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Mission Statement: To promote and support the achievement and development of athletes, coaches, volunteers and clubs in competitive swimming.

OSI Board Meeting Wednesday, June 3, 2020 - 7:30 pm, Zoom Conference Call		
Attendees	Jacki Allender, Jim Bowe, Jody Braden, Victor Brasil, Quinn Brown, Gabby Calvi, Julie Carpenter, Fallon DeWitt, Dan Gipe, Jeff Gudman, Andrew Huang, Debbie Laderoute, Marilyn Loitz, Jessica Maeda, Emily Melina, Lissa Parker, Christopher Pfaffenroth, Shelly Rawding, Mark Rieniets, Brad Robbins, Russel Scovel, Heather Thomas, Rex Watkins, Paul Windrath Guest(s): Juan Caraveo & Jaime Lewis (USA Swimming)	
TOPIC	DISCUSSION/ RECOMMENDATION	ACTION/ FOLLOW UP
Welcome, Agenda Items/Consent Agenda, Special Announcements		
<p>The meeting was called to order at 7:00 pm by General Chair Shelly Rawding, who welcomed the attendees via Zoom conference call. Shelly reported that Governor Kate Brown has announced that pools will be able to open once a County achieves phase two reopening criteria. Locker rooms would still be closed; 26 counties have applied for the phase two eligibility. Some counties might not decide to apply even if eligible. Discussion was held about the criteria which is still somewhat unclear, i.e. swimming vs. organized sports. We would like more clarification from the governor's office. Further information was posted for members to look over from the recent State directive from Brad Robbins.</p> <p>Meet bids information sent from Murilo Martins will be added to the agenda.</p> <p>Shelly announced that we had 102 athletes on one call last week, and they are getting the online Leadership Summit set up.</p>		
Treasurer's Report- Paul Windrath		
Paul Windrath submitted a treasurer's report. We still have plenty of funds, ahead of last year at this same time. Some questions regarding the travel fund and Top 5, athlete fees will be discussed later in the meeting. The treasurer's report was approved. (See attached and submitted Finance Chair report).		
Past Minutes		
The OSI Board meeting minutes from the May 6 th and May 20 th meetings were approved with some minor name spelling and attendance revisions. (The May 13 th meeting was primarily to revise the letter to the governor and not transcribed).		
Chair Reports		
General Chair Report	<p>See submitted report below. Shelly Rawding bought up the brainstorming session held this week. Discussed was issues of supporting those clubs (item #1- Safe Sport) and the difficulty of supporting all clubs as some are for profit (we cannot donate as a non-profit organization). Ideas were brought forward to provide support to our various clubs. Some ideas presented were:</p> <ol style="list-style-type: none"> 1) Reimbursement for pool rental costs 2) Costs such as for Team Unify charges, website expenses 3) Credit applied to OSI account i.e. athlete and coaches' registration fees (would have to check this as funds could be listed as income, requests for reimbursement) 4) Would help to ask our accounting firm and counsel about these issues <p style="text-align: right;">(see next page)</p>	

