

TMEC Monthly Board of Directors Meeting
September 8, 2012
Community Rec. Center, Temecula, CA

BOD Present: Shawn Bierle, Mark Carlson, John Wood, David Jackson, Sony Christian, Carol Wilson
Susan Bierle (nonvoting)

Coaches: Jenn Beech, Nathan Wilcox (arrived at 12 pm)

The meeting was called to order at 10:09 a.m.

Motion: Accept the minutes of the July 17, 2012 Board Meeting. Was seconded.

Yes: 6 No: 0 Motion passed.

Note: there was no official August meeting due to the Awards Ceremony and the emergency ad hoc Board meeting.

President's Report, Shawn Bierle

Shawn has accepted the resignation of one Director, Lorie Baldwin, Vice President, and of one Board member, Stefanie Bristow, Membership. TMEC currently has 3 elected directors, Shawn Bierle, Mark Carlson and John Wood, which is within the bylaws. David Jackson has volunteered to help with check reconciliation. Camille Wettlaufer and Erin Robertson have volunteered to help with tryouts. Tara Boyle has volunteered to help with membership.

Motion: Leave the position of Vice-President vacant through the 2012 calendar year.

Motion was seconded.

Yes: 6 No: 0 Motion passed.

The TMEC annual membership fee will be charged to members' accounts in the October bill. The annual SCS fee has increased to \$60/swimmer and will be collected at the end of November and beginning of December.

The Annual Membership Meeting has been scheduled for Monday, Oct. 15 in the CRC auditorium. The bylaws stipulate that the meeting should be held on the 1st Monday in October, but may be changed with an advance notice of 10-90 days. The CRC auditorium was booked on the 1st and 2nd Mondays, leaving the first available date on October 15th.

Shawn will request 2 volunteers for the Nominating Committee who will seek candidates for the Board Director positions. The Secretary will check with the candidates to see if they accept the nomination and ask for candidates' biographies/statements.

The starter, belonging to the City and used for Home Meets, has ceased functioning. A new one will cost ~\$800, and the team is \$1600 under budget for new equipment this year. Shawn will email starter purchase information to the Board.

Motion: To purchase a basic starter for TMEC at the expense of no more than \$1000.
Motion was seconded.
Yes: 6 No: 0 Motion passed.

Ways and Means, Shawn Bierle

Shawn has secured team sponsorship for 2012-13 from various sources. Gold level: Temecula Ace Hardware, Pizza Factory, La Masters (in product). Bronze: Fitzpatrick family, All Star Orthodontics, and Roncone Orthodontics. Shawn has sent emails to other prospects, but has not heard back yet & will follow up with them. He needs to have a commitment by the end of September to prepare the team banner.

Treasurer, Mark Carlson

Mark presented the Budget vs. Actuals report through August 2012 and the Checking and Savings "Towers" report. He noted that the CHS pool rental fee has been paid through May 2013, which is further in advance than normal. The "towers" are staying consistent.

Shark Attack made money and Mark will meet with Coach Jenn to go over the final financial reconciliation.

Facilities, David Jackson

The November & January Meet pool times have been secured.
CRC pool time has been secured.

At CHS, TMEC is competing for water time with the water polo club. TMEC has guaranteed pool time for the next 10 months, with the contracted time being 5-7 p.m. David has requested a change to 7-9 pm due to the high school water polo schedule, which takes precedence. He is waiting for an answer from the athletic director and Galen Holland (Director of Facilities). The process normally takes about a week.

Membership

Coach Jenn has been handling Membership. Mark Carlson, Tara Boyle and Camille Wettlaufer will help also.

Payroll, Sony Christian

She reported that Payroll is under budget for the year to date.

Events, Susan Bierle

Susan reported that the Awards Ceremony went well. She recommended for future Awards Ceremonies to order only 75% of the anticipated number of trophies, since many were not picked up. Non-used trophies can be used for Shark Attack awards.

Susan said that at the Annual Membership Meeting that an announcement will be made about the new J.O. Jacket policy. Parents may buy the Jacket for the swimmer and TMEC will pay for the embroidery and patches for the eligible swimmers.

There was discussion about further changes for future Awards Ceremonies to streamline & improve it.

Susan will meet with Coaches Nathan and Jenn to discuss the Blue/Black/White meet.

Susan will contact MVP to arrange for a Saturday Team Photo day.

For the November 3 & 4 Hosted Meet, Susan is willing to do the Snack Bar lead, but will then need a replacement to do the Information booth, which requires 1 full time person per day. Erin Robertson and Camille Wettlaufer volunteered to help.

The Bierles will be on vacation next week and will be unavailable.

Coaches' Reports

Jenn Beech

According to Team Unified, the swimmer count is 362, with still some registrations waiting for input into TU.

Streamline and Kick school start dates are currently October 15, 2 cycles out.

About 30 swimmers from Shark Attack have joined TMEC.

Jenn asked for help with new registrations for Stroke School on September 24. Erin Robertson and Camille Wettlaufer offered to help.

Jenn will have the 2013 SCS registrations forms available on October 15. The completed forms along with a \$60 fee will be collected on deck in conjunction with the new Board election voting, with a completion deadline of December 5th.

Coach Jenn has the club registration form for 2013 which is due by December 3rd. Shawn will fill it out.

Jenn will submit info for the Swim Guide, due by November 1st. The team will order 50 swim guides by November 1st which Susan will resell at a cost of \$3 each.

Jenn has identified a new substitute coach. He is a parent on the team with 2 kids in stroke school (Shumway). He swam for RAA and has coached at Hillside. Coach Jenn is getting his paperwork together.

Coach Jenn would like to become certified as an instructor for Safety Training for Coaches. She would take a weekday class and get a substitute for her swim groups. The Board thought this was a good idea.

Other Business/Questions from the floor

David Jackson would like a requirement in the Team Manual that the Board must have a yearly budget within a certain time period. This will be further discussed at the November Board meeting.

The "Club Leadership" conference will be held on October 6th at El Camino College.

Question directed to Coach Nathan: Will there be a structure to the group "move-ups"? Coach Nathan responded that he is currently working on restructuring the criteria.

Motion: to close the meeting. Was seconded. Yes: 6 No: 0

Motion passed.

Meeting was adjourned at 12:21 p.m.

Submitted by Carol Wilson, Secretary.