

TMEC Monthly Board of Directors Meeting
April 21, 2012, 10 a.m.
TES Park (on Margarita near Moraga, next to YMCA)

BOD Present: Shawn Bierle, Mark Carlson, Lorie Baldwin, David Jackson, Stefanie Bristow, Sony Christian, John Wood, Carol Wilson, Susan Bierle (non voting)
Coaches present (after noon): Jenn Beech
Absent: Coach "Kiwi" Mike Babich

Meeting was called to order at 10:13 am

Motion was made to accept the minutes of the February 2012 meeting. Was seconded.

Yes: 8, No: 0. Motion passed

Motion was made to accept the minutes of the March 2012 meeting. Was seconded.

Yes: 8 No: 0. Motion passed

President's Report, Shawn Bierle

Final discussion of the 2012 Budget: Lorie asked for the Hosted Meet Snack Bar allocation for food & supplies for the May and November hosted meets be raised to \$1200/day based on history.

With those changes, a motion was made to accept the Budget for 2012. Was seconded.

Yes: 8, No: 0. Motion passed

Scholarship family proposal: a family has contacted Shawn regarding a possible scholarship. The family has accrued some late fees due to miscommunication between TMEC and the family. This request led to discussion about parameters for eligibility and determining scholarship eligibility such as time with team, attendance, commitment and length of duration of the scholarship. Shawn will draft an outline of the parameters and submit it to the Board for comments.

Meet reporting to Mario Alvarado: Shawn showed a "TMEC Coaches" form to be filled out at meets by the Lead Coach, detailing swimmers' results and turned into Mario to aid him in preparing media reports. Report should be completed by the Wednesday following the meet.

Treasurers' Report, Mark Carlson and Sony Christian

Sony noted that the business license for TMEC had expired in January 2012. She has reapplied for it and should have it in 2 weeks. This is something that must be done yearly.

After talking with Laura Facer about Workmanship Compensation insurance rates, and doing some investigating, Sony determined that a lower rate for TMEC is possible.

Laura has put her in contact with a broker to investigate lower rate options. Until then, Sony suggests remaining with the current system.

Mark reported that there had been no significant change in the bank balances since last month.

Membership, Stefanie Bristow

Stefanie reported that TMEC has 230 members, an increase from last month. She said that there have been people at tryouts and the numbers seem to be picking up.

Electronic registration: Stroke School registration is nearly complete. Stefanie will begin on the Copper group this coming week.

Facilities, David Jackson

Chaparral High School pool time has been approved for the June 2nd Swim-a-thon. There has been no new news regarding pool time at Great Oak for the summer. CHS and CRC pools have been secured for the summer.

Carol noted that the flyer for Shark Attack requires a long lead time for approval and distribution in the schools. Mark will begin working with Coach Jenn on the flyer.

Events, Susan Bierle

Susan reported that volunteer sign-ups for the May meet are going well and that she can assign people to positions on the day of the meet. The snack bar is required to have a county health permit; Susan will coordinate this with Lorie. A single permit will cover a two-day event up to 90 days apart. Susan needs a letter from the school district showing permission for TMEC to use the pool for the 1-day meet. David will provide this. There will be access to the fridge in the snack shack on meet day. John will check into getting ice from the training facility.

Susan received a 15% discount from Abbey Rents, so they will be given a "Thank You" in the meet program. Deadline for program "Shout out" submissions is May 4.

The Swim-a-thon will be run similarly to last year, with packet distribution next week. Susan asked for suggestions for new awards for the top level fund-raisers. There will be hot dog meals available during the event. Susan will need help selling meal tickets on the TES pool deck.

Coaches Liaison, John Wood

John announced that Nathan Wilcox would be visiting the TES deck on Monday evening to meet with Coach Jenn. He will also meet with Coach Carol to discuss his coaching philosophy.

Coaches Report

It was noted that Coach Kiwi needs to adjust the pool lane assignments depending on attendance.

Coach Travis will be coaching the 11-up Bronze group at CHS, with the potential of Kristen Post returning. Emily will begin splitting the Copper group with Coach Jenn.

Coach Jenn:

There has been an increase in the number of swimmers starting at TMEC, with 12 now in Streamline school.

The team records are current on the website, with Sammy Sanchez, Hayden Cornellison, Ben Forsberg, Allison Baldwin, and Josiah Bierle posting new records. Jenn is compiling a list of recognition for the Awards Ceremony.

The June Invite Meet will be held in Irvine; Summer J.O.'s location TBA. Candidates are Riverside, Mission Viejo, or Canyons (Santa Clarita).

The bid meeting for next year's meets will be held in June after the calendar is finalized in May. Jenn will sit down with the Board to determine what meets to bid for.

The "Meet Manager" program must be updated to 4.0 with the cost being paid upfront by TMEC. Reimbursement then will be made by the Eastern Section Committee. Jenn will work with Mark to upgrade this program.

For the May meet, Jenn will need white, blue, pink and yellow paper. She still needs a serial printer for the CT5 or an adapter for the serial port on the CT5 to allow a "modern" printer to be attached.

During the last 2 weeks of May, Jenn will have to make an adjusted schedule at TES and CHS due to City Spring Swim lessons at CRC.

The City has approved the bulk of requested summer pool time, but Jenn still needs pool availability on Wednesday and Friday evenings due to Family swim nights at TES and CHS.

Jenn held a Dive Certification and Practice night at CHS on April 13 and plans additional nights on April 27 and May 11. She also thanked Carol for covering the previous Saturday practice so that she could attend a "Think Tank" session where she learned about politics and procedures at the SCC level.

Jenn thanked Susan Bierle for her help with the upcoming meet. Jenn has called the ribbon vendor regarding artwork for the team's ribbons, but has not yet heard back. She'll contact them again on Monday.

Jenn requested time off during approximately the first week of August.

Shawn informed Coach Jenn about the Coaches' Meet report, as discussed earlier.

New Business, Shawn Bierle

Shawn has investigated an event called the "Fitter, Faster Tour" and outlined some of the requirements, costs and benefits he has received through communication with the producers. Shawn will email links to additional online info to the Board for its perusal.

Motion was made to adjourn the meeting. Was seconded. Yes: 7, No: 0
Meeting adjourned at 12:14 PM

Submitted by Carol Wilson, Secretary