General Chair Report Contd.	<p>Shelly will check into this with our accounting firm and reaching out personally to clubs to let them know we are engaged in this process. Jackie Allender said that additional money will be coming to clubs from USA swimming, limited to the first 1,500 clubs from across the country. She added that they will be sending a detailed announcement soon.</p> <p>For the proposal #1 further discussion was held about providing the Safe Sport Recognition support to clubs, both non and for-profit clubs, and the appropriate wording. We need a receipt from clubs if they receive goods and services, but we need to make sure it is done appropriately. Some rewording was done to proposal #1 to change the last section to <u>team payables</u>- and it was approved. We would keep this to the same original timelines sent out.</p> <p>For section/ item #2- grants to the Club Recognition Program- it is very specific about what each club needs to do to achieve that recognition. We would give clubs until Dec.31, 2020 to complete this for reimbursement- this is a grant of \$1,000.00. A few clubs in Oregon had achieved level 4 some time ago such as PAC. Discussion was held about those clubs that may have done this several years ago, and they could serve as a resource to clubs considering doing this. PAC, MAC and T Hills are all Level 4. This proposal was approved.</p> <p>Section #3- this was brought up from Murilo Martins at McMinnville – some clubs use Facebook advertising at an annual cost \$50.00 for the team. Shelly said that this proposed reimbursement could be used for teams at \$50.00 apiece for any type of team advertising. This could be done at any time in 2020 and payable with a receipt. This was approved.</p>	
Admin Chair	No report	
Senior Chair	See submitted report.	
Age Group	No report.	
Coaches Rep.	No report.	
Officials	See submitted report.	
Risk	No report	
Safe Sport	See submitted report.	
Diversity	Diversity, Equity & Inclusion- no report	
Athletes	No report	
Other	No other submitted reports such as Age Group Camps, Zones and Office reports. Meet scheduling was discussed in New Business, see below.	
New Business		
Meet bids for 2021	<p>Murilo Martins, MSC has asked about the deadline for meet bids for 2021 as well as for the winter championship meets - with potential changes due to the pandemic. Our original deadline date was in May 2020- Shelly asked if we should extend the deadline given current events. Should we extend the deadline for all meet bids to three months out- such as the end of August 2020? This was approved to extend to August 31, 2020.</p> <p>For the winter championship meets – some facilities are asking for date commitments. Discussion was held about penalties for backing out if necessary- usually teams are not penalized by the pools; at least they could be reserved. Also considered if this could be discussed at the HOD meeting. This was approved to also move this date to August 31, 2020.</p>	Deadline moved to 8-31-2020 for meet bids

Meet Hosts	Also included in Murilo Martins questions about scheduling was the host teams for the summertime as previously listed as Ten and Under Champs (listed as Albany) and 11 and Overs (Mt. Hood). They would have first right of refusal. After discussion it was decided to keep those same locations.	Keep previously chosen venues
Registration Fees	Shelly Rawding brought up the fees that were not previously decided upon for the non- athlete members of OSI- and for clubs as well. At the last meeting discussed were the fees for athletes only. Additional OSI charges for non- athletes was \$10.00 for coaches (excluding the added OSCA fees) and \$5.00 for officials, team officers etc. Should these money's go into the special COVID- 19 fund? What about clubs? Some think that the club fees should stay the same, we can revisit in September. A motion was made and the non- athlete additional OSI fees will go to COVID-19 funding. This was approved. A motion was also made to leave the team fee and their charges the same and in place. This was approved.	Donate \$10.00 from non-athlete fees to COVID- 19 fund, keep club fees the same
OSI Statement About Diversity, Equity & Inclusion	Jody Braden asked if we want to add to the OSI statement about our current national issue about racism, he has had club athletes ask about this as well as family members. USA Swimming had sent out a statement supporting diversity; Emily Melina said that they are also doing it as a club. It does not have to be political. Mark Rieniets asked if we could use the USA Swimming statement- Rex Watkins added that actions speak louder than words. Additionally, consider something like the OSAA statement at HS Championship meets about sportsmanship. Fallon DeWitt agreed for the athletes that we need something; as did Gabby Calvi and Quinn Brown. Quinn said that they will do something for this at the athlete leadership summit about DEI. After further discussion a small group was formed to work on this with Shelly Rawding, Jody Braden and Emily Melina, and a draft will be sent out soon to this group.	Workgroup will format statement from OSI
Officials Update	Julie Carpenter said that she was on a call tonight with the national officials' group about a return to officiating- no one is currently doing any LSC championship meets this summer, and they are putting out new guidelines. We are considering adding additional people – provisional officials- to be able to officiate as once we return to meets- there may be more which are smaller, but we will need more officials. This could be for virtual meets all held at the same time, there is a minimum number for hosting meets. These could be coaches and 18 & over athletes that know the guidelines for stroke and turn with additional training. This is something for coaches to think about. Russ Scovel brought up delays with background checks due to the pandemic, Julie agreed some are taking several weeks. Shelly will add that to the OSI newsletter.	More to come on this- add time delays for background checks to the OSI newsletter
Old Business		
Treasurer Opening	No update tonight on the treasurer vacancy.	Ongoing
Next Meeting (s) at 7:00 PM		
<ul style="list-style-type: none"> Zoom OSI Board meeting scheduled for July 1st , 2020 With no other business, the meeting was adjourned at approximately 8:04 PM.		

