



Courtside Aquatic Swim Club

4318 Lone Oak Rd

Salem, OR 97306

Job description

Co-Head Coach

Pay Range: \$16.50 - \$20.00 / hr. dependent on qualifications. Additional earnings opportunities based on club promotion and efforts to grow the team.

Club: Courtside Aquatic Team

Reports To: Courtside Aquatics Swim Club Board of Directors

Current Practice Schedule: Monday to Friday 4 pm to 8:30 pm \*typical fall schedule 3 pm to 7:30 pm but currently adjusted due to School schedule\*

General Summary:

The Courtside Aquatic team is a year-round USA competitive swim team offering high-quality coaching and technique instruction for all ages and abilities. We pride ourselves on offering a fun and positive environment where every swimmer no matter their level has the opportunity to learn and grow. Practice center and swim facilities located at Salem Swim and Tennis Center.

We are seeking a Co-Head Coach to serve under the direction of Courtside Aquatics Swim Team Board to collaborate / job share with current head coach on responsibilities related to; Coaching, practice responsibilities and scheduling, swim meets, and team promotion.

Essential Duties and Responsibilities

Other Duties may be assigned.

1. Collaborate with current coach on all aspects of the aquatics operations, including but not limited to: coaching, parent newsletter, transitional swim team, scheduling and swim meet attendance and management.
2. Setting direction and workout plans for senior, junior and age group swim programs.
3. All coaches must have CPR/First Aid certification and current USA/OSI certifications.

4. Maintain the swimming pool quality standards that meet government and health requirements.
5. Keep pool area clean and free from hazards.
6. Maintain records on all pool processes to assure proper control.
7. Order supplies as needed.
8. Prepare required reports for Maintenance and Athletics.
9. Respond to all administrative correspondence requested time frame and attend all staff meetings.
10. Ensure the safety, physical and social welfare of athletes.

#### Other Knowledge Skills and Abilities

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Skill with use of pool maintenance tools, chemicals and equipment.

Skill in use of personal computers and related software applications.

Strong interpersonal and communication skills, and the ability to work effectively with diverse faculty, staff and athletes.

Ability to develop and maintain record keeping systems and procedures.

#### Education and or Experience

Must have current USA Swimming Coaching Certification. CPR, First Aid and U.S. Coaching certification required. Athletic experience in swimming, previous coaching experience preferred.

#### How to Apply:

Interested candidates should submit inquiries and resumes to Courtside Swim Board.  
[courtsideaquaticsresident@gmail.com](mailto:courtsideaquaticsresident@gmail.com)