a meet out of the country and looking for reimbursement. This helps clarify this. If we are going to prepare kids for the top levels of competition this camp would be a learning experience. This was approved.</p>	<p>Senior All Star Camp wording approved</p>
<p>OSCA/ Coaches Committee Discussion</p>	<p>The OSI Governance Committee made a draft proposal for the OSI Article VIII- Coaches Committee, this was submitted ahead. Rex Watkins said that much of it was an adaptation from what the OSCA coaches committee had in place beforehand.</p> <p>Mark Rienets said that coaches cannot write their own checks anymore- it will be called the coaches committee fund and will come out of OSI. They tried to retain the integrity of the coaches committee. OSCA did exist, at one point, whether or not it was a legal entity is in question. Mark asked the group about the member composition of this committee as every coach previously was a member of OSCA. This involves the voting process and member rights.</p> <p>Heather Thomas asked if in doing this are we taking away power from the coaches and OSCA? Lengthy discussion ensued touching on these points:</p> <ol style="list-style-type: none"> <li>1) Would this also involve the USA athlete participation requirement</li> <li>2) Several coaches could check off and/ or are USA Swimming athletes</li> <li>3) Current fees, and membership rights of coaches</li> <li>4) Doing nothing is not an option- there is no tax ID for OSCA now</li> <li>5) We have had legal counsel and good advice for this already</li> <li>6)</li> </ol> <p>Rex Watkins explained the background coming to this decision. He doesn't think anyone wants to resurrect OSCA. Mark further explained the non-compliance issues of OSCA and its accounting responsibilities. This is an option to help solve this issue, and all money from OSCA would be deposited into an earmarked account under OSI specifically for OSCA's use.</p> <p>Brad Robbins thinks the membership on the OSI Coaches Committee should be represented by their officers and an athlete, and we should change the wording before it goes out. All coaches can go out to the membership meeting, but this keeps it less cumbersome. (Shelly- send to officers Rick Guenther, Jody Braden and Jill Black).</p> <p style="text-align: right;">(see next page)</p>	

	<p>Brad also brought up the current money in the OSCA account and its ongoing financial status. Mark explained that the money is still earmarked for the coaches but the existing bank account would be closed: the money has to go to some organization- in terms of dissolution.</p> <p>Several brought up the ongoing scholarship/ team education allotments distributed by OSCA, and using funds to pay for presenters at the annual meeting. The team scholarships are now awarded at \$400.00 annually to eight teams on a rotating basis. Rex Watkins said that the OSCA account has stayed fairly even for the last several years. Once the committee proposal is vetted by the OSCA officers we could bring it to the HOD this fall.</p>	<p>Shelly Rawding will send it the proposal to OSCA officers for review.</p>
Diversity & Inclusion Camp	<p>Jim Bove went over the Diversity, Equity and Inclusion Camp funds and preparation for the camp. We are working with PNS to do a combined camp in June. Swimmer eligible would have BB and above times. We would take 26 athletes to the University of Puget Sound in Tacoma. PNS is charging the athletes \$40.00 per person. We are planning on going; however, Jim is asking for guidance on paying for transportation and housing (overnight hotel) for this camp. He is still waiting on bids from transportation companies to come back.</p> <p>Emily Melina said that there is money in the budget for this. We hosted the last time. Emily says it looks like we have about \$4,000.00 for this</p> <p>Heather Thomas went over how transportation charges vary i.e. using a school bus vs. luxury buses and paying for driver as well. Shelly would like to see what the numbers look like after Jim Bove checks on buses, and everyone agreed to make it as inexpensive as possible.</p> <p>Jim also explained staffing of a head coach and three assistant coaches, after discussion it was decided that this was adequate staffing. Jim added that PNS will be making arrangements for meals. Jim would like to get some fixed costs before the registration form goes out. We can nominate kids by clubs or do it like the Zone team. More to come once he gets costs nailed down.</p>	<p>Waiting for final costs / estimates before sending registration form out</p>
Other Topic Re: Senior Camp form	<p>For the senior camp trip Mark Rienets asked if we should limit the number of kids going- is it open ended? Emily Melina said at this time we only have 5 athletes that qualify. Mark has issues with budgeting, and keeping costs transparent; putting the number of athletes maximum that could be selected for the trip.</p> <p>Emily added that we don't know yet in terms of overseas tickets etc. and burgeoning global issues. We estimated on a higher number of kids. We would like to Emily would like to take as many kids as we can within the budget. Marilyn Loitz suggests that the overall cost of the trip will not exceed a certain amount.</p> <p>Emily said that the form is an application, not a registration form. She said that the selection process is based on points- she will add that to the form.</p>	<p>Add points criteria to the form in terms of selecting athletes</p>
<b>Old Business</b>		
None		
<b>Next Meeting</b>		
<p>The next regular Board meeting by Zoom conference call is scheduled for April 1, 2020  With no other business, the meeting was adjourned at approximately 8:41 PM.</p>		