Submitted Reports for June 3, 2020 OSI Board Meeting:

Chair Report – Shelly Rawding

On the 19th we hosted a Town Hall for parents and had 100 people attend.

The Brainstorm group is continuing to meet weekly and would like to make a few proposals for the board to consider.

1. There are some clubs in OSI that are not nonprofits and that do not have a nonprofit booster club. They have not been able to take advantage of the Safe Sport Club Recognition Funding due to the fact we cannot give them \$\$\$. However, OSI does wish to support these clubs also financially as we are able to. Being a nonprofit, we are not able to give for profit companies grant monies. However, we can reimburse expenses. We propose to allow for profit clubs to receive funding as reimbursement for pool rental costs, website expenses, or to take the funds as a 'credit' on their OSI account.
2. Provide grants to clubs that achieve a new level in the Club Excellence Program with \$1000. They would have until December 31, 2020 to complete the new level. Clubs that are not nonprofits and do not have a nonprofit booster club we could reimburse the same way as above. Otherwise we would use the same parameters as with the Safe Sport Club Recognition program.
3. McMinnville uses Facebook advertising and it provides a targeted way to reach new swimmers when they start up their season. The group feels providing \$50 towards Facebook or Instagram advertising, or any other form of advertising of their choice, would assist as clubs restart. This money could be used any time in 2020 and would be payable with a receipt.

We are also looking into developing an OSI Remote League. Allowing clubs of similar VCC numbers to compete against each other and having a group that swims in 25m pools as opposed to 25 yd pools. This would be a way this summer/fall as clubs get started back up to compete in a safe way at their home pool, even during workout, but to see how they are doing against local competition.

Safe Sport Report – Jacki Allender

Oregon Swimming now has 12 teams that have completed the Safe Sport Club Recognition Program.

I participated in a 6 hour Zoom conference on May 30th.

USA Swimming is set to launch a (another) new website mid-June.

This launch will include a new look for Safe Sport Information and resources.

The newest version of the Safe Sport Activity books will be posted.

There are 2 books. One is geared to 5-11 y/o and the other is for the 12-18 y/o age group.

The books can be downloaded. They can also be used as an interactive activity in the electronic meeting platforms.

Books will also be available for purchase.

It is the goal of USA Swimming that every team be Safe Sport Recognized by the end of 2021.

USA Swimming Safe Sport has received grant approval from the Keeping Athletes First Task Force.

There are 6 components to this grant.

Of primary interest to teams is the component that there will be grant monies available to teams completing the Safe Sport Club Recognition Program.

It will be limited to the first 1500 teams across the country. As of June 1st, 362 teams across the country have completed the process.

All teams that previously completed the process will receive this grant.

There will be an official launch from USA Swimming.

Officials Chair Report – Julie Carpenter

Had an Official's Committee meeting on May 26.

- Officials are ready to return to deck and work with COVID restrictions. We will continue to discuss the COVID situation as the re-opening unfolds. Brainstorming session included virtual official's meetings before the meet, distancing, protocol and procedure ideas.
- Training materials are being updated
- There will be a virtual S & T clinic in June
- Official's Chair ballot – sent to officials
- We would like to develop a SOP document for HS best practices. Tom Holt and Bill Shreeve are working on this and will ask for Jacki's input.
- We will be re-balancing the regions for each Area Chair after the COVID situation settles down. Monthly email updates are being sent to all officials

OSI website – Official's news page has a COVID update for officials

Finance Chair Report – Rex Watkins

Necessary annual financial reports were filed with the IRS/US Treasury (form 990) and the OR Dept of Justice (form CT-12).

Senior Report

We wrapped up our three Athlete talks this past Saturday and they went really well, and we got a lot of great feedback. We averaged between 200-300 athletes, but for those that missed, there was a replay available the following week.

We will continue to look for ways to engage the athletes through this time!

(Treasurer's Report as attached